**STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** **Brockton Public Schools**

**Date(s) of Administrative Review:** 02/28/2023

**Date review results were provided to the School Food Authority:** 03/02/2023

**Date review summary was publicly posted:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

**General Program Participation**

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

[x]  School Breakfast Program

[x]  National School Lunch Program

[x]  Fresh Fruit and Vegetable Program

[x]  Afterschool Snack

[ ]  Special Milk Program

[ ]  Seamless Summer Option

1. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

[x]  Community Eligibility Provision

[ ]  Special Provision 1

[ ]  Special Provision 2

[ ]  Special Provision 3

**Review Findings**

1. Were any findings identified during the review of this School Food Authority?

 [x]  Yes [ ]  No

If yes, please indicate the areas and what issues were identified in the table below.

**REVIEW FINDINGS**

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| Program Access and Reimbursement |
| Meal Counting and Claiming |
| * One or more day(s) claimed (lunch) exceeded the number of attendance adjusted eligible of enrolled students by free, reduced and/or paid categories.
 |
| * One or more day(s) claimed (lunch) exceeded the number of enrolled students by free, reduced and/or paid categories.
 |
| * One or more meal service lines did not provide an accurate count of meals at the point of service (or approved alternate).
 |
| * Schools that implement breakfast in the classroom have questionable meal counts.
 |
| * The district has electronic meal counts; however, they still do a paper FP9.
 |
| Meal Patterns and Nutritional Quality |
| Meal Components and Quantities |
| * One or more of the lunch meals observed, on the day of review, did not contain all of the required meal components.
 |
| Offer versus Serve |
| * Offer versus serve (OVS) is not properly being implemented at the school for breakfast.; Offer versus serve (OVS) is not properly being implemented at the school.
 |
| School Nutrition Environment |
| Food Safety |
| * A review of agricultural food components indicated violations of the Buy American provision (7 CFR 210.21(d)) either during review of products on-site at reviewed schools or at off-site storage facilities as applicable.
 |
| * Both of the school's food safety inspections are not from the current school year.
 |
| * Extermination records are not available for determination of pest control.
 |
| * Kitchen equipment was not maintained based generally accepted health, safety, and sanitation practices.
 |
| * One or more foodservice employees have not been trained on fire extinguisher procedures.
 |
| * One or more storage violations were observed. The school did not ensure that the storage, preparation and service of food are maintained.
 |
| * The most recent food safety inspection is not publicly posted in a visible location.
 |
| * There are not safeguards against theft and damage.
 |
| * There is limited documentation to determine if domestic alternatives were considered and if an exception was granted by the SFA.
 |
| Local School Wellness Policy |
| * The School Food Authority does not have documentation demonstrating the local school wellness policy has been made available to the public.
 |
| * The School Food Authority does not have documentation demonstrating the results of the assessment have been made available to the public.
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| Civil Rights |
| * The School Food Authority does not communicate the availability of meal modifications to families.
 |
| * The School Food Authority's district-wide civil rights policy does not include meal modification information.
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| ***Noteworthy Observations*** |
| The Review Team found the following noteworthy items: The entire food service staff is extremely devoted to making sure that all children have access to healthy school meals. They have also demonstrated creative ways to positively reward lunchroom behavior. |