**Eval Tool: Field Based Experience Domain**

**Offsite and Onsite Evidence Rating Scale**

|  |  |  |
| --- | --- | --- |
| Rating | Evidence Label | Evidence Description |
| 4 | Compelling | Irrefutable evidence that criterion is being met consistently; or, sufficient evidence that while criterion is being met throughout the organization, one or more areas (i.e., programs) presents evidence above and beyond criteria. Would serve as a model to others. |
| 3 | Sufficient | Clear, convincing evidence demonstrating criterion is being met |
| 2 | Limited | Evidence inconsistently supports criterion; gaps within evidence exist; evidence is weakly linked to criterion |
| 1 | Insufficient | Inadequate evidence was found in support of the criterion |

**Output Rating Scale**

|  |  |
| --- | --- |
| Rating | Evidence Description |
| + | Data supports the criterion |
| ? | Inconclusive data |
| - | Data contrasts with the criterion |

**Output Data Labels**

|  |  |  |
| --- | --- | --- |
| Label | Where to Find Data | Data Types |
| \* | Sent by specialist with offsite materials | Partner Survey; Candidate, Completer, Supervising Practitioner, and Hiring Principal Surveys; |
| \*\* | Available on public profiles | Demographic data, Employment data, Ed Eval data |
| \*\*\* | Compiled by Specialist | MTEL, CAP/PAL data, SGP data |
| Italics | Not yet available for use in reviews | Persistence data, GPA |

**Finding Output Data on Public Profiles**

1. Go to doe.mass.edu
2. Hover over “Data & Accountability” in the menu bar
3. Hover down to “Data Tools”
4. Select “School and District Profiles”
5. Under Directories, choose “Educator Preparation Program Providers”
6. Select organization from list of providers
7. For most output data, select “Ed Prep Students” tab; for annual goals, select “General” tab
8. Select data type in menu bar on the left side of the page
9. Navigate between years in the upper left hand corner

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 1:  Practicum hours meet regulatory requirements as per [603 CMR 7.04 (4)](http://www.doe.mass.edu/lawsregs/603cmr7.html?section=04) | *Only DESE Staff Rate Here:*  Practicum handbook  Field-Based Experience chart | | | |  | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:      Rationale: | | | | |
| ONSITE | | | | | | | | |
| Candidate Artifacts | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
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| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 2:  District partners are involved in the design, implementation and assessment of field-based experiences. | FB Exp. Worksheet Prompt 1 | | | | Partner Survey 6, 7g, 7h, & 7i\* | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:  Rationale: | | | | |
| ONSITE | | | | | | | | |
| FBE Staff Interview  Partner Focus Group | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
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| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 3:  Field-based experiences are fully embedded in program coursework such that connections between theory and practice are explicit. | FB Exp. Worksheet Prompt 2  Field Based Experiences Chart | | | | Candidate Survey\*  Completer Survey\*  Supervising Practitioner Survey\* | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:  Rationale: | | | | |
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| Candidate/Completer Focus Group(s) | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
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| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 4:  Responsibilities in pre-practicum and practicum experiences build to candidate readiness for full responsibility in licensure role. | FB Exp. Worksheet Prompt 3a & 3b | | | | Candidate Survey\*  Completer Survey\*  Supervising Practitioner Survey\* | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:  Rationale: | | | | |
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| Candidate/Completer Focus Group(s)  Program Supervisor Focus Group  Supervising Practitioner Focus Group | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
|  | Finding | | | |
| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 5:  Sponsoring Organization secures and/or verifies placement(s) that meet regulatory requirements and the SO’s expectations for a high-quality placement for all candidates. | FB Exp. Worksheet Prompt 4a & 4b  Practicum Handbook | | | | Partner Survey 6 & 7f\* | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:  Rationale: | | | | |
| ONSITE | | | | | | | | |
| Candidate/Completer Focus Group(s)  FBE Staff Interview  Partner Focus Group  Program Supervisor Focus Group | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 6:  Candidates participate in field-based experiences that cover the full academic year. | FB Exp. Worksheet Prompt 5 | | | |  | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:      Rationale: | | | | |
| ONSITE | | | | | | | | |
| Candidate/Completer Focus Group(s)  FBE Staff Interview | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
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| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 7:  Field-based experiences are in settings with diverse learners (e.g., students from diverse ethnic, racial, gender, socioeconomic, and exceptional groups). | FB Exp. Worksheet Prompt 6 | | | | Candidate Survey\*  Completer Survey\*  Supervising Practitioner Survey\* | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:  Rationale: | | | | |
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| Candidate/Completer Focus Group(s)  FBE Staff Interview | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
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| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 8:  Supervising Practitioner qualifications meet regulatory requirements set forth in [603 CMR 7.02](http://www.doe.mass.edu/lawsregs/603cmr7.html?section=02) and in [Guidelines for Program Approval.](http://www.doe.mass.edu/edprep/review/program-approval.docx) | *Only DESE Staff Rate Here:*  Practicum Handbook | | | |  | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:      Rationale: | | | | |
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| Candidate Artifacts | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
|  | Finding | | | |
| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 9:  Supervising Practitioners and Program Supervisors receive training, support and development from the SO that impacts candidate effectiveness. | FB Exp. Worksheet Prompt 7a & 7b | | | | Candidate Survey\*  Completer Survey\*  Supervising Practitioner Survey\*  Partner survey 7j & 7k\* | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:  Rationale: | | | | |
| ONSITE | | | | | | | | |
| FBE Staff Interview  Program Supervisor Focus Group  Supervising Practitioner Focus Group | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
|  | Finding | | | |
| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 10:  Candidates receive high-quality, targeted feedback during field-based experiences that improves their practice. | FB Exp. Worksheet Prompt 8a & 8b | | | | Candidate Survey\*  Completer Survey\*  Supervising Practitioner Survey\* | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:  Rationale: | | | | |
| ONSITE | | | | | | | | |
| Candidate Artifacts  Candidate/Completer Focus Group(s)  Program Supervisor Focus Group  Supervising Practitioner Focus Group | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
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| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 11:  Sponsoring Organization ensures that Program Supervisors and Supervising Practitioners are measurably contributing to and effectively evaluating the readiness of candidates. | FB Exp. Worksheet Prompt 9 | | | |  | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:      Rationale: | | | | |
| ONSITE | | | | | | | | |
| Candidate/Completer Focus Group(s)  FBE Staff Interview  Program Supervisor Focus Group  Supervising Practitioner Focus Group | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
|  | Finding | | | |
| Professional Suggestion: | | | | | | | | |

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|  | Offsite Submission from SO | | | | State-collected Outputs | | | | |
| FBE Criterion 12:  Candidate readiness for the licensure role is measured using a performance assessment (e.g. Candidate Assessment of Performance) that is implemented consistently across/within programs and rigorously such that only candidates who are ready to make a positive impact for PK-12 students in the licensure role complete the program. | FB Exp. Worksheet Prompt 10  Practicum Handbook | | | | Candidate Survey\*  Completer Survey\*  Supervising Practitioner Survey\*  Partner Survey 7n & 8a\*  Educator Evaluation Data\*\*  CAP/PAL Data\*\*\* | | | | |
| 1  Insufficient | 2  Limited | 3  Sufficient | 4  Compelling | -  Contrasts | | ?  Inconclusive | | +  Supports |
| Evidence:      Rationale: | | | | Evidence:  Rationale: | | | | |
| ONSITE | | | | | | | | |
| Candidate Artifacts  FBE Staff Interview  Program Supervisor Focus Group  Supervising Practitioner Focus Group | | | | | | | | |
| 1  Insufficient | | 2  Limited | | 3  Sufficient | | | 4  Compelling | |
| Evidence:      Rationale: | | | | | | | | |
| Criterion Overall Rating | | | | | | | | |
| Criteria Overall Rating Statement: | | | |  | Commendation | | | |
|  | Criteria Met | | | |
|  | Finding | | | |
| Professional Suggestion: | | | | | | | | |

Overall Domain Summary

| Criterion | Offsite | Output | Onsite | Commendation | Criterion Met | Finding |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Practicum hours meet regulatory requirements as per [603 CMR 7.04 (4)](http://www.doe.mass.edu/lawsregs/603cmr7.html?section=04) |  |  |  |  |  |  |
| 1. District partners are involved in the design, implementation and assessment of field-based experiences. |  |  |  |  |  |  |
| 1. Field-based experiences are fully embedded in program coursework such that connections between theory and practice are explicit. |  |  |  |  |  |  |
| 1. Responsibilities in pre-practicum and practicum experiences build to candidate readiness for full responsibility in licensure role. |  |  |  |  |  |  |
| 1. Sponsoring Organization secures and/or verifies placement(s) that meet regulatory requirements and the SO’s expectations for a high-quality placement for all candidates. |  |  |  |  |  |  |
| 1. Candidates participate in field-based experiences that cover the full academic year. |  |  |  |  |  |  |
| 1. Field-based experiences are in settings with diverse learners (e.g., students from diverse ethnic, racial, gender, socioeconomic, and exceptional groups). |  |  |  |  |  |  |
| 1. Supervising Practitioner qualifications meet regulatory requirements set forth in [603 CMR 7.02](http://www.doe.mass.edu/lawsregs/603cmr7.html?section=02) and in [Guidelines for Program Approval.](http://www.doe.mass.edu/edprep/review/program-approval.docx) |  |  |  |  |  |  |
| 1. Supervising Practitioners and Program Supervisors receive training, support and development from the SO that impacts candidate effectiveness. |  |  |  |  |  |  |
| 1. Candidates receive high-quality, targeted feedback during field-based experiences that improves their practice. |  |  |  |  |  |  |
| 1. Sponsoring Organization ensures that Program Supervisors and Supervising Practitioners are measurably contributing to and effectively evaluating the readiness of candidates. |  |  |  |  |  |  |

| Criterion | Offsite | Output | Onsite | Commendation | | | Criterion Met | Finding |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Candidate readiness for the licensure role is measured using a performance assessment (e.g. Candidate Assessment of Performance) that is implemented consistently across/within programs and rigorously such that only candidates who are ready to make a positive impact for PK-12 students in the licensure role complete the program. |  |  |  |  | | |  |  |
|  | | | | | | | | |
| Domain Summary | | | | | Overall Domain Recommendation | | | |
|  | | | | |  | Exemplary | | |
|  | Proficient | | |
|  | Needs Improvement | | |
|  | Unsatisfactory | | |