| Sponsoring Organization |  |
| --- | --- |

| Who is the primary person responsible for leading or overseeing your organization’s educator preparation program annual evaluation? | |
| --- | --- |
| Name |  |
| Title |  |
| Email |  |

*Note: Quantitative data (charts/graphs) do not count towards word limits throughout this worksheet.*

| **CI 1: Sponsoring Organization oversees and has systems in place to monitor all individual licensure programs to ensure each is effective.** | | | | |
| --- | --- | --- | --- | --- |
| **Prompt 1a:** Who at your organization is responsible for ensuring all licensure programs are effective? | | | 50 words | |
|  | | | | |
| **Prompt 1b:** What are the systems and processes used to monitor the quality of all individual programs? | | | 400 words | |
|  | | | | |
| **Prompt 1c:** Provide 2-3 examples of how your organization has made changes to individual programs based on the monitoring you’ve described above. | | | | 400-600 words |
| Trigger for Change | Program(s) | [Impact](http://www.doe.mass.edu/edprep/toolkit/1819/impact-advisory-evidence.pdf) | | |
|  |  |  | | |
|  |  |  | | |
|  |  |  | | |

| **CI 2: The consistent and ongoing use of internal and external evidence, including ESE data, informs strategic decisions that impact the Sponsoring Organization, education programs, candidates, and employing schools/districts.** | | | |
| --- | --- | --- | --- |
| **Prompt 2a:** Describe how your organization uses data in your continuous improvement efforts in a consistent and ongoing manner. | | | 250 words |
|  | | | |
| **Prompt 2b:** Provide 2-3 examples of how the internal or external evidence (including ESE data) your organization uses has informed strategic decisions regarding program improvements. | | | 600-800 words |
| Strategic Decision | Internal/External Evidence That Informed Strategic Decision | [Impact](http://www.doe.mass.edu/edprep/toolkit/1819/impact-advisory-evidence.pdf) On Your Organization and/or Partners | |
|  |  |  | |
|  |  |  | |
|  |  |  | |

| **CI 3: Sponsoring Organization acts on feedback solicited from internal and external stakeholders (including candidates, graduates, district and school personnel, and employers) in continuous improvement efforts.** | |
| --- | --- |
| **Prompt 3:** Provide [evidence](http://www.doe.mass.edu/edprep/toolkit/1819/impact-advisory-evidence.pdf) to demonstrate that your organization has used feedback solicited from internal and external stakeholders in your continuous improvement efforts. | 1. words |
|  | |

| **CI 4: Goals articulated in the State Annual Report yield improvements to the Sponsoring Organization’s educator preparation programs.** | | | |
| --- | --- | --- | --- |
| **Prompt 4a:** Describe how your organization establishes annual goals for educator preparation programs. | | | 250 words |
|  | | | |
| **Prompt 4b:** Provide 2-3 examples of how goals articulated in recent State Annual Report (within last three years) yielded improvements to your educator preparation programs. | | | 400-600 words |
| SAR Year | Goal | [Impact](http://www.doe.mass.edu/edprep/toolkit/1819/impact-advisory-evidence.pdf) | |
|  |  |  | |
|  |  |  | |
|  |  |  | |

| **Optional:** Provide additional context pertaining to continuous improvement work at your organization. | 250 words |
| --- | --- |
|  | |

| **Supplemental Documents** | | |
| --- | --- | --- |
| **Optional:** Provide up to three additional documents pertaining to continuous improvement. | | 50 words each |
| Title of Document | Rationale for Including | |
|  |  | |
|  |  | |
|  |  | |