**Name of District Public Schools**

**ELE Program Folder Checklist**

| **STUDENT NAME:** | **SASID:** | **DATE OF BIRTH:** | **SCHOOL:** |
| --- | --- | --- | --- |
| **SCHOOL YEAR:** | **GRADE:** |  |  |

| **ENGLISH LANGUAGE PROFICIENCY SCREENING TEST RESULTS** |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PARENT NOTIFICATION REGARDING ENGLISH LANGUAGE EDUCATION** |  |  |  |  |  |
| **PARENT NOTFICATION FOR ENGLISH LANGUAGE EDUCATION PROGRAM PLACEMENT** |  |  |  |  |  |
| **HOME LANGUAGE SURVEY** |  |  |  |  |  |
| **REPORT CARD(S)** |  |  |  |  |  |
| **ESL PROGRESS REPORT(S)** |  |  |  |  |  |
| **MCAS RESULTS** |  |  |  |  |  |
| **ACCESS SCORES** |  |  |  |  |  |
| **PARENT COMMUNICATION LOG (Translations, if applicable)** |  |  |  |  |  |
| **OPT-OUT FORM (IF APPLICABLE)** |  |  |  |  |  |
| **END OF THE YEAR TEAM MEETING DECISIONS** |  |  |  |  |  |
| **FOLLOW-UP MONITORING (IF APPLICABLE)** |  |  |  |  |  |
| **PREVIOUS SCHOOL EXPERIENCE** |  |  |  |  |  |
| **INDIVIDUALIZED ENGLISH LANGUAGE PROFICIENCY LEARNING GOALS (IF APPLICABLE)** |  |  |  |  |  |

Note: Districts may keep some of the documents above electronically or in students’ cumulative folders.