*****Massachusetts Department of***

***Elementary and Secondary Education***

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# MEMORANDUM

| **To:** | Title I, IIA, and IVA directors in districts participating in FY 2021 public school monitoring |
| --- | --- |
| **From:** | Simone Lynch, Director of Federal Grant Programs |
| **Date:** | May 10, 2021 |
| **Subject:** | Notice of FY 2021 ESSA (Titles I, IIA, and IVA) program monitoring required actions |

Thank you for submitting materials for your district’s FY21 federal grant program monitoring review. Our federal grant program staff have reviewed the materials your district submitted and, in certain cases, have requested and obtained additional documentation from your district.

Attached, please find a chart reflecting areas that require further action by the district. The columns on the right side of the chart indicate action(s) required by your district based on findings of the review and a timeline for submission of evidence.

The list of criteria used during the review process is available on the Department’s website at: <http://www.doe.mass.edu/federalgrants/resources/monitoring/>.

Findings require submission of updated information by **October 15, 2021**. Details are included in the attached chart for your district. Please submit any required materials electronically to [federalgrantprograms@doe.mass.edu](mailto:federalgrantprograms@doe.mass.edu).

While the reviews were conducted with care, it is possible that we have overlooked information that you submitted on behalf of your district. If you believe this to be the case, or if you have any questions or concerns about the content of this memo, please contact us at [federalgrantprograms@doe.mass.edu](mailto:federalgrantprograms@doe.mass.edu) or by telephone at 781-338-6230.

c: Superintendent or Charter School Leader