



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Burlington

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs 1-E: Private School Outreach and Programming</p> <p>District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students</p>	District did not provide evidence that offers of consultation were received by the private school officials at eligible private schools.	<p>Submit evidence that spring distribution of offers of consultation for school year 2022-23 participation were received by eligible private schools.</p> <p>5/31/22. District provided evidence of offers of consultation were completed in the 2021-22 school year.</p>	October 14, 2022
<p>Title I Program Design and Evaluation 4-A: Program Evaluation</p> <p>District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.</p>	The district did not provide a copy of the procedure for evaluating Title I program implementation and impact.	<p>Submit a current, dated copy of the written procedure for evaluating the Title I program implementation and impact.</p> <p>6/22/22. District submitted program evaluation survey template and written procedure for evaluating the Title I program.</p>	October 14, 2022
<p>Title I Opportunity and Equal Educational Access 6-A: All Students</p> <p>District identifies as eligible for Title I services students with disabilities, English language learners, and homeless students using the same basis as other students selected to receive services. District ensures that all students have equal opportunity to be selected to receive services.</p>	District list did not include subject and individual student total scores.	<p>Submit copies of the current school year's lists of students screened for selection. Lists should be by subject and grade served and include individual student total scores, listed in descending order.</p> <p>5/31/22. District submitted rank ordered lists by subject and grade level.</p>	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Everett

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
Title I Program Design and Evaluation 4-A: Program Evaluation District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.	Submitted Title I program evaluation does not include evaluation of Title I program activities serving eligible private school students.	Submit a Title I program evaluation that includes an evaluation of Title I program activities serving eligible private school students.	October 14, 2022
Title IIA Distribution of Funds 8-A: Allocating Funds Activities supported with Title II, Part A funds must collectively address the needs of all subgroups of students in the district. In addition, schools identified for support and improvement, and schools with the highest percentage of low-income students are prioritized for participation in activities funded by Title II, Part A	Documentation regarding needs assessment process does not include description of process for prioritizing schools to receive Title IIA funds.	Submit a needs assessment procedure that includes a description of the process for prioritizing schools to receive Title IIA funds.	October 14, 2022
Title IIA Program Evaluation 10-A: Evaluation of PD Activity Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities	District did not provide a summary of the evaluation findings for PD activities funded under Title IIA.	Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Framingham

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-C: Parent Outreach</p> <p>Schools conduct meetings at least annually to inform participating parents about Title I programs. District and its schools provide materials and training to Title I parents to help them understand such things as:</p> <ul style="list-style-type: none"> • The state’s academic content standards and state student academic achievement standards; • State and local academic assessments, including alternative assessments; • The family engagement requirements of section 1116; and • How to monitor their child’s progress and work with educators to improve the achievement of their child. <p>Additionally, districts and schools provide materials and training to help parents work with their children to improve their children’s achievement</p>	<p>District did not hold school year 2021-22 Title I annual meeting.</p>	<p>Submit evidence that the school year 2022-23 Title I meeting occurred.</p>	<p>October 14, 2022</p>
<p>Title I Program Design and Evaluation 4-A: Program Evaluation</p> <p>District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.</p>	<p>District did not provide a summary of the evaluation findings for Title I activities.</p>	<p>Submit summary of evaluation of the FY22 Title I activities that includes evaluation process, findings, and actions resulting from evaluation in of the Title I program in each Title I school.</p>	<p>October 14, 2022</p>
<p>Title IIA Program Evaluation 10-A: Evaluation of PD Activity</p> <p>Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities</p>	<p>District did not provide a summary of the evaluation findings for PD activities funded under Title IIA.</p>	<p>Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Hatfield

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs</p> <p>1-E: Private School Outreach and Programming</p> <p>District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students</p>	District did not provide evidence that offers of consultation were received by the private school officials at eligible private schools.	Submit evidence that spring distribution of offers of consultation for school year 2022-23 participation were received by eligible private schools.	October 14, 2022
<p>Title I Family Communications</p> <p>3-C: Parent Outreach</p> <p>Schools conduct meetings at least annually to inform participating parents about Title I programs. District and its schools provide materials and training to Title I parents to help them understand such things as:</p> <ul style="list-style-type: none"> • The state’s academic content standards and state student academic achievement standards; • State and local academic assessments, including alternative assessments; • The family engagement requirements of section 1116; and • How to monitor their child’s progress and work with educators to improve the achievement of their child. <p>Additionally, districts and schools provide materials and training to help parents work with their children to improve their children’s achievement</p>	District did not provide a dated notice to parents informing them of the annual Title I meeting where information about State academic standards, assessments, and parental involvement requirements and opportunities for involvement were discussed.	Submit dated notice to families of Title I participating students informing them of the annual Title I meeting where information about State academic standards, assessments, and parental involvement requirements and opportunities for involvement will be discussed for the 2022-2023 school year.	October 14, 2022
<p>Title I Program Design and Evaluation</p> <p>4-A: Program Evaluation</p> <p>District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.</p>	District's summary of Title I program evaluation did not contain analysis of data upon which assessment of program effectiveness and impact is based.	Submit a written summary of the 2021-2022 school year Title I program evaluation, including indicators of impact on student achievement, strengths and weaknesses of the program, and subsequent program changes.	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Hatfield

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title IIA Program Evaluation 10-A: Evaluation of PD Activity</p> <p>Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities</p>	<p>Summary of evaluation of Title IIA-supported activities consists of raw survey data without analysis or conclusions to inform use and practice.</p>	<p>Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Hopkinton

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs</p> <p>1-E: Private School Outreach and Programming</p> <p>District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students</p>	District did not provide evidence that offers of consultation were received by the private school officials at all eligible private schools.	Submit evidence that spring distribution of offers of consultation for school year 2022-23 participation were received by eligible private schools.	October 14, 2022
<p>Title I Family Communications</p> <p>3-A: Report Card/Accountability Status/Right-to-Know</p> <p>District notifies parents of school and district accountability status as well as right to request teacher qualification information. As applicable, district notifies parents that child has been taught for four or more consecutive weeks by a teacher who does not meet licensure requirements for the grade and subject assigned to teach. Additionally, district publishes and distributes annual report cards for district and all district schools.</p>	District did not notify parents when their child was taught for 4 or more weeks by a teacher who was not appropriately licensed or was working under a waiver of licensure requirements.	Where still required given teacher licensure/waiver status, provide evidence that parents/guardians were notified.	October 14, 2022
<p>Title I Family Communications</p> <p>3-B(1): Family Engagement Policies</p> <p>District and schools create and distribute written family engagement policies, and updates these policies periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> • Family engagement policies describe specific rights of parents and the information and meaningful activities offered to parents so they are well prepared to participate in their children’s educational growth. • Policies must also describe how families are involved in an annual evaluation of the effectiveness of the family engagement in improving academic achievement 	Although copies of school family engagement policies were provided, their timely distribution was not evident.	Submit evidence that Title I family engagement policies were distributed to participating families for each Title I school, providing opportunity for questions and input.	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Hopkinton

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Program Design and Evaluation 4-C: Targeted Assistance Program Plans</p> <p>District develops targeted assistance program plans that are coordinated with and support regular education program(s) in relevant schools. Title I staff must be integrated with regular instructional staff in all activities, and targeted assistance programs must:</p> <ol style="list-style-type: none"> 1. Use effective instructional methods and strategies that strengthen the core academic program of the school; 2. Use multiple, educationally related, objective criteria to identify children failing, or most at risk of failing, to meet the state's academic achievement standards (children in grades PK-2 selected solely on the basis of such criteria as teacher judgment, interviews with parents, and developmentally appropriate measures); 3. Give primary consideration to providing extended learning time for served students; 4. Provide an accelerated, high-quality curriculum; 5. Minimize the removal of children from the regular classroom during regular school hours 	<p>Submitted rank-order student selection sheets did not all clearly show weighted basis for selection and whether particular students were participating or not.</p>	<p>Submit revised rank-ordered student selection sheets for Hopkinton Middle School and Hopkins that clearly show weighted basis for student selection and participation status of all students listed.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Hudson

Required Action:

✓	Yes (see below)		None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title IIA Program Evaluation 10-A: Evaluation of PD Activity Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities</p>	<p>District did not provide a summary of the evaluation findings for PD activities funded under Title IIA.</p>	<p>Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.</p> <p>6/1/22: District submitted summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.</p>	<p>N/A</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Lenox

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs 1-E: Private School Outreach and Programming</p> <p>District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students</p>	District did not provide evidence that offers of consultation were received by the private school officials at eligible private schools.	Submit evidence that spring distribution of offers of consultation for school year 2022-23 participation were received by eligible private schools.	October 14, 2022
<p>Title I Program Design and Evaluation 4-A: Program Evaluation</p> <p>District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.</p>	Title I program evaluation submitted by the district does not include evaluation of Title I program activities serving eligible private school students.	Submit a Title I program evaluation of the 2021-22 school year that includes an evaluation of Title I program activities serving eligible private school students.	October 14, 2022
<p>Title I Program Design and Evaluation 4-C: Targeted Assistance Program Plans</p> <p>District develops targeted assistance program plans that are coordinated with and support regular education program(s) in relevant schools. Title I staff must be integrated with regular instructional staff in all activities, and targeted assistance programs must:</p> <ol style="list-style-type: none"> 1. Use effective instructional methods and strategies that strengthen the core academic program of the school; 2. Use multiple, educationally related, objective criteria to identify children failing, or most at risk of failing, to meet the state's academic achievement standards (children in grades PK-2 selected solely on the basis of such criteria as teacher judgment, interviews with parents, and developmentally appropriate measures); 3. Give primary consideration to providing extended learning time for served students; 4. Provide an accelerated, high-quality curriculum; 5. Minimize the removal of children from the regular classroom during regular school hours 	District did not submit the rank-ordered list of screened/selected students for participation in the Title I program.	Submit rank-ordered list of selected students for participation in the Title I program for the 2022-2023 school year.	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Lenox

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Opportunity and Equal Educational Access 6-A: All Students</p> <p>District identifies as eligible for Title I services students with disabilities, English language learners, and homeless students using the same basis as other students selected to receive services. District ensures that all students have equal opportunity to be selected to receive services.</p>	<p>District did not include rank-ordered student list of Title I students.</p>	<p>Submit rank-ordered list of selected students for participation in the Title I program for the 2022-2023 school year.</p>	<p>October 14, 2022</p>
<p>Title IIA Distribution of Funds 8-A: Allocating Funds</p> <p>Activities supported with Title II, Part A funds must collectively address the needs of all subgroups of students in the district. In addition, schools identified for support and improvement, and schools with the highest percentage of low-income students are prioritized for participation in activities funded by Title II, Part A</p>	<p>Documentation regarding needs assessment process does not include description of process for prioritizing schools to receive Title IIA funds.</p>	<p>Submit a needs assessment procedure that includes a description of the process for prioritizing schools to receive Title IIA funds.</p>	<p>October 14, 2022</p>
<p>Title IIA Systems of Professional Growth and Improvement 9-A: Systems of Professional Growth and Improvement</p> <p>Districts must have a system of professional growth and improvement that meets the requirements of the MA Educator Evaluation Framework, an induction and mentoring program that is strategically designed to allow for continuous improvement of new teachers and of the program itself, and professional development activities that are sustained (not stand-alone, 1-day, or short term workshops), intensive, collaborative, job-embedded, data-driven, and classroom-focused.</p>	<p>Professional development plan does not address mentoring and induction program.</p>	<p>Submit evidence of mentoring and induction program that is designed to allow for continuous improvement of new teachers.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Palmer

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs 1-E: Private School Outreach and Programming</p> <p>District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students</p>	District did not provide evidence that offers of consultation were received by the private school officials at eligible private schools.	Submit evidence that spring distribution of offers of consultation for school year 2022-23 participation were received by eligible private schools.	October 14, 2022
<p>Title IIA Systems of Professional Growth and Improvement 9-A: Systems of Professional Growth and Improvement</p> <p>Districts must have a system of professional growth and improvement that meets the requirements of the MA Educator Evaluation Framework, an induction and mentoring program that is strategically designed to allow for continuous improvement of new teachers and of the program itself, and professional development activities that are sustained (not stand-alone, 1-day, or short term workshops), intensive, collaborative, job-embedded, data-driven, and classroom-focused.</p>	The district's professional development plan does not address teacher evaluation.	Submit evidence of teacher evaluation program that meets the requirements of the MA Educator Evaluation Framework.	October 14, 2022
<p>Title IIA Program Evaluation 10-A: Evaluation of PD Activity</p> <p>Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities</p>	District did not provide a summary of the evaluation findings for PD activities funded under Title IIA.	Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Peabody

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
Title I Program Design and Evaluation 4-A: Program Evaluation District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.	District did not submit a written summary of the 2020-2021 school year Title I program evaluation, including indicators of impact on student achievement, strengths and weaknesses of the program, and subsequent program changes - including activities serving eligible private school students.	Submit a copy of the program evaluation summary and findings from the 2021-22 school year Title I program in the district. Including evaluation of any services provided to eligible students in private schools.	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Randolph

Required Action:

✓	Yes (see below)		None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs 1-E: Private School Outreach and Programming District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students</p>	<p>The offer of consultation letters are not dated nor is there any proof that they were sent, nor is there an offer to consult. The content appears to be offering funds for the private school's use, which is not appropriate. Consultation should be conducted with each private school and at that time the district and the private school should decide which services and materials will be provided by the district. The district should be meeting all purchase and procurement requirements and not asking the private school to obtain quotes or accept delivery. Only 8 of 9 Affirmations were submitted (one was blank) and none contained description of services that were agreed on.</p>	<p>The district must review the resources provided on DESE's ESSA Equitable Services webpage: https://www.doe.mass.edu/federalgrants/resources/equitableservices-essa/, particularly the Timelines Related to Equitable Services under ESSA (https://www.doe.mass.edu/federalgrants/resources/equitableservices-essa/timelines.docx). The district must revise its Offer of Consultation letter for FY23 so that it conforms to guidance and submit a draft copy for review and approval to its DESE liaison prior to sending by June 15, 2022. The district must advise its DESE liaison of all scheduled initial consultations (date and mode of meeting) prior to September 1, 2022. Affirmations of consultation must be obtained from all private schools consulted with appropriate signatures and indicating the intended equitable services to be provided (to be submitted with Randolph's ESSA consolidated application).</p>	<p>See required actions for dates.</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Randolph

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs 1-F: Private School Participants</p> <p>District appropriately calculates and expends funds for equitable services to private school students, their teachers, and families.</p>	<p>The offer of consultation letters are not dated nor is there any proof that they were sent or received, nor is there an offer to consult. The content appears to be offering funds for the private school's use, which is not appropriate. Consultation should be conducted with each private school and at that time the district and the private school should decide which services and materials will be provided by the district. The district should be meeting all purchase and procurement requirements and not asking the private school to obtain quotes or accept delivery. Only 8 of 9 Affirmations were submitted (one was blank) and none contained description of services that were agreed on.</p>	<p>Same as required actions for 1-E.</p>	<p>October 14, 2022</p>
<p>Title I Family Communications 3-B(1): Family Engagement Policies</p> <p>District and schools create and distribute written family engagement policies, and updates these policies periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> • Family engagement policies describe specific rights of parents and the information and meaningful activities offered to parents so they are well prepared to participate in their children's educational growth. • Policies must also describe how families are involved in an annual evaluation of the effectiveness of the family engagement in improving academic achievement 	<p>The district did not originally produce evidence of a parent involvement procedure; the web link it provided recited the need to have a procedure, but not what the procedure was. Upon second request, it did produce a link to a web page that outlined a comprehensive policy for involving parents that was created on April 25, 2022. However, it did not produce accompanying evidence that families have been involved in creation or evaluation of family engagement policy in the district on an annual basis, including the period being monitored.</p>	<p>The district will provide its process for involving families in the annual evaluation of the effectiveness of its family engagement in the improving of academic achievement at both the district and school levels.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Randolph

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-C: Parent Outreach</p> <p>Schools conduct meetings at least annually to inform participating parents about Title I programs. District and its schools provide materials and training to Title I parents to help them understand such things as:</p> <ul style="list-style-type: none"> • The state’s academic content standards and state student academic achievement standards; • State and local academic assessments, including alternative assessments; • The family engagement requirements of section 1116; and • How to monitor their child’s progress and work with educators to improve the achievement of their child. <p>Additionally, districts and schools provide materials and training to help parents work with their children to improve their children’s achievement</p>	<p>The evidence of parent outreach and involvement for two of the three schoolwide elementary schools did not meet requirements. The requirements of federal programs are: involving parents in the schoolwide program, understanding such aspects as the state's high standards, state and local assessments, and how parents can work with educators and students to improve student achievement. Materials for two of the schools did not demonstrate the foregoing requirements.</p>	<p>The district will produce evidence that each schoolwide school has or will have an at least an annual meeting to inform parents, as well as provide training and materials to help parents understand the state content and achievement standards, state and local assessments, and Title I requirements, as well as to help parents work with their students to improve each student's achievement.</p>	<p>October 14, 2022</p>
<p>Title IVA Distribution of Funds 12-A: Allocating Funds</p> <p>Districts are required to prioritize the distribution of Title IVA funds to schools with the greatest needs, have the highest percentages or numbers of children in poverty, are identified for support and improvement, are implementing targeted support and improvement plans, or are identified as a persistently dangerous public elementary school or secondary school under section 8532. ESEA §4106(e)(2)(A).</p>	<p>The district indicated that it does not target IVA funds because all of its schools have similar percentages of low-income students. However, the district did not indicate any rationale for the programming it chose using these funds, including one of the other bases for prioritization.</p>	<p>Submit copy of written policy for distributing its Title IVA funds that aligns with the statutory requirements: "to schools with the greatest needs, have the highest percentages or numbers of children in poverty, are identified for support and improvement, are implementing targeted support and improvement plans, or are identified as a persistently dangerous public elementary school or secondary school under section 8532. ESEA § 4106(e)(2)(A)."</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Scituate

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Program Design and Evaluation 4-A: Program Evaluation</p> <p>District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.</p>	<p>Title I program evaluation summary does not include evaluation of all Title I program activities, including analysis of data used to measure impact on student achievement and parent/guardian input regarding programs and policies.</p>	<p>Submit a written summary of the 2021-2022 school year Title I program evaluation, including indicators of impact on student achievement, strengths and weaknesses of the program, and subsequent program changes.</p>	<p>October 14, 2022</p>
<p>Title I Opportunity and Equal Educational Access 6-A: All Students</p> <p>District identifies as eligible for Title I services students with disabilities, English language learners, and homeless students using the same basis as other students selected to receive services. District ensures that all students have equal opportunity to be selected to receive services.</p>	<p>Refinement of the student selection process is still in development. For full compliance, rank-ordered lists of screened students should include multiple, educationally-related criteria that are weighted, leading to a composite score per student. Listings should indicate selection/participation status of students as well.</p>	<p>Submit revised student selection criteria and rank-ordered lists that include all requirements.</p>	<p>October 14, 2022</p>
<p>Title IIA Program Evaluation 10-A: Evaluation of PD Activity</p> <p>Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities</p>	<p>Summary of evaluation of Title IIA-supported activities consists of raw survey data without written analysis or conclusions to inform use and practice.</p>	<p>Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

West Boylston

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-C: Parent Outreach</p> <p>Schools conduct meetings at least annually to inform participating parents about Title I programs. District and its schools provide materials and training to Title I parents to help them understand such things as:</p> <ul style="list-style-type: none"> • The state’s academic content standards and state student academic achievement standards; • State and local academic assessments, including alternative assessments; • The family engagement requirements of section 1116; and • How to monitor their child’s progress and work with educators to improve the achievement of their child. <p>Additionally, districts and schools provide materials and training to help parents work with their children to improve their children’s achievement</p>	<p>District did not provide a dated notice to parents informing them of the annual Title I meeting where information about State academic standards, assessments, and parental involvement requirements and opportunities for involvement were discussed.</p>	<p>Submit the dated notice to parents inviting them to the annual Title I meeting for the 2022-23 school year.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

West Bridgewater

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title IIA Distribution of Funds 8-A: Allocating Funds</p> <p>Activities supported with Title II, Part A funds must collectively address the needs of all subgroups of students in the district. In addition, schools identified for support and improvement, and schools with the highest percentage of low-income students are prioritized for participation in activities funded by Title II, Part A</p>	District did not submit district- wide professional development plan.	Submit district-wide professional development plan.	October 14, 2022
<p>Title IVA Distribution of Funds 12-A: Allocating Funds</p> <p>Districts are required to prioritize the distribution of Title IVA funds to schools with the greatest needs, have the highest percentages or numbers of children in poverty, are identified for support and improvement, are implementing targeted support and improvement plans, or are identified as a persistently dangerous public elementary school or secondary school under section 8532. ESEA §4106(e)(2)(A).</p>	District did not submit a process describing how Title IV funds are prioritized.	Submit copy of written policy for distributing its Title IVA funds that aligns with the statutory requirements: "to schools with the greatest needs, have the highest percentages or numbers of children in poverty, are identified for support and improvement, are implementing targeted support and improvement plans, or are identified as a persistently dangerous public elementary school or secondary school under section 8532. ESEA § 4106(e)(2)(A)."	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

West Springfield

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
All Federal Programs 1-E: Private School Outreach and Programming District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students	District did not provide evidence that offers of consultation were received in a timely manner by private school officials at all eligible private schools.	Submit evidence that spring distribution of offers of consultation for school year 2022-23 participation were received by all eligible private schools.	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Winchester

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-A: Report Card/Accountability Status/Right-to-Know</p> <p>District notifies parents of school and district accountability status as well as right to request teacher qualification information. As applicable, district notifies parents that child has been taught for four or more consecutive weeks by a teacher who does not meet licensure requirements for the grade and subject assigned to teach. Additionally, district publishes and distributes annual report cards for district and all district schools.</p>	<p>District did not submit evidence that school report cards were published to website.</p>	<p>Submit a copy of the dated cover letter, which includes notice of parent right to request teacher qualification information, sent to parents from each Title I school in the district. Include a link to where the report card is posted on the district or school website.</p> <p>(District submitted evidence of published right to know letter and school report card 5/27/2022).</p>	<p>October 14, 2022</p>
<p>Title I Family Communications 3-B(1): Family Engagement Policies</p> <p>District and schools create and distribute written family engagement policies, and updates these policies periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> • Family engagement policies describe specific rights of parents and the information and meaningful activities offered to parents so they are well prepared to participate in their children’s educational growth. • Policies must also describe how families are involved in an annual evaluation of the effectiveness of the family engagement in improving academic achievement 	<p>There is no evidence that the Title I family engagement policies are updated after evaluating their effectiveness.</p>	<p>Submit the most current, dated copy of the district's overall family engagement policy. Submit evidence that the family engagement policy has been reviewed by parents and revisions have been made in an updated policy.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Winthrop

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs 1-E: Private School Outreach and Programming District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students</p>	<p>District did not provide evidence that offers of consultation were received by the private school officials at eligible private schools.</p>	<p>Submit evidence that spring distribution of offers of consultation for school year 2022-23 participation were received by eligible private schools.</p>	<p>October 14, 2022</p>
<p>Title IVA Report on Fund Use 13-A: Fund Use and Outcomes The district annually reports to the state how funds are being used and the degree to which the district has made progress toward meeting the objectives and outcomes described in its application for the use of these funds.</p>	<p>District did not submit a description of data collected to evaluate effectiveness of Title IVA funded activities and summary of evaluation of outcomes.</p>	<p>Provide summary of evaluation of goals and outcomes, including description of data used to evaluate effectiveness of Title IVA funded activities in the 2021-22 school year.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Boston Renaissance

Required Action:

✓	Yes (see below)		None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-B(1): Family Engagement Policies</p> <p>District and schools create and distribute written family engagement policies, and updates these policies periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> • Family engagement policies describe specific rights of parents and the information and meaningful activities offered to parents so they are well prepared to participate in their children’s educational growth. • Policies must also describe how families are involved in an annual evaluation of the effectiveness of the family engagement in improving academic achievement 	<p>District did not submit the Title I family engagement policy.</p>	<p>Submit a current, dated copy of the district's Title I family engagement policy.</p>	<p>October 14, 2022</p>
<p>Title I Family Communications 3-C: Parent Outreach</p> <p>Schools conduct meetings at least annually to inform participating parents about Title I programs. District and its schools provide materials and training to Title I parents to help them understand such things as:</p> <ul style="list-style-type: none"> • The state’s academic content standards and state student academic achievement standards; • State and local academic assessments, including alternative assessments; • The family engagement requirements of section 1116; and • How to monitor their child’s progress and work with educators to improve the achievement of their child. <p>Additionally, districts and schools provide materials and training to help parents work with their children to improve their children’s achievement</p>	<p>District did not provide a dated notice to parents informing them of the annual Title I meeting where information about State academic standards, assessments, and parental involvement requirements and opportunities for involvement were discussed.</p>	<p>Submit a dated notice to parents informing them of the annual Title I meeting.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Rising Tide

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-A: Report Card/Accountability Status/Right-to-Know</p> <p>District notifies parents of school and district accountability status as well as right to request teacher qualification information. As applicable, district notifies parents that child has been taught for four or more consecutive weeks by a teacher who does not meet licensure requirements for the grade and subject assigned to teach. Additionally, district publishes and distributes annual report cards for district and all district schools.</p>	<p>District confirmed they are still following up to check on credentials and determining who is not meeting licensure requirements.</p>	<p>Submit any notices sent home to families that their child's teacher has been teaching for four or more consecutive weeks without proper licensure requirements. If all teachers meet requirements, please confirm in writing.</p>	<p>October 14, 2022</p>
<p>Title I Family Communications 3-B(2): School-Parent Compacts</p> <p>District and schools create and distribute school-parent compacts, and updates these compacts periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> • School-parent compacts are agreements between the school (teachers) and the home (parents/guardians) that describe the responsibilities of each party, including the student, if desired 	<p>Submitted Title I compact does not include the school responsibilities.</p>	<p>Submit SY 2022-23 School-parent compact that includes both parent and school responsibilities.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Rising Tide

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-C: Parent Outreach</p> <p>Schools conduct meetings at least annually to inform participating parents about Title I programs. District and its schools provide materials and training to Title I parents to help them understand such things as:</p> <ul style="list-style-type: none"> • The state’s academic content standards and state student academic achievement standards; • State and local academic assessments, including alternative assessments; • The family engagement requirements of section 1116; and • How to monitor their child’s progress and work with educators to improve the achievement of their child. <p>Additionally, districts and schools provide materials and training to help parents work with their children to improve their children’s achievement</p>	<p>District did not hold school year 2021-22 Title I annual meeting.</p>	<p>Submit evidence that the school year 2022-23 Title I meeting occurred.</p>	<p>October 14, 2022</p>
<p>Title I Program Design and Evaluation 4-A: Program Evaluation</p> <p>District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.</p>	<p>District did not submit a summary of Title I program evaluation procedure or the program evaluation.</p>	<p>Submit both Title I program evaluation procedures and a written summary of the 2021-2022 school year Title I program evaluation, including indicators of impact on student achievement, strengths and weaknesses of the program, and subsequent program changes. See description of required materials in monitoring procedures handbook for Tabs 13 and 14.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Rising Tide

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Program Design and Evaluation 4-C: Targeted Assistance Program Plans</p> <p>District develops targeted assistance program plans that are coordinated with and support regular education program(s) in relevant schools. Title I staff must be integrated with regular instructional staff in all activities, and targeted assistance programs must:</p> <ol style="list-style-type: none"> 1. Use effective instructional methods and strategies that strengthen the core academic program of the school; 2. Use multiple, educationally related, objective criteria to identify children failing, or most at risk of failing, to meet the state's academic achievement standards (children in grades PK-2 selected solely on the basis of such criteria as teacher judgment, interviews with parents, and developmentally appropriate measures); 3. Give primary consideration to providing extended learning time for served students; 4. Provide an accelerated, high-quality curriculum; 5. Minimize the removal of children from the regular classroom during regular school hours 	<p>Selection procedures are not based on objective data and rank ordering. No rank ordering was done for the targeted reading program.</p>	<p>Submit targeted assistance selection procedures for the SY 2022-23 and student selection criteria for both the Title I math and reading programs.</p>	<p>October 14, 2022</p>
<p>Title I Opportunity and Equal Educational Access 6-A: All Students</p> <p>District identifies as eligible for Title I services students with disabilities, English language learners, and homeless students using the same basis as other students selected to receive services. District ensures that all students have equal opportunity to be selected to receive services.</p>	<p>District stated selection procedures are not based on objective data and rank ordering. No rank ordering was done for reading.</p>	<p>Submit targeted assistance selection procedures for the SY 2022-23 and student selection criteria for both the math and reading Title I programs that include multiple, objective, weighted criteria leading to composite score per screened student, producing rank-ordered lists based on academic need.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

North Middlesex Regional

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs 1-G: Equitable Access to Excellent Educators</p> <p>The district works to identify and address any disparities that result in historically disadvantaged student groups being taught at higher rates than other students by lower rated, inexperienced, or out-of-field teachers.</p> <ol style="list-style-type: none"> 1. How is the district closing any inequities in the rates at which low-income students, students of color, English learners, and students with disabilities are taught by lower rated, out-of-field, or inexperienced teachers? 2. How are plans to address these inequities based in local data 	<p>District did not submit documentation responsive to how it is addressing English learners at North Middlesex Regional being taught disproportionately by less effective educators compared to their English speaking peers.</p>	<p>Submit a summary of district actions (including timeline and staff responsible) to address English learners at North Middlesex Regional being taught disproportionately by less effective educators compared to their English speaking peers.</p>	<p>October 14, 2022</p>
<p>Title I Family Communications 3-B(1): Family Engagement Policies</p> <p>District and schools create and distribute written family engagement policies, and updates these policies periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> • Family engagement policies describe specific rights of parents and the information and meaningful activities offered to parents so they are well prepared to participate in their children’s educational growth. • Policies must also describe how families are involved in an annual evaluation of the effectiveness of the family engagement in improving academic achievement 	<p>District submitted a document named ‘North Middlesex Regional School District Engagement Policy 2021-2022’ however the School Family Engagement Policy starting on pg. 4 says ‘Each school that receives Title I funds shall develop a written policy that includes...’ District did not submit this/these.</p>	<p>Submit the family engagement policy for each Title I school.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

North Middlesex Regional

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Program Design and Evaluation 4-B: Schoolwide Program Plans</p> <p>District develops comprehensive schoolwide program plans with involvement of community, individuals to be served, and relevant staff. Schoolwide plans are evaluated annually and must be:</p> <ul style="list-style-type: none"> • Developed with the involvement of parents and other members of the community to be served and individuals who will carry out the plan, including teachers, principals, other school leaders, paraprofessionals, and administrators of programs included; • Regularly monitored and revised as necessary based on student needs; • Developed in coordination and integration with other Federal, State, and local services, resources, and programs; • Based on a comprehensive needs assessment of the entire school that takes into account information on the academic achievement of children in relation to the challenging State academic standards, particularly those children who are failing or most at risk of failing to meet those standards; • Inclusive of description of the strategies the school will use to: <ul style="list-style-type: none"> o Provide opportunities for all children to meet the challenging State academic standards, particularly those most at risk of not meeting those standards; and o Strengthen the academic program of the school, increase the amount and quality of learning time, and provide an enriched and accelerated curriculum, which may include programs, activities, and courses necessary to provide a well-rounded education 	<p>District submitted a document that copies DESE’s guidance outlining the required components of a schoolwide plan but not an actual plan.</p>	<p>Submit a copy of the Title I Schoolwide Plan or the School Improvement Plan that contains all components (labeled) of the Schoolwide Plan.</p>	<p>October 14, 2022</p>
<p>Title IIA Program Evaluation 10-A: Evaluation of PD Activity</p> <p>Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities</p>	<p>District submitted raw survey data without summary and analysis that guided decision-making regarding which activities are ineffective and should be discontinued and which activities have shown student improvement and should be further pursued.</p>	<p>Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

North Middlesex Regional

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title IVA Report on Fund Use 13-A: Fund Use and Outcomes</p> <p>The district annually reports to the state how funds are being used and the degree to which the district has made progress toward meeting the objectives and outcomes described in its application for the use of these funds.</p>	<p>District did not submit a description of data collected to evaluate effectiveness of Title IVA funded activities and summary of evaluation of outcomes.</p>	<p>Provide summary of evaluation of goals and outcomes, including description of data used to evaluate effectiveness of Title IVA funded activities in the 2021-22 school year.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Pioneer Valley Regional

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-A: Report Card/Accountability Status/Right-to-Know</p> <p>District notifies parents of school and district accountability status as well as right to request teacher qualification information. As applicable, district notifies parents that child has been taught for four or more consecutive weeks by a teacher who does not meet licensure requirements for the grade and subject assigned to teach. Additionally, district publishes and distributes annual report cards for district and all district schools.</p>	<p>District stated that it was unable to find any evidence that they have informed families at any time of students being taught by an inappropriately licensed teacher for four or more consecutive weeks.</p>	<p>Submit a summary outlining who is responsible and when letters will be sent to families of students being taught for four or more consecutive weeks along with copies of any letters that have since been sent.</p>	<p>October 14, 2022</p>
<p>Title I Family Communications 3-C: Parent Outreach</p> <p>Schools conduct meetings at least annually to inform participating parents about Title I programs. District and its schools provide materials and training to Title I parents to help them understand such things as:</p> <ul style="list-style-type: none"> • The state’s academic content standards and state student academic achievement standards; • State and local academic assessments, including alternative assessments; • The family engagement requirements of section 1116; and • How to monitor their child’s progress and work with educators to improve the achievement of their child. <p>Additionally, districts and schools provide materials and training to help parents work with their children to improve their children’s achievement</p>	<p>District acknowledged they are aware and planning to address the need to provide families of Title I students more training beyond the annual meeting.</p>	<p>Submit a plan (with timeline) detailing what training will be provided to families of Title I students beyond the annual meeting.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Tantasqua Regional

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title IIA Program Evaluation 10-A: Evaluation of PD Activity</p> <p>Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities</p>	<p>The evidence provided isn't a summary, and it doesn't include an analysis of the IIA-funded activities that inform the decision-making of whether a program is effective or not.</p>	<p>Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.</p> <p>6/22/22: District submitted new evaluation summary</p>	<p>N/A</p>
<p>Title IVA Report on Fund Use 13-A: Fund Use and Outcomes</p> <p>The district annually reports to the state how funds are being used and the degree to which the district has made progress toward meeting the objectives and outcomes described in its application for the use of these funds.</p>	<p>Submissions of the summary of activities and programs looks good. My recommendation is to make clear which activity addresses which Title IVA priority area.</p> <p>The description of the data that is collected to evaluate the effectiveness of the Title IVA funded activities is unclear and not addressed in your response.</p>	<p>Provide summary of evaluation of goals and outcomes, including description of data used to evaluate effectiveness of Title IVA funded activities in the 2021-22 school year.</p> <p>6/22/22: District submitted new evaluation summary</p>	<p>N/A</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Greater Lawrence

Required Action:

✓	Yes (see below)		None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-B(1): Family Engagement Policies</p> <p>District and schools create and distribute written family engagement policies, and updates these policies periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> • Family engagement policies describe specific rights of parents and the information and meaningful activities offered to parents so they are well prepared to participate in their children’s educational growth. • Policies must also describe how families are involved in an annual evaluation of the effectiveness of the family engagement in improving academic achievement 	<p>District did not submit the Title I family engagement policy.</p>	<p>Submit a current, dated copy of the district's Title I family engagement policy.</p>	<p>October 14, 2022</p>
<p>Title I Family Communications 3-B(2): School-Parent Compacts</p> <p>District and schools create and distribute school-parent compacts, and updates these compacts periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> • School-parent compacts are agreements between the school (teachers) and the home (parents/guardians) that describe the responsibilities of each party, including the student, if desired 	<p>District did not provide a sample Title I school-parent compact.</p>	<p>Submit a sample school-parent compact for the school for the SY 2022-2023.</p>	<p>October 14, 2022</p>
<p>Title I Program Design and Evaluation 4-A: Program Evaluation</p> <p>District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.</p>	<p>The district did not provide a copy of the procedure for evaluating Title I program implementation and impact.</p>	<p>Submit a copy of the procedure for evaluating the Title I program.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Greater Lawrence

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title IIA Systems of Professional Growth and Improvement 9-A: Systems of Professional Growth and Improvement</p> <p>Districts must have a system of professional growth and improvement that meets the requirements of the MA Educator Evaluation Framework, an induction and mentoring program that is strategically designed to allow for continuous improvement of new teachers and of the program itself, and professional development activities that are sustained (not stand-alone, 1-day, or short term workshops), intensive, collaborative, job-embedded, data-driven, and classroom-focused.</p>	District did not submit evidence of teacher evaluation program.	Submit evidence of teacher evaluation program that meets the requirements of the MA Educator Evaluation Framework.	October 14, 2022
<p>Title IIA Program Evaluation 10-A: Evaluation of PD Activity</p> <p>Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities</p>	District did not provide a summary of the evaluation findings for PD activities funded under Title IIA.	Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.	October 14, 2022



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Paulo Freire

Required Action:

✓	Yes (see below)	None at this time
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Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>All Federal Programs 1A, 1-B, 1-C: Needs Assessment</p> <ul style="list-style-type: none"> • District conducts annual needs assessment for each Title I school (both schoolwide and targeted assistance programs) that includes data on achievement of children in relation to state academic content and achievement standards and input from parents and school and district staff. Needs assessments are used to determine type of programs and services to be provided to eligible students. • District conducts an annual needs assessment and meaningfully consult with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, parents, community partners, and other organizations with relevant and demonstrated expertise in programs and activities to determine and inform the types of services to be provided • Districts that received a Title IVA allocation greater than \$30,000 conducted a comprehensive needs assessment in order to examine needs for improvement of— <ul style="list-style-type: none"> -Access to, and opportunities for, a well-rounded education for all students; -School conditions for student learning in order to create a healthy and safe school environment; and -Access to personalized learning experiences supported by technology and professional development for the effective use of data and technology 	<p>Needs assessment procedure does not include Title II, only Title I.</p>	<p>Submit a copy of the most current, dated summary of the district’s procedure for assessing areas of greatest need that includes both Title I and Title IIA.</p>	<p>October 14, 2022</p>
<p>Title I Family Communications 3-A: Report Card/Accountability Status/Right-to-Know</p> <p>District notifies parents of school and district accountability status as well as right to request teacher qualification information. As applicable, district notifies parents that child has been taught for four or more consecutive weeks by a teacher who does not meet licensure requirements for the grade and subject assigned to teach. Additionally, district publishes and distributes annual report cards for district and all district schools.</p>	<p>District did not submit evidence of report card distribution.</p>	<p>Submit evidence that 2021 school report cards were distributed to all parents/guardians. See https://www.doe.mass.edu/accountability/report-cards/default.html for distribution requirements.</p>	<p>October 14, 2022</p>



FY22 Federal Grants (Titles I, IIA, IVA) Monitoring – Required Actions

Paulo Freire

Criterion Number / Category	Finding	Required Action	Deadline for Submission of Evidence
<p>Title I Family Communications 3-B(1): Family Engagement Policies</p> <p>District and schools create and distribute written family engagement policies, and updates these policies periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> Family engagement policies describe specific rights of parents and the information and meaningful activities offered to parents so they are well prepared to participate in their children’s educational growth. Policies must also describe how families are involved in an annual evaluation of the effectiveness of the family engagement in improving academic achievement 	<p>The document submitted seems more like an internal mission statement, although it is unclear. The policy should be developed with parent input and shared with all parents each year.</p>	<p>Submit a copy of the family engagement policy that was developed with parent input.</p>	<p>October 14, 2022</p>
<p>Title I Family Communications 3-B(2): School-Parent Compacts</p> <p>District and schools create and distribute school-parent compacts, and updates these compacts periodically after evaluating their effectiveness.</p> <ul style="list-style-type: none"> School-parent compacts are agreements between the school (teachers) and the home (parents/guardians) that describe the responsibilities of each party, including the student, if desired 	<p>District did not provide a sample school-parent compact.</p>	<p>Submit a sample school-parent compact for the school for the SY 2022-2023.</p>	<p>October 14, 2022</p>
<p>Title IIA Program Evaluation 10-A: Evaluation of PD Activity</p> <p>Professional development activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities</p>	<p>The document provided is a list of PD offerings for the year, not an evaluation of activities funded by the Title IIA grant.</p>	<p>Submit summary of evaluation of Title IIA-supported activities from the 2021-22 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation.</p>	<p>October 14, 2022</p>
<p>Title IVA Report on Fund Use 13-A: Fund Use and Outcomes</p> <p>The district annually reports to the state how funds are being used and the degree to which the district has made progress toward meeting the objectives and outcomes described in its application for the use of these funds.</p>	<p>District did not submit a clear description of data collected to evaluate effectiveness of Title IVA funded activities and summary of evaluation of outcomes.</p>	<p>Submit a summary of how Title IVA funds were spent in the 2021-22 school year, as well as a summary of the outcomes achieved by the Title IVA-funded activities.</p>	<p>October 14, 2022</p>