MASSACHUSETTS
Department of Elementary and Secondary Education

Berlin-Boylston
(LEA Code: 0620)

ESSA Federal Grant Program Monitoring (I, IIA, and IVA)

Monitoring Outcomes Report

Issued: May 30, 2024
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Federal Grant Programs Team

Resource Allocation Strategy and Planning Office

{signatureName}
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Monitoring Outcomes Report

Criteria	Finding	Requirement Fulfilled	Required Action Resolved (if applicable)
1-A Title I Needs Assessment		Yes	
1-B Title IIA Needs Assessment		Yes	
1-D Submission of Annual ESSA Grant Application		Yes	
1-E Private School Outreach and Programming		Yes	
1-F Private School Participants		Yes	
1-G Equitable Access to Excellent Educators		Yes	
2-A Maintenance of Effort		Yes	
2-B Comparability of Services		Yes	
2-C Title I Supplement, Not Supplant		Yes	
2-D Supplement, Not Supplant for Targeted Assistance Schools		Yes	
2-F Reservation of Title I Funds		Yes	
3-A Title I Family/Guardian Notification		Yes	
3-B Title I Family/Guardian Engagement	Yes		10/25/2024
3-C Title I Family/Guardian Outreach and Involvement	Yes		10/18/2024
4-A Title I Evaluation		Yes	
4-C Title I Targeted Assistance Programs		Yes	
5-A Title I Selection and Allocation		Yes	
6-A Title I Student Access		Yes	
7-A Title IIA Allowable Activities		Yes	
7-B Title IIA Supplement, Not Supplant		Yes	

8-A Title IIA Allocating Funds		Yes	
9-A Professional Growth and Improvement	Yes		10/18/2024
10-A Title IIA Program Activities Evaluation	Yes		10/25/2024
11-A Title IIA Direct Administrative Costs		Yes	
11-B Title IVA Supplement, not Supplant		Yes	
12-A Title IVA Distribution of Funds	Yes		10/25/2024
13-A Title IVA Program Activities Evaluation	Yes		10/25/2024

3-B Title I Family/Guardian Engagement — Finding

Requirements

District and schools develop jointly with, annually evaluate and update with, and distribute to families/guardians written family/guardian engagement policies and school-family/guardian compacts.
• Family/Guardian engagement policies describe specific rights of families/guardians and the information and meaningful activities developed with families/guardians so the entire community is prepared to participate in student educational growth. Policies must also describe how families/guardians are involved in an annual evaluation of the effectiveness of the family/guardian engagement in improving academic achievement.
• School-family/guardian compacts are agreements between the entire school and the home (families/guardians) that describe the responsibilities of each party, including the student, if desired.

Legal Standards

ESEA §§1111-1112; §§1114-1116

Finding Description

The submitted policy does not explicitly address family engagement and does not point to any opportunities for parents/families to review the family/guardian engagement policy and provide feedback or participate in revisions to update the document.

Required Action

Submit a current, dated copy of the district's (and each Title I school's) Title I family engagement policy, explicitly addressing family engagement and the opportunity(ies) for parents/families to review, provide feedback or participate in revisions to update the policy.

Deadline for Submission of Evidence

Oct 11, 2024

3-C Title I Family/Guardian Outreach and Involvement — Finding

Requirements

Schools conduct meetings at least annually to inform participating families/guardians of students about Title I programs. District and its schools develop materials and implement training/meeting time for Title I families/guardians to understand and collaborate on:
• The state's academic content standards and state student academic achievement standards;
• State and local academic assessments, including alternative assessments;
• The family/guardian engagement requirements of section 1116; and
• Sharing best practices and resources with families/guardians on how to monitor and improve student academic progress and achievement
Additionally, districts and schools provide accessible tools to assist all families in understanding and collectively supporting student improvement and achievement.

Legal Standards

ESEA §§1111-1112; §§1114-1116

Finding Description

The district did not provide a dated notice to families/guardians (informing them of the annual Title I meeting where information about State academic standards, assessments, and parental involvement requirements and opportunities for involvement were discussed) of students in all Title I schools. Only one of the three schools' dated notice sent to families/guardian informing them of the annual Title I meeting for the current school year was submitted. Missing are the notices for Tahanto Regional High School and the Boylston Elementary School.

Required Action

Submit a dated notice to families informing them of the annual Title I meeting for all of the Title I schools in the district.

Deadline for Submission of Evidence

Oct 11, 2024

9-A Professional Growth and Improvement — Finding

Requirements

Districts must have a system of professional growth and improvement that meets the requirements of the MA Educator Evaluation Framework, an induction and mentoring program that is strategically designed to allow for continuous improvement of new teachers and of the program itself, and professional development activities that are sustained (not stand-alone, 1-day, or short term workshops), intensive, collaborative, job-embedded, data-driven, and classroom-focused.

Legal Standards

ESEA § 2103(b)(2)(B)

Finding Description

The district did not submit evidence of a mentoring and induction program. Only the rubric for the educator evaluation was submitted.

Required Action

Submit evidence of mentoring and induction program that is designed to allow for continuous improvement of new teachers.

Deadline for Submission of Evidence

Oct 11, 2024

10-A Title IIA Program Activities Evaluation — Finding

Requirements

Professional development and other activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities.

Legal Standards

ESEA § 2102(b)(2)(D)

Finding Description

The district did not provide a summary of the evaluation findings for professional development activities funded under Title IIA.

Required Action

Submit a written summary of the 2023-24 school year Title II program evaluation, including indicators of impact on student achievement, strengths and weaknesses of the program, and subsequent program changes. The summary should include evaluation of participating private school services as well. Submit a detailed plan for how you will carry out the 2024-25 Title II program evaluation, including the timeline of steps involved, data collected and analyzed to gauge impact, individuals responsible for each step, and stakeholders consulted. Include in your plan how you will collaborate with participating private schools to evaluate services. Participate in targeted technical assistance on program evaluation as required by the Federal Grant Programs office.

Deadline for Submission of Evidence

Oct 11, 2024

12-A Title IVA Distribution of Funds — Finding

Requirements

Districts are required to prioritize the distribution of Title IVA funds to schools with the greatest needs, have the highest percentages or numbers of children in poverty, are identified for support and improvement, are implementing targeted support and improvement plans, or are identified as a persistently dangerous public elementary school or secondary school under section 8532.

Legal Standards

ESEA §4106(e)(2)(A)

Finding Description

District did not submit an explanation addressing how the LEA is prioritizing the distribution of Title IVA funds to schools.

Required Action

Submit copy of a written policy for distributing Title IVA funds that aligns with the statutory requirements: "...to schools with the greatest needs, have the highest percentages or numbers ..."

Deadline for Submission of Evidence

Oct 11, 2024

13-A Title IVA Program Activities Evaluation — Finding

Requirements

The district annually reports to the state how funds are being used and the degree to which the district has made progress toward meeting the objectives and outcomes described in its application for the use of these funds.

Legal Standards

ESEA §4106(e)(2)(F)

Finding Description

The district did not submit an evaluation of the Title IV program activities.

Required Action

Submit a written summary of the 2023-24 school year Title IV program evaluation, including indicators of impact on student achievement, strengths and weaknesses of the program, and subsequent program changes. The summary should include evaluation of participating private school services as well. Submit a detailed plan for how you will carry out the 2024-25 Title IV program evaluation, including the timeline of steps involved, data collected and analyzed to gauge impact, individuals responsible for each step, and stakeholders consulted. Include in your plan how you will collaborate with participating private schools to evaluate services. Participate in targeted technical assistance on program evaluation as required by the Federal Grant Programs office.

Deadline for Submission of Evidence

Oct 11, 2024