MASSACHUSETTS
Department of Elementary and Secondary Education

Hampden-Wilbraham
(LEA Code: 0680)

ESSA Federal Grant Program Monitoring (I, IIA, and IVA)

Monitoring Outcomes Report

Issued: June 03, 2024
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Federal Grant Programs Team

Resource Allocation Strategy and Planning Office

{signatureName}
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Monitoring Outcomes Report

Criteria	Finding	Requirement Fulfilled	Required Action Resolved (if applicable)
1-A Title I Needs Assessment		Yes	
1-B Title IIA Needs Assessment		Yes	
1-D Submission of Annual ESSA Grant Application		Yes	
1-E Private School Outreach and Programming	Yes		10/23/2024
1-G Equitable Access to Excellent Educators		Yes	
2-A Maintenance of Effort		Yes	
2-B Comparability of Services		Yes	
2-C Title I Supplement, Not Supplant		Yes	
2-D Supplement, Not Supplant for Targeted Assistance Schools		Yes	
2-F Reservation of Title I Funds		Yes	
3-A Title I Family/Guardian Notification	Yes		10/23/2024
3-B Title I Family/Guardian Engagement	Yes		10/23/2024
3-C Title I Family/Guardian Outreach and Involvement	Yes		10/23/2024
4-A Title I Evaluation		Yes	
4-C Title I Targeted Assistance Programs		Yes	
5-A Title I Selection and Allocation		Yes	
6-A Title I Student Access		Yes	
7-A Title IIA Allowable Activities		Yes	
7-B Title IIA Supplement, Not Supplant		Yes	
8-A Title IIA Allocating Funds	Yes		12/12/2024

9-A Professional Growth and Improvement		Yes	
10-A Title IIA Program Activities Evaluation	Yes		12/12/2024
11-A Title IIA Direct Administrative Costs		Yes	
11-B Title IVA Supplement, not Supplant		Yes	
12-A Title IVA Distribution of Funds	Yes		12/12/2024
13-A Title IVA Program Activities Evaluation	Yes		12/12/2024

1-E Private School Outreach and Programming — Finding

Requirements

Private School Outreach and Programming:
District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students.

Legal Standards

ESEA §§1117; 8306

Finding Description

The district did not provide evidence that offers of consultation were received by private school officials at all eligible private schools.

Required Action

Submit evidence that spring distribution offers of consultation for school year 2024-25 participation were received by all eligible private schools, including their responses, and evidence that a reasonable amount of time was provided for consideration.

Deadline for Submission of Evidence

Oct 11, 2024

3-A Title I Family/Guardian Notification — Finding

Requirements

District notifies family/guardian of school and district accountability status as well as right to request teacher qualification information. As applicable, district notifies families/guardian that student has been taught for four or more consecutive weeks by a teacher who does not meet licensure requirements for the grade and subject assigned to teach. Additionally, district publishes and distributes annual report cards for district and all district schools.

Legal Standards

ESEA §§1111-1112; §§1114-1116

Finding Description

The district did not submit a dated notice to families/guardians about the right to know and obtain individual teacher qualifications.

Required Action

Submit a copy of the dated notice sent to Title I school families/guardians informing them of their right to request teacher qualification information.

Deadline for Submission of Evidence

Oct 11, 2024

3-B Title I Family/Guardian Engagement — Finding

Requirements

District and schools develop jointly with, annually evaluate and update with, and distribute to families/guardians written family/guardian engagement policies and school-family/guardian compacts.
• Family/Guardian engagement policies describe specific rights of families/guardians and the information and meaningful activities developed with families/guardians so the entire community is prepared to participate in student educational growth. Policies must also describe how families/guardians are involved in an annual evaluation of the effectiveness of the family/guardian engagement in improving academic achievement.
• School-family/guardian compacts are agreements between the entire school and the home (families/guardians) that describe the responsibilities of each party, including the student, if desired.

Legal Standards

ESEA §§1111-1112; §§1114-1116

Finding Description

Compacts do not identify specific grades and subject areas served in each Title I school. The school compact provided was for all students in the district and not targeted for only families/guardians of students served in targeted Title I programs.

Required Action

Submit school year 2024-25 School-Family compact that includes specific grades and subject areas served in each Title I school.

Deadline for Submission of Evidence

Oct 11, 2024

3-C Title I Family/Guardian Outreach and Involvement — Finding

Requirements

Schools conduct meetings at least annually to inform participating families/guardians of students about Title I programs. District and its schools develop materials and implement training/meeting time for Title I families/guardians to understand and collaborate on:
• The state's academic content standards and state student academic achievement standards;

• State and local academic assessments, including alternative assessments;
• The family/guardian engagement requirements of section 1116; and
• Sharing best practices and resources with families/guardians on how to monitor and improve student academic progress and achievement
Additionally, districts and schools provide accessible tools to assist all families in understanding and collectively supporting student improvement and achievement.

Legal Standards

ESEA §§1111-1112; §§1114-1116

Finding Description

The district did not provide a dated notice sent to families/guardians informing them of the annual Title I meeting where information about State academic standards, assessments, and family engagement and opportunities for involvement were discussed.

Required Action

Submit a dated notice to parents informing them of the annual Title I meeting for the 2024-25 school year. Submit agenda or other evidence of Title I topics discussed and evidence that the school year 2024-25 Title I meeting occurred.

Deadline for Submission of Evidence

Oct 11, 2024

8-A Title IIA Allocating Funds — Finding

Requirements

Allocating funds: Activities supported with Title II, Part A funds must collectively address the needs of all subgroups of students in the district. In addition, schools identified for support and improvement, and schools with the highest percentage of low-income students are prioritized for participation in activities funded by Title II, Part A.

Legal Standards

ESEA § 2103(b)(2) and § 2103(b)(2)(C)

Finding Description

The district did not submit a process for how they prioritize the distribution of Title IVA funds to schools identified for support and improvement, and schools with the highest percentage of low-income students are prioritized for participation in activities funded by Title II, Part A.

Required Action

Submit a description of the process for prioritizing the distribution of Title IIA funds to schools.

Deadline for Submission of Evidence

Oct 11, 2024

10-A Title IIA Program Activities Evaluation — Finding

Requirements

Professional development and other activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities.

Legal Standards

ESEA § 2102(b)(2)(D)

Finding Description

District did not provide a summary of the evaluation findings for professional development activities funded under Title IIA.

Required Action

Submit summary of evaluation of Title IIA-supported activities from the 2023-24 school year that includes analysis of data collected and conclusions regarding subsequent decisions and actions based on program evaluation. Submit a detailed plan for how you will carry out the 2024-25 (Title IIA) program evaluation, including the timeline of steps involved, data collected and analyzed to gauge impact, individuals responsible for each step, and stakeholders consulted. Include in your plan how you will collaborate with participating private schools to evaluate services. Participate in targeted technical assistance on program evaluation as required by the Federal Grant Programs office.

Deadline for Submission of Evidence

Oct 11, 2024

12-A Title IVA Distribution of Funds — Finding

Requirements

Districts are required to prioritize the distribution of Title IVA funds to schools with the greatest needs, have the highest percentages or numbers of children in poverty, are identified for support and improvement, are implementing targeted support and improvement plans, or are identified as a persistently dangerous public elementary school or secondary school under section 8532.

Legal Standards

ESEA §4106(e)(2)(A)

Finding Description

The district did not submit a process for how they prioritize the distribution of Title IVA funds to schools with the greatest needs, have the highest percentages or numbers of children in poverty, are identified for support and improvement, or are implementing targeted support and improvement plans.

Required Action

Submit a description of the process for prioritizing the distribution of Title IVA funds to schools.

Deadline for Submission of Evidence

Oct 11, 2024

13-A Title IVA Program Activities Evaluation — Finding

Requirements

The district annually reports to the state how funds are being used and the degree to which the district has made progress toward meeting the objectives and outcomes described in its application for the use of these funds.

Legal Standards

ESEA §4106(e)(2)(F)

Finding Description

The district did not submit clear description of how Title IV funds were spent last year, or an evaluation of outcomes achieved.

Required Action

Provide summary of evaluation of goals and outcomes, including description of data used to evaluate effectiveness of Title IVA funded activities in the 2023-24 school year. Submit a detailed plan for how you will carry out the 2024-25 (Title IVA) program evaluation, including the timeline of steps involved, data collected and analyzed to gauge impact, individuals responsible for each step, and stakeholders consulted. Include in your plan how you will collaborate with participating private schools to evaluate services. Participate in targeted technical assistance on program evaluation as required by the Federal Grant Programs office.

Deadline for Submission of Evidence

Oct 11, 2024