MASSACHUSETTS
Department of Elementary and Secondary Education

Norton
(LEA Code: 0218)

ESSA Federal Grant Program Monitoring (I, IIA, and IVA)

Monitoring Outcomes Report

Issued: May 30, 2024
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Federal Grant Programs Team

Resource Allocation Strategy and Planning Office

{signatureName}
{signatureDesignation}

Monitoring Outcomes Report

Criteria	Finding	Requirement Fulfilled	Required Action Resolved (if applicable)
1-A Title I Needs Assessment		Yes	
1-B Title IIA Needs Assessment		Yes	
1-D Submission of Annual ESSA Grant Application		Yes	
1-E Private School Outreach and Programming	Yes		11/20/2024
1-G Equitable Access to Excellent Educators		Yes	
2-A Maintenance of Effort		Yes	
2-B Comparability of Services		Yes	
2-C Title I Supplement, Not Supplant		Yes	
2-D Supplement, Not Supplant for Targeted Assistance Schools		Yes	
2-E Supplement, Not Supplant for Schoolwide Program Schools		Yes	
2-F Reservation of Title I Funds		Yes	
3-A Title I Family/Guardian Notification		Yes	
3-B Title I Family/Guardian Engagement	Yes		11/18/2024
3-C Title I Family/Guardian Outreach and Involvement	Yes		11/18/2024
4-A Title I Evaluation	Yes		11/20/2024
4-B Title I Schoolwide Programs		Yes	
4-C Title I Targeted Assistance Programs		Yes	
5-A Title I Selection and Allocation		Yes	
6-A Title I Student Access	Yes		11/18/2024
7-A Title IIA Allowable Activities		Yes	

7-B Title IIA Supplement, Not Supplant		Yes	
8-A Title IIA Allocating Funds		Yes	
9-A Professional Growth and Improvement		Yes	
10-A Title IIA Program Activities Evaluation	Yes		11/20/2024
11-A Title IIA Direct Administrative Costs		Yes	
11-B Title IVA Supplement, not Supplant		Yes	
12-A Title IVA Distribution of Funds		Yes	
13-A Title IVA Program Activities Evaluation	Yes		11/20/2024

1-E Private School Outreach and Programming — Finding

Requirements

Private School Outreach and Programming:
District consults with appropriate private school officials regarding services for eligible private school children, maintains written affirmation of consultation, provides equitable services, and evaluates Title I program serving eligible private school students.

Legal Standards

ESEA §§1117; 8306

Finding Description

The district did not provide evidence that all potentially eligible private schools received and/or responded to the offer of consultation.

Required Action

Submit evidence that spring distribution of offers of consultation for school year 2024-25 participation were received by all eligible private schools.

Deadline for Submission of Evidence

Oct 11, 2024

3-B Title I Family/Guardian Engagement — Finding

Requirements

District and schools develop jointly with, annually evaluate and update with, and distribute to families/guardians written family/guardian engagement policies and school-family/guardian compacts.

• Family/Guardian engagement policies describe specific rights of families/guardians and the information and meaningful activities developed with families/guardians so the entire community is prepared to participate in student educational growth. Policies must also describe how families/guardians are involved in an annual evaluation of the effectiveness of the family/guardian engagement in improving academic achievement.
• School-family/guardian compacts are agreements between the entire school and the home (families/guardians) that describe the responsibilities of each party, including the student, if desired.

Legal Standards

ESEA §§1111-1112; §§1114-1116

Finding Description

District did not submit evidence that the Title I family engagement policies were evaluated by families/guardians.

Required Action

Submit a current, dated copy of the district's and each Title I school's Title I family engagement policy after they have been updated with family/guardian input. Submit evidence that the family engagement policies have been reviewed by parents and revisions have been made in an update policy.

Deadline for Submission of Evidence

Oct 11, 2024

3-C Title I Family/Guardian Outreach and Involvement — Finding

Requirements

Schools conduct meetings at least annually to inform participating families/guardians of students about Title I programs. District and its schools develop materials and implement training/meeting time for Title I families/guardians to understand and collaborate on:
• The state’s academic content standards and state student academic achievement standards;
• State and local academic assessments, including alternative assessments;
• The family/guardian engagement requirements of section 1116; and
• Sharing best practices and resources with families/guardians on how to monitor and improve student academic progress and achievement
Additionally, districts and schools provide accessible tools to assist all families in understanding and collectively supporting student improvement and achievement.

Legal Standards

ESEA §§1111-1112; §§1114-1116

Finding Description

The district did not submit evidence that their Title I schools conduct meetings at least annually to inform participating families/guardians of students about Title I programs.

Required Action

Submit evidence that the Title I schools in the district held their annual meeting about Title I informing participating families/guardians of students about Title I program. Evidence can be in form of presentation slides or an agenda of the meetings topics.

Deadline for Submission of Evidence

Oct 11, 2024

4-A Title I Evaluation — Finding

Requirements

District evaluates Title I plan at least on an annual basis and makes necessary revisions to reflect substantial changes in direction of Title I program(s). Evaluation reflects accountability data for district and all Title I schools.
Each local education agency that conducts a program under [Title I, Part D] subpart 2 shall evaluate the program, disaggregating data on participation by gender, race, ethnicity, and age while protecting individual student privacy, not less than once every 3 years, to determine the program's impact on the ability of participants.

Legal Standards

ESEA §§1112; 1114~1116; 1431(a)

Finding Description

Title I program evaluation submitted by district does not include evaluation of Title I program activities.

Required Action

Submit a written summary of the 2023-24 school year Title I program evaluation, including indicators of impact on student achievement, strengths and weaknesses of the program, and subsequent program changes. The summary should include evaluation of participating private school services as well. Submit a detailed plan for how you will carry out the 2024-25 Title I program evaluation, including the timeline of steps involved, data collected and analyzed to gauge impact, individuals responsible for each step, and stakeholders consulted. Include in your plan how you will collaborate with participating private schools to evaluate services. Participate in targeted technical assistance on program evaluation as required by the Federal Grant Programs office. More information will be forthcoming.

Deadline for Submission of Evidence

Oct 11, 2024

6-A Title I Student Access — Finding

Requirements

All Students:
District identifies as eligible for Title I services students with disabilities, English language learners, and homeless students using the same basis as other students selected to receive services. District ensures that all students have equal opportunity to be selected to receive services.

Legal Standards

ESEA §1115

Finding Description

The district inappropriately weighted IEP status in student's composite score.

Required Action

Submit an updated dated Title I student selection procedure. Submit a copy of the current school year's student selection criteria sheets for each subject and grade served in targeted assistance programs. Submit copies of the current school year's lists of students screened for selection. Lists should be by subject and

grade served and include individual student total scores, listed in descending order. To protect student confidentiality, please do not include student names.

Deadline for Submission of Evidence

Oct 11, 2024

10-A Title IIA Program Activities Evaluation — Finding

Requirements

Professional development and other activities funded with Title IIA funds must use data and ongoing evaluation to continually update and improve activities.

Legal Standards

ESEA § 2102(b)(2)(D)

Finding Description

Title IIA program evaluation submitted by district does not include data analysis of the programs.

Required Action

Submit a written summary of the 2023-24 school year Title IIA program evaluation, including indicators of impact on student achievement, strengths and weaknesses of the program, and subsequent program changes. The summary should include evaluation of participating private school services as well. Submit a detailed plan for how you will carry out the 2024-25 Title IIA program evaluation, including the timeline of steps involved, data collected and analyzed to gauge impact, individuals responsible for each step, and stakeholders consulted. Include in your plan how you will collaborate with participating private schools to evaluate services. Participate in targeted technical assistance on program evaluation as required by the Federal Grant Programs office. More information will be forthcoming.

Deadline for Submission of Evidence

Oct 11, 2024

13-A Title IVA Program Activities Evaluation — Finding

Requirements

The district annually reports to the state how funds are being used and the degree to which the district has made progress toward meeting the objectives and outcomes described in its application for the use of these funds.

Legal Standards

ESEA §4106(e)(2)(F)

Finding Description

Title IVA program evaluation submitted by the district does not include data analysis of the programs.

Required Action

Submit a written summary of the 2023-24 school year Title IVA program evaluation, including indicators of impact on student achievement, strengths and weaknesses of the program, and subsequent program changes. The summary should include evaluation of participating private school services as well. Submit a detailed plan for how you will carry out the 2024-25 Title IVA program evaluation, including the timeline

of steps involved, data collected and analyzed to gauge impact, individuals responsible for each step, and stakeholders consulted. Include in your plan how you will collaborate with participating private schools to evaluate services. Participate in targeted technical assistance on program evaluation as required by the Federal Grant Programs office. More information will be forthcoming.

Deadline for Submission of Evidence

Oct 11, 2024