MASSACHUSETTS
Department of Elementary and Secondary Education

Longmeadow
(LEA Code: 0159)

ESSA Federal Grant Program Monitoring (I, IIA, and IVA)

Monitoring Outcomes Report

Issued: May 16, 2025
Last Updated: October 27, 2025

Federal Grant Programs Team

Resource Allocation Strategy and Planning Office

Patrick Tutwiler
Interim Commissioner

MEMORANDUM

To: Longmeadow, Title I, IIA, and IVA Directors in FY 2024 Monitoring Cohort

From: Simone Lynch, Director of Federal Grant Programs

Date: May 16, 2025

Subject: Notice of FY 2024 ESSA (Titles I, IIA, and IVA) program monitoring required actions

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Thank you for submitting materials for your district's FY 2024 federal grant program monitoring review. Our federal grant program staff have reviewed the materials your district submitted and, in certain cases, have requested and obtained additional documentation from your district.

All district submissions, record of review, and the district's monitoring outcomes report are located in the Communication Hub and Monitoring Portal (CHAMP). The report lists all review criteria and indicates which requirements were fulfilled and which had findings. Criteria with findings include a finding description, required action, and a deadline for submission of evidence that the required action to address the finding is complete.

Evidence of required actions are to be uploaded in CHAMP by the deadline, **October 10, 2025** , in the same manner that initial submission of documentation was uploaded by the district monitoring contact.

If you have any questions or concerns, please contact your ESSA grant monitoring reviewer.

Monitoring Outcomes Report

Criteria	Finding	Requirement Fulfilled	Required Action Resolved (if applicable)
1-A Title I Needs Assessment		Yes	
1-B Title IIA Needs Assessment		Yes	
1-D Submission of Annual ESSA Grant Application		Yes	
1-E-1 Private School Outreach		Yes	
1-E-2 Private School Participation and Programming		Yes	
1-F Private School Participants		Yes	
1-G Equitable Access to Excellent Educators		Yes	
2-A Maintenance of Effort		Yes	
2-B Comparability of Services		Yes	
2-C Title I Supplement, Not Supplant		Yes	
2-D Supplement, Not Supplant for Targeted Assistance Schools		Yes	
2-F Reservation of Title I Funds		Yes	
3-A Title I Family/Guardian Notification	Yes		10/27/2025
3-B Title I Family/Guardian Engagement		Yes	
3-C Title I Family/Guardian Outreach and Involvement	Yes		10/27/2025
4-A Title I Evaluation		Yes	
4-C Title I Targeted Assistance Programs		Yes	
5-A Title I Selection and Allocation		Yes	
6-A Title I Student Access		Yes	
7-A Title IIA Allowable Activities		Yes	

7-B Title IIA Supplement, Not Supplant		Yes	
8-A Title IIA Allocating Funds		Yes	
9-A Professional Growth and Improvement		Yes	
10-A Title IIA Program Activities Evaluation		Yes	
11-A Title IVA Direct Administrative Costs		Yes	
11-B Title IVA Supplement, not Supplant		Yes	
12-A Title IVA Distribution of Funds		Yes	
13-A Title IVA Program Activities Evaluation		Yes	

3-A Title I Family/Guardian Notification — Finding

Requirements

District notifies family/guardian of school and district accountability status as well as right to request teacher qualification information. As applicable, district notifies families/guardian that student has been taught for four or more consecutive weeks by a teacher who does not meet licensure requirements for the grade and subject assigned to teach. Additionally, district publishes and distributes annual report cards for district and all district schools.

Legal Standards

ESEA §§1111-1112; §§1114-1116

Finding Description

District did not post current Report Card information for Wolf Swamp school on website. Current Report Card information is linked to 2022 Report Card Information.

Required Action

Submit link to where the current 2024 Report Card for Wolf Swamp is posted on the district or school website.

Deadline for Submission of Evidence

Oct 10, 2025

3-C Title I Family/Guardian Outreach and Involvement — Finding

Requirements

Schools conduct meetings at least annually to inform participating families/guardians of students about Title I programs. District and its schools develop materials and implement training/meeting time for Title I families/guardians to understand and collaborate on:
• The state's academic content standards and state student academic achievement standards;
• State and local academic assessments, including alternative assessments;
• The family/guardian engagement requirements of section 1116; and
• Sharing best practices and resources with families/guardians on how to monitor and improve student academic progress and achievement
Additionally, districts and schools provide accessible tools to assist all families in understanding and collectively supporting student improvement and achievement.

Legal Standards

ESEA §§1111-1112; §§1114-1116

Finding Description

District did not provide evidence of an annual Title I meeting where information about State academic standards, assessments, and parental involvement requirements and opportunities for involvement were discussed.

Required Action

For each Title I school provide dated notice to parents informing them of the annual Title I meeting for the 2025-26 school year. Provide a limited sampling of evidence to show that the required communication and training regarding Title I was provided to families/guardians of Title I students.

Deadline for Submission of Evidence

Oct 10, 2025