



**MASSACHUSETTS**

**Department of Elementary  
and Secondary Education**

**Sutton  
(LEA Code: 0290)**

# **ESSA Federal Grant Program Monitoring (I, IIA, and IVA)**

## **Monitoring Outcomes Report**

**Issued: May 16, 2025  
Last Updated: October 27, 2025**

**Federal Grant Programs Team  
Resource Allocation Strategy and Planning Office**



**Patrick Tutwiler  
Interim Commissioner**

# MEMORANDUM

**To:** Sutton, Title I, IIA, and IVA Directors in FY 2024 Monitoring Cohort

**From:** Simone Lynch, Director of Federal Grant Programs

**Date:** May 16, 2025

**Subject:** Notice of FY 2024 ESSA (Titles I, IIA, and IVA) program monitoring required actions

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Thank you for submitting materials for your district's FY 2024 federal grant program monitoring review. Our federal grant program staff have reviewed the materials your district submitted and, in certain cases, have requested and obtained additional documentation from your district.

All district submissions, record of review, and the district's monitoring outcomes report are located in the Communication Hub and Monitoring Portal (CHAMP). The report lists all review criteria and indicates which requirements were fulfilled and which had findings. Criteria with findings include a finding description, required action, and a deadline for submission of evidence that the required action to address the finding is complete.

Evidence of required actions are to be uploaded in CHAMP by the deadline, **October 10, 2025**, in the same manner that initial submission of documentation was uploaded by the district monitoring contact.

If you have any questions or concerns, please contact your ESSA grant monitoring reviewer.

## Monitoring Outcomes Report

Criteria	Finding	Requirement Fulfilled	Required Action Resolved (if applicable)
1-A Title I Needs Assessment		Yes	
1-B Title IIA Needs Assessment		Yes	
1-D Submission of Annual ESSA Grant Application		Yes	
1-E-1 Private School Outreach		Yes	
1-G Equitable Access to Excellent Educators		Yes	
2-A Maintenance of Effort		Yes	
2-B Comparability of Services		Yes	
2-C Title I Supplement, Not Supplant		Yes	
2-D Supplement, Not Supplant for Targeted Assistance Schools		Yes	
2-F Reservation of Title I Funds		Yes	
3-A Title I Family/Guardian Notification		Yes	
3-B Title I Family/Guardian Engagement		Yes	
3-C Title I Family/Guardian Outreach and Involvement		Yes	
4-A Title I Evaluation		Yes	
4-C Title I Targeted Assistance Programs		Yes	
5-A Title I Selection and Allocation		Yes	
6-A Title I Student Access		Yes	
7-A Title IIA Allowable Activities		Yes	
7-B Title IIA Supplement, Not Supplant		Yes	
8-A Title IIA Allocating Funds		Yes	
9-A Professional Growth and			

Improvement	Yes		10/27/2025
10-A Title IIA Program Activities Evaluation		Yes	
11-A Title IVA Direct Administrative Costs		Yes	
11-B Title IVA Supplement, not Supplant		Yes	
12-A Title IVA Distribution of Funds		Yes	
13-A Title IVA Program Activities Evaluation		Yes	

## 9-A Professional Growth and Improvement

## Finding

### Requirements

Districts must have a system of professional growth and improvement that meets the requirements of the MA Educator Evaluation Framework, an induction and mentoring program that is strategically designed to allow for continuous improvement of new teachers and of the program itself, and professional development activities that are sustained (not stand-alone, 1-day, or short term workshops), intensive, collaborative, job-embedded, data-driven, and classroom-focused.

### Legal Standards

ESEA § 2103(b)(2)(B)

### Finding Description

The district did not submit evidence of a mentoring and induction program or the educator evaluation system.

### Required Action

Submit evidence of mentoring and induction program that is designed to allow for continuous improvement of new teachers as well as evidence of teacher evaluation program that meets the requirements of the MA Educator Evaluation Framework.

### Deadline for Submission of Evidence

Oct 10, 2025