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| **Name of Grant Program:** High-Quality Curriculum– Summer Planning Grants | **Fund Code:** 144/145/141 |

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| PART III – REQUIRED PROGRAM INFORMATION |

**Instructions:** Complete and submit this form along with Part I (Standard Application form) and Part II (Budget Detail form) to [mholloway@doe.mass.edu](mailto:mholloway@doe.mass.edu) by March 2nd, 2018. Use this form as a template for your application.

**Required Template**

Fill out all sections completely

**I. Overview**:

1. District Name:
2. Primary Grant Contact:
3. Primary Grant Contact Email:
4. Primary Grant Contact Phone:

**II. Program and Spending**

Portions of this grant are funded using unclaimed or returned funds from federal Title IIA, IIB, and IVA grants. If successful applicants fail to fully spend these funds, they must be returned to the U.S Department of Education. To ensure that the district will fully expend these funds, please list the names and contact information for two additional district administrators who will share responsibility for completion of the grant.

* Grant Administrator 2:
  + Name:
  + Email:
  + Phone:
* Grant Administrator 3:
  + Name:
  + Email:
  + Phone:

**Note:** Path 3 applicants who are including teachers from neighboring districts must submit a letter on letterhead from the neighboring district affirming participation.

**III. Grant Category**

*Select One*

**\_\_\_ Path 1**. Adopting high-quality instructional materials (Fund Code 144)

\_\_\_ **Path 2.** Implementing high-quality instructional materials (Fund Code 144)

\_\_\_ **Path 3.** Piloting high-quality STE instructional materials(Fund Code 145)

\_\_\_ **Path 4.** High-quality instruction through service-learning (Fund Code 141)

**IV. Assessment of Current District Materials**

Provide a brief overview of the district’s instructional materials. Emphasize grades/subject areas that will be the focus of this grant activity. Explain how the path that you are selecting aligns with the current status of your district’s instructional materials.

* Path 1 applications should describe any needs identified within the district to establish a Curriculum Council to guide instructional materials decision-making.
* Path 2 or Path 3 applications should describe the instructional materials you are using and your rationale for determining them to be high-quality. Path 3 applications should discuss current STE materials and readiness for piloting a new set of materials.
* If known, Path 4 applications should describe the targeted grade-level(s), content area(s) where service-learning will be incorporated into existing high-quality curricula. In addition, include a statement of readiness and awareness on the part of the district and school administration and educators to incorporate service-learning as an instructional methodology.

***(250-500 words)***

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**V. Proposed activities and participants**

Describe what you intend to do and who will participate. Applications should detail how teachers from various roles (including general educators, special educators, and ESL educators) will participate in the grant programs.

* Path 1 applications should describe who will be on the Curriculum Council(s), when they will meet, what they will accomplish, and how the district will ensure the sustainability of this program beyond the summer.
* Path 2 and Path 3 applications should describe which groups of teachers, and how many, will receive stipends and how their professional learning will be structured.
* Path 4 applications should describe the district team that will develop service-learning units, which members of the team will participate in an ESE sponsored service-learning professional development in June, what additional planning activities the team will participate in, as well as the scope of service-learning unit development and implementation with students that will follow as a result of grant funding. **Note:** Path 4 applicants must propose to implement the developed service-learning unit(s) with students during school year 2018-19.

***(500-750 words)***

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**VI. Products, outcomes, evidence of success**

Describe how you will know the grant program has been successful. Be as specific and concrete as possible. How will the district meet the intended outcome goal of this path?

***(100-250 words)***

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