Massachusetts Department of Elementary and Secondary Education

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EVALUATION CRITERIA SCORECARD

*Agency Staff use only (This document will be used to evaluate all responses submitted to this Solicitation)* Updated April 2013

|  |  |  |
| --- | --- | --- |
| Name of Applicant(s): | Name of Reviewer(s): | Date Reviewed: |
|  **Required Qualifications Criteria:** Applicant must be an approved Massachusetts educator preparation sponsoring organization. | No [ ]  | Yes[ ]  |

**Scoring rubric: Outstanding:** Application materials are compelling, clear, and comprehensive, with exemplary responses to required evaluation criteria. **Excellent:** Application materials are solid, clear, and comprehensive with responses to each evaluation criteria provided to a high degree. **Very Good:** Application materials are clear and address each evaluation criteria to a substantial degree. **Good:** Application materials are somewhat unclear and address evaluation criteria to an adequate degree; some required elements are missing. **Satisfactory:** Application materials are unclear; many required elements are missing. **Unsatisfactory:** Application materials are incomplete; elements missing / non-responsive to request.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Document Number: Fund Code 176 | ScoreUnsatisfactory0 pts | ScoreSatisfactory1 pt | ScoreGood2 pts | ScoreVery Good3 pts | ScoreExcellent4 pts | ScoreOutstanding5 pts | Multiplier | PointsAwarded(Score 0–5 x mlt) | MaximumPointsAvailable(5 x mlt) |
| **Evaluation Criteria:** |  |  |  |  |  |  |  |  |  |
| **Part I: Recruitment of Supervisors** | 0 | 1 | 2 | 3 | 4 | 5 |  |  |  |
| 1. Applicant has secured commitment from at least 60% of targeted supervisors.

Preferred criteria:* High rates of participation, either in proportion to their total number of supervisors or in total quantity,
* Balance of both Program Supervisors and Supervising Practitioners.
 |       |       |       |       |       |       | (x5) |       | 25 |
| COMMENTS:       |
| 1. If applicable, applicant has described a thorough plan for recruiting and securing commitments from the remaining participants by September 30, 2017.
 |       |       |       |       |       |       | (x5) |       | 25 |
| COMMENTS:       |
| **Part II: Certification Coordination and Support** | 0 | 1 | 2 | 3 | 4 | 5 |  |  |  |
| 3. Applicant has designated a point-person with the necessary authority and capacity to support pilot implementation. Preferred criteria:* Willingness to facilitate the pilot for additional supervisors not currently affiliated with the organization.
 |        |        |       |       |       |       | (x3) |        | 15 |
| COMMENTS:       |
| 4. Applicant demonstrates an interest and commitment to setting a high bar for supervision and a vision for how a state certification mechanism could be leveraged by the organization or partnership in support of this goal.Preferred criteria:* Application as an SO/district partnership and articulation of how applying as a partnership supports a comprehensive vision of supervisor effectiveness.
 |       |       |       |       |       |       | (x5) |       | 25 |
| COMMENTS:       |
| **Part III: Budget** | 0 | 1 | 2 | 3 | 4 | 5 |  |  |  |
| 5. Fund use is allocated for appropriate expenditures (including supervisor stipends and expenses related to supporting high-quality supervisor and/or participating in the pilot). |       |       |       |       |       |       | (x2) |       | 10 |
| COMMENTS:       |
| Overall Comments:            | **TOTAL:** **/100** |