Massachusetts Department of Elementary and Secondary Education

### 75 Pleasant Street, Malden, Massachusetts 02148-4906 Main Telephone: (781) 338-3000 TTY: N.E.T. Relay 1-800-439-2370

EVALUATION CRITERIA SCORECARD

*Agency Staff use only (This document will be used to evaluate all responses submitted to this Solicitation)* Updated April 2013

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Applicant(s): | Name of Reviewer(s): | Date Reviewed: | | |
| **Required Qualifications Criteria:** Applicant must be an approved Massachusetts educator preparation sponsoring organization. | | | No | Yes |

**Scoring rubric: Outstanding:** Application materials are compelling, clear, and comprehensive, with exemplary responses to required evaluation criteria. **Excellent:** Application materials are solid, clear, and comprehensive with responses to each evaluation criteria provided to a high degree. **Very Good:** Application materials are clear and address each evaluation criteria to a substantial degree. **Good:** Application materials are somewhat unclear and address evaluation criteria to an adequate degree; some required elements are missing. **Satisfactory:** Application materials are unclear; many required elements are missing. **Unsatisfactory:** Application materials are incomplete; elements missing / non-responsive to request.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Document Number: Fund Code 176 | Score  Unsatisfactory  0 pts | Score  Satisfactory  1 pt | Score  Good  2 pts | Score  Very Good  3 pts | Score  Excellent  4 pts | Score  Outstanding  5 pts | Multiplier | Points  Awarded  (Score  0–5 x mlt) | Maximum  Points  Available  (5 x mlt) |
| **Evaluation Criteria:** |  |  |  |  |  |  |  |  |  |
| **Part I: Recruitment of Supervisors** | 0 | 1 | 2 | 3 | 4 | 5 |  |  |  |
| 1. Applicant has secured commitment from at least 60% of targeted supervisors.   Preferred criteria:   * High rates of participation, either in proportion to their total number of supervisors or in total quantity, * Balance of both Program Supervisors and Supervising Practitioners. |  |  |  |  |  |  | (x5) |  | 25 |
| COMMENTS: | | | | | | | | | |
| 1. If applicable, applicant has described a thorough plan for recruiting and securing commitments from the remaining participants by September 30, 2017. |  |  |  |  |  |  | (x5) |  | 25 |
| COMMENTS: | | | | | | | | | |
| **Part II: Certification Coordination and Support** | 0 | 1 | 2 | 3 | 4 | 5 |  |  |  |
| 3. Applicant has designated a point-person with the necessary authority and capacity to support pilot implementation.  Preferred criteria:   * Willingness to facilitate the pilot for additional supervisors not currently affiliated with the organization. |  |  |  |  |  |  | (x3) |  | 15 |
| COMMENTS: | | | | | | | | | |
| 4. Applicant demonstrates an interest and commitment to setting a high bar for supervision and a vision for how a state certification mechanism could be leveraged by the organization or partnership in support of this goal.  Preferred criteria:   * Application as an SO/district partnership and articulation of how applying as a partnership supports a comprehensive vision of supervisor effectiveness. |  |  |  |  |  |  | (x5) |  | 25 |
| COMMENTS: | | | | | | | | | |
| **Part III: Budget** | 0 | 1 | 2 | 3 | 4 | 5 |  |  |  |
| 5. Fund use is allocated for appropriate expenditures (including supervisor stipends and expenses related to supporting high-quality supervisor and/or participating in the pilot). |  |  |  |  |  |  | (x2) |  | 10 |
| COMMENTS: | | | | | | | | | |
| Overall Comments: | | | | | | | | **TOTAL:** **/100** | |