**Part IIIA Required Program Information –**

**Cover Sheet and District Summary Information**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **APPLICANT NAME** | **ADDRESS (Street, City, State, Zip Code)** | | | | |
|  |  | | | | |
| **GRANT CONTACT PERSON** | **TELEPHONE NUMBER** | | **EMAIL ADDRESS** | | |
|  |  | |  | | |
| **In the corresponding level below please list the site(s) included in this application and type of program for which you seek funding for FY18.** | | | | | |
| **PROMISING**  FY15-Fund Code 647-B1A Grantee | | **SCHOOL/SITE** | | **OST** | **ELT** |
|  | |  |  |
| **DEMONSTRATION**  FY15 Fund Code 647-B2 Grantee | |  | |  |  |
| **Funds requested** | | **OST** | | **ELT** | |
| **Total Amount Requested SY** | | $ | | $ | |
| **Total amount requested Summer or**  **Additional hours for ELT applicants\*** | | $ | | $ | |
| **Total Request** | | $ | | $ | |
| **% of Original Grant Award Funds that will be matched in FY18\*\*** | | % | | % | |
| **Amount/Value ($) of FY18 Match** | | $ | | $ | |

**\***As noted in *Addendum G- Eligible Entities and Maximum Request Amounts* *ELT sites were originally funded for 180 hours as required by ESSA these sites must now increase to provide 300 hours. These funds are to support the difference between 300 hours and the number of hours added to the school schedule so that the total combined hours offered is at least 300.*

\*\**As noted in the RFP Funding section, applicants are required to demonstrate through a combination of matching funds, in-kind resources, and/or collaborations/partnerships their ability to sustain their current programming levels and/or enhance the amount and quality of services offered.*

**Instructions for completing this document:**

* Applicants should respond to all questions unless otherwise indicated as described in the bullets below.
  + **[(OST) ONLY] –** Only schools applying for **OST** should respond.
  + **[(ELT) ONLY] –** Only schools applying for **ELT** should respond.
* Questions primarily focus on planning and implementation of school year programming. Funded applicants will be required to more fully describe planned vacation/summer programming.
* Responses should be provided within this document leaving the questions above each response. All questions are shaded in gray and responses should be written in the white space below each question.
* Please do not delete questions that are not applicable – this will re-number questions and may lead to confusion in responding to questions that reference earlier questions. If you feel a question is not applicable indicate N/A.
* Please adhere to indicated page limits and do not change the font size or margins.
* Narrative and/or bulleted responses are acceptable.

**District Summary- Please complete one (1) district summary for all schools/sites included in this application.**

**A. District Support and Sustainability (5 pages maximum):**

* + - 1. Identify the elements of the district’s existing improvement, turnaround, and/or other strategic plans that are supported and enhanced by the 21st CCLC grant. Describe how the district (and lead applicant if not the district) and proposed school(s)/site(s) have collaborated to support these efforts.

**Note:** *The response to this question should provide a general overview of the district needs and strategies and specific details on added value. School-specific needs/priorities will be described in the School/Site Implementation Plan.*

1. Describe how the district/lead applicant, the proposed school(s)/site(s), and partners (if applicable) collaborate to support implementation of the 21st CCLC program. Address the following in your response:

* How this grant does/will collaborate with other initiatives in order to align and leverage resources, improve program quality, and develop shared outcomes for success.
* How the district/lead applicant and proposed school(s)/site(s) collaborate on budgetary decisions.
* How the 21st CCLC coordinator fits into the district/lead applicants organizational structure.
* How leadership development for the 21st CCLC coordinator (if applicable), school/site level coordinator(s), and program staff including partners and contracted providers is encouraged and supported.

1. **[(OST) ONLY]** Describe the lead applicant’s participation in the 21st CCLC regional networks, how the program(s)/staff have benefitted, and any ideas for how the networks may be improved.
2. Federal regulations require that all 21st CCLC grantees describe a plan for safe transportation of students*.* Describe how the program ensures that students travel safely to and from the program(s). This includes any students (OST or ELT) being transported off site for enrichment. **(ELT) Applicants:**Please describe how students travel to and from school and highlight any changes as a result of ELT.
3. Describe the additional resources, other than this grant, that demonstrate efforts to, at minimum, sustain the current 21st CCLC program and/or enhance the amount and quality of services offered. Be specific in describing the actual dollar amount and/or in-kind value. **Note:** *The listing of additional resources may be provided in chart, bullet, or paragraph format.*

In responding to this question please also address all of the following:

* How the lead applicant contributes financially and non-financially towards sustaining the applicant site(s).
* How partners contribute financially and non-financially towards sustaining the applicant site(s).
* How this grant is/will be coordinated with other federal, state and local resources/programs with compatible/complementary services [e.g., other public/private funding, McKinney-Vento, Title I, Title III, Adult Basic Education, wrap around services, After-School and Out-of-School Time Quality (ASOST-Q) grants, Department of Early Education and Care, etc.]
* Make-up of the community council and its role in developing a long term sustainability plan.
* Other in-kind support that directly supports applicant sites.
* **[(ELT) Only]** Describe plans to support the current costs associated with implementing the longer school day that will not be covered with grant funds or effected by the reduction in funds.

*Please note*: The use of building space, equipment and snack/meals covered under the Federal Nutrition program are not considered a match or sustainability strategy unless you are able to demonstrate these costs would be incurred without this grant.

1. If the applicant is not a school district, describe the following:
2. The system that is used to establish effective means of communication and coordination between the school, school day teachers, and the 21st CCLC program including completion of SAYO surveys.
3. The system for sharing pertinent data including state and other school/student assessment data (with appropriate confidentiality).

**B. District Mentoring (1 page maximum)**

1. Describe and provide specific examples of the ways in which the district can/will serve as a resource and mentor. Refer to *Addendum H- Mentoring Requirements and Expectations which* can be found in the Funding Opportunity RFP’s *Required Forms* section.
2. ***OST Demonstration site applicants only****-* Use the *Addendum F- Exemplary Grant Requirements Log*, to document the required mentoring related activities conducted by the district and site during the current/concluding funding cycle (that ends August 31, 2017).