|  |
| --- |
| PART III – REQUIRED PROGRAM INFORMATION |

INTRODUCTION

This funding opportunity for Workforce Development Boards is designed to support the development of Teacher Externships in industries suffering from skill gaps recently identified via the Regional Blueprint process. The intended externships will enable high school teachers working in Perkins programs to gain knowledge of contemporary practices in businesses operating in those industries and will equip the teachers to develop new contextualized lessons for their classes relating to the issues they learn about while on site. The teachers will also be able to support student career awareness about, and encourage student interest in, these industries and organizations.

The available funding, in the amount of $64,000, will be divided equally among interested Workforce Development Board (WDB) regions, which are the only eligible applicants. The minimum award will be $4,000**;** more will be available if fewer regions apply, up to a maximum of $6,400 per region. The intent of the grant award is to enable WDBs to recruit between 1- 3 business organizations in their regions to sponsor 3 teacher externships to take place next summer, to be linked with partner high school(s) interested in offering this experience to their teachers. The WDBs will manage the required employer outreach, targeting companies that are suffering from a skills gap or hiring problem based on the labor market trends identified in the recently developed Regional Blueprints. They will also recruit the 3 teachers through their partner schools.

Sponsoring employer sites are not being asked to cover the teacher costs. The teacher stipends will be paid with Perkins funding provided through a separate process (for which the WDBs will not bear responsibility). The stipends are currently planned to be in the amount of $7,000 for each teacher. The expectations for teacher participation are that they spend a minimum of 50 hours at the work site over the summer, at a mutually agreed-upon schedule with the participating employer, and enough additional hours to develop lessons to incorporate into their teaching next year. As examples, a teacher might spend 25 hours per week for two weeks at the site, or 12.5 weeks over 4 weeks, to reach that minimum. These weeks can fall anytime between mid-June and mid-August. More hours are permissible, as agreed upon by the teacher and site.

An optimal teacher externship will be designed around a special project that the business defines, which provides the opportunity for mutual benefit for the teacher and site, and which maximizes teacher exposure to the industry.

The current plan is to fund 48 teachers, 3 in each of the state’s 16 WDB regions (assuming that the WBD from each region elects to pursue this funding opportunity).

Participating WDBs will be responsible for finalizing the three externship opportunities at one or more local sites (and possibly more, but not to exceed six teacher placements, if they are awarded more than the minimum award of $4000). Interested WDBs should identify up to three high schools in their region that receive Perkins funding to serve as a partner. The WDBs may elect to recruit three teachers from one high school, and have discretion over which schools to include. The three teachers could all be assigned to one organization, or could each be assigned to a different site, at the discretion of the WDB.

The application process has been stream-lined for prompt review and award so that all funds can be expended by June 30, 2018. The narrative below primarily seeks assurances from applicants of their preparedness to undertake the needed functions, which are known to be in their current body of work.

Identification Information

1. Name of Workforce Development Board:
2. Program Coordinator/Contact:
3. Address:
4. Email Address:
5. Phone #:
6. Name of Perkins-funded High School(s) to serve as partner(s):

Narrative AND ASSURANCES Section

1. **PROGRAM MINIMUMS & ASSURANCES: (40 points)**
	1. List at least three sectors and three occupations identified by your region’s Regional Blueprint that need a better talent pipeline that would be good targets for this initiative. (15 points)
	2. List 1-3 organizations/businesses that you will solicit if funding is awarded. (15 points)
	3. Offer written assurance that you will partner with at least one high school in either your region or “super-region” (referring to the 7 regions that developed Regional Blueprints) to support teacher externships. The high school must be a recipient of Perkins funding. (10 points).

***Assurance: In the event our region receives this funding, we will partner with at least the following high school that receives Perkins funding to identify teacher(s) for externships: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

 ***[Name of High School]***

1. **PROGRAM LOGISTICS (40 points)**
	1. *Rapid implementation*: Confirm that employer outreach can be completed this spring in time for 3 placements this summer, and that all WDB funds will be expended by June 30, 2018. (10 points)

*Check here to confirm*: \_\_\_\_

* 1. *Supporting Externship development with Employers*: Describe below how you will support efforts by participating employers to design the planned experiences so that the Teacher Externship is mutually beneficial to the teacher and the sponsoring site. (30 points) Word limit of 200 words.

|  |
| --- |

1. **BUDGET (20 points)**

The award size will be determined by the number of applicants who apply for this funding, and who agree to the conditions described above. The awards will be at least $4000 ($64,000 divided by 16 regions). Award size could be greater, if fewer than all 16 regions apply.

Kindly provide a budget for $4,000, using the accompanying budget template, to itemize how funds will be expended for the planning effort. Provide a short narrative explanation here as to how you will staff this effort.

|  |
| --- |

Check the assurance box below to confirm that you are prepared to accept and expend up to $6,400, should fewer than 16 regions apply. The maximum award will be capped at $6,400, and for each additional $800 increment above the base of $4,000, an additional teacher would need to be placed, for a maximum teacher cohort of 6.

*Check here to confirm*: \_\_\_\_