| **Name of Grant Program:** METCO | **Fund Code:** 317 |
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| PART III – REQUIRED PROGRAM INFORMATION |
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Please complete each of the fields below.

| **General Information** |
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| **District:** |
| **Superintendent:** | **Email/Phone:** |
| **METCO Director:** | **Email/Phone:** |

| **Priorities** |
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The priorities of this fund source are to provide Boston and Springfield students **further opportunities to achieve at high levels** the learning standards of the state curriculum frameworks and **enrich both the urban and suburban communities** by providing opportunities and **support for cross-cultural understanding and appreciation.**

Applicants for this grant opportunity should be deliberate and intentional in the use of grant funds to support the Massachusetts Department of Elementary and Secondary Education standards and priorities. *In particular, this program may include, but not be limited to, the following priorities:*

1. **Curriculum and Instruction**
	1. Aligned, consistently delivered, and continuously improving curriculum
	2. Strong instructional leadership and effective instruction
	3. Sufficient instructional time
2. **Human Resources and Professional Development**
	1. Staff recruitment, selection, and assignment
	2. Professional development
3. **Student Support**
	1. Academic support
	2. Services and partnerships to support learning

| **PART III - REQUIRED PROGRAM INFORMATION-NARRATIVE** |
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| **Section A-Description of Fund Use** |
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In a separate document no more than ten (10)\* pages in length, please address the following:

1. Describe how the sponsoring district and METCO director(s) provide oversight to the program. Include in the description:
2. Process to develop annual program goals and/or priorities, *as applicable*.
3. Roles and responsibilities of relevant district staff, including teachers and METCO director(s) in relation to the implementation and oversight of the program.
4. Communication structures in place to ensure METCO families have full knowledge of and access to all academic and enrichment opportunities accessible to all families.
5. Describe how the district’s METCO program provides further opportunities for METCO program students to achieve at high levels the learning standards of the state curriculum frameworks. Include in the description:
6. Qualitative (ex., METCO program student/family surveys) and quantitative (METCO student growth data) data reviewed, including frequency.
7. How data is used to improve program effectiveness, including student performance.
8. The type of social and emotional supports provided to METCO program students and how METCO program student needs and/or concerns are addressed.
9. Decision-making and communication processes between district staff.
10. Supplemental services
	1. Describe the supplemental services provided to METCO program students during the **2017-18** academic year and describe how the supplemental services contributed, in a measurable way, to enhance educational **and** enrichment opportunities for METCO program students. *Include data as needed to support the response*.
	2. Please describe supplemental services planned for the **2018-19** academic year.
11. Access to in-school and after-school academic and enrichment activities
	1. Describe how METCO program students accessed both in-school and after-school academic and enrichment activities, including opportunities to engage in leadership activities, during academic year **2017-18**.
	2. Describe how access to in-school and after-school academic and enrichment activities, including opportunities to engage in leadership activities, will be ensured in the **2018-19** academic year. *Include in the description any barriers (including transportation) to in-school and after-school program access and how identified barriers will be addressed.*
12. Programs and activities to support enriched cross-cultural understanding and appreciation:
	1. Describe the programs and activities provided to METCO program students and families and sponsoring district students and families during the **2017-18** academic year to support enriched cross-cultural understanding and appreciation.
	2. Briefly describe planned programs and activities for the **2018-19** academic year, including host family programs. *Include in the description any barriers (including transportation) to in-school and after-school program access and how identified barriers will be addressed.*
13. Cultural competency professional development:
	1. Describe the training(s) and/or professional development activities provided to all district staff, including but not limited to teachers and leadership in academic year **2017-18** to support the continued development of cultural competency and addressing the racial achievement gap, should one exist.
	2. Briefly describe planned trainings and/or professional development activities for the **2018-19** academic year.
14. METCO Director supports (as applicable)
	1. Describe the supports provided to METCO director(s) during academic year **2017-18**.
	2. Describe planned supports for the **2018-19** academic year.
15. Describe the district’s plan to increase the number of educators of color in the district. What have been the challenges and successes you have faced in this area? Please provide specific examples and strategies for further improvement in diversifying the district’s educator workforce in the coming year.
16. Describe the district’s process and timeline for identifying and selecting students to the METCO program. In the response, please indicate the approximate number of students selected at each grade level.

1. Please provide an explanation/justification for the budget by line item. Please be sure to list staff members paid by the METCO grant and to identify any indirect costs charged to the grant.

1. If applicable, please describe the programmatic support you would like to see provided by the Massachusetts Department of Elementary and Secondary Education.
2. If applicable, please describe programmatic support you would like to see provided by METCO Inc. Headquarters.

*\*Attachments will not count toward the maximum page length.*

*Submitted data may include internal and external data. Please submit all data in aggregate form. Do not submit student level data.*