## CRITICAL DATES FOR THE REQUEST FOR APPLICATIONS

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| **July—December**  Applicants should visit http://www.mass.gov/massworkforce/wioa/acls to review the  *local plan* *package* for their [local workforce development area](#LWDB) and consult as needed with local [WIOA partners](#wioapartners). | **Dates** | **Events** |
| **July 2017** | RFP is posted at http://www.doe.mass.edu/Grants. |
| **September - October 2017** | Submit an optional Letter of Intent (for planning purposes only, but strongly encouraged) in the online portal found on the [ACLS website](http://www.doe.mass.edu/acls/rfp/) by October 6, 2017.  **Bidders conferences/webinars** (*scheduled from 10-12, except as noted):*  **9/19** Webinar  **9/20** Central Mass Workforce Investment Board **[[1]](#footnote-1)**  **9/22** Holyoke Community College  **9/26** 1 Ashburton Place, 21st floor **[[2]](#footnote-2)**  **9/28** Massasoit Community College  **10/5** Webinar |
| **July - November, 2017** | All inquiries must be submitted in writing to [ABERFP@doe.mass.edu](mailto:ABERFP@doe.mass.edu) by November 17; all answers will be posted to the [Adult and Community Services webpage](http://www.doe.mass.edu/acls/).  Phone inquiries for assistance utilizing the Q&A mailbox may be directed to the ACLS receptionist at (781) 338-3850. |
| **December 2017** | Grant application must be submittedbefore or on December 22. |
| **Winter - Spring 2018** | Applications will be reviewed, including a review by local workforce development boards for alignment with *local plan packages*. |
| **March/April** | **Notice of Intent to Award** (the initial posting of successful applicants[[3]](#footnote-3)) is posted. This notification is not the final list of grantees. The final list will be posted to the ACLS and Grants websites when all data is verified and appeals are decided. **Applicants should not obligate funds based on this list.**  Agency review of award decisions must be submitted within 30 days of the Notice of Intent to Award issued by ACLS.  Requests for appeals should be submitted in writing to the Commissioner’s Office. |
| **June 2018** | Final list of grantees posted. |

1. **Distance Learning Hub** applicants will meet from 12:30-1:30 [↑](#footnote-ref-1)
2. **Primary Instruction by Volunteers** applicants will meet from 12:30-1:30 [↑](#footnote-ref-2)
3. Applicants must be legally constituted and qualified to conduct business in Massachusetts. ESE reserves the right to evaluate applicants through a site visit prior to issuing a Grant Award Notification (GAN). [↑](#footnote-ref-3)