|  |  |
| --- | --- |
| **Name of Grant Program:** **Financial Literacy Planning and Implementation Grant** | **Fund Code:**   **104** |

|  |
| --- |
| PART III – REQUIRED PROGRAM INFORMATION |

**DIRECTIONS FOR THIS FORM:**

* Address all applicable areas of Part III.
* As per the RFP, all grant application documents, including this Part III and any supplemental information, must be postmarked no later than 5:00 PM on the date due (December 11, 2019) and E**MAILED** to [Cecelia.Spencer@doe.mass.edu](mailto:Cecelia.Spencer@doe.mass.edu) **no** **later than 5:00 p.m. on the date due.**

**GENERAL INFORMATION:**

|  |  |
| --- | --- |
| **LEA NAME:** |  |
| **PRIMARY GRANT CONTACT:** | **Name:** |
|  | **Email:** |
| **ADDRESS:** |  |
| **AMOUNT REQUESTED:** |  |

**A. CATEGORY:** Check off the Category under which the district seeks funds (reference the RFP for full descriptions). Districts may apply for one or more categories, as may be applicable.

| * + Curriculum Development   + Curriculum Implementation and Professional Development   + Financial Literacy Experiential Learning (e.g. workshops, project-based learning, and special programs). |
| --- |

**B. COMPETITIVE PRIORITY:** Check off one or more competitive priority areas applicable to the LEA.

| * LEAs with schools identified as requiring assistance according to the state accountability system * Greater than 40% of student population is designated as economically disadvantaged |
| --- |

**C. PROJECT DESCRIPTION**: **Describe the project for which these grant funds are sought**.

* **The scope of the project**
  + Describe the specific grant activities, including responses to the following questions:
    1. *How will the proposed grant activities support the development of knowledge and skills relating to financial literacy as described in the Standards for Personal Financial Literacy and Chapter 428 of the Acts of 2018, An Act relative to financial literacy in schools?*
    2. *What grade levels and content areas will the proposed grant activities target?*

* If contracting with external partners, including non-profit organizations, identify all organizations participating in grant activities and
  + 1. Describe how the proposed vendor(s)\* will strengthen, expand, or extend the specific outcomes of this grant that, in the absence of a vendor, would not be possible.

\*LEAs must submit a draft scope of work from the vendor in the supplemental information, *(See Part F).*

|  |
| --- |
| C. |

**PROJECT GOALS:** Describe the SMART *Goals* (Specific, Measurable, Attainable, Realistic, Time-bound) the district hopes to achieve in order to accomplish the expected outcome(s) of the project (*Add more rows if necessary)**.*

|  |  |
| --- | --- |
| Project Goals: | |
| 1 |  |
| 2 |  |
| 3 |  |

**PROJECT ACTION ITEMS AND TIMELINES**: List the specific *Action Items* in which the district will engage in order to meet the goals and objectives of the project *(Add more rows if necessary).*

|  |  |  |
| --- | --- | --- |
| Project Action Items and Timelines | | |
|  | **Action Item** | **Anticipated Completion Date** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**D: THEORY OF ACTION:** Briefly summarize grant activities and outcomes by responding to the following prompt…

|  |  |
| --- | --- |
| **If we….** |  |
| **Then…** |  |

E. CONNECTION TO THE PRIORITY AREAS: Identify how the grant activities will ensure equitable access to financial literacy.

|  |
| --- |
| E. |

**F. SUPPLEMENTAL INFORMATION:**

**All applicants must also submit, as applicable, the following additional information:**

* If the proposed project involves external partners, including non-profit organizations, LEAs must submit a draft scope of work *from the vendor* in the supplemental information.

**G. CONTACT INFORMATION**: List the name(s) and position(s) of the primary grant contact and **TWO** additional individuals who may be contacted regarding this proposal.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Position** | **Email Address** | **Phone No.** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |