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| **Name of Grant Program:** McKinney-Vento Homeless Education Grant **Fund Code:** 310-2 |

#### PART III - REQUIRED PROGRAM INFORMATION

**GENERAL INFORMATION**

1. Contact information:

|  |  |
| --- | --- |
| 1. District name
 |  |
| 1. Homeless liaison

(name, phone and email) |  |
| 1. Grant contact

(name, phone and email) |  |

1. Collaboration:

Describe the local *Homeless Education Program Services Coordination Committee* or established local committee/council convened to assess the needs and to assist in the provision of services to the district’s homeless student population. Membership on the Services Coordination Committee must reflect a broad spectrum of internal and external service providers. Provide:

* 1. a list of members;
	2. the proposed meeting dates (a minimum of four (4) meetings per year is required);
	3. a Memorandum of Understanding (MOU) signed by the school district superintendent, homeless education liaison and Committee members; or
	4. if participating on an established local committee/council attach an MOU with the committee chair ensuring that homeless education will be an agenda item at least four (4) times per year.
1. Needs Assessment:

Using no more than two (2) pages and with the input of the Service Coordination Committee or local committee/council provide an *assessment of the needs of homeless students and resources* available to address them (both within the school district and in the broader community). Include:

* 1. an estimate of the number of homeless students the district anticipates serving during the FY20 grant cycle and how the district arrived at that estimate;
	2. a description of any gaps in services/resources or areas of concern;
	3. a description of the district’s coordination with Title I to address the needs of homeless children and youth.
1. Using the *McKinney-Vento Homeless Education Grant Activity Form* for FY20 (see the *Required Forms* section of the Request for Proposals), identify the selected Grant Priorities and identify the related program activities planned for FY20.

**BUDGET**

1. Budget and details
2. Complete the required standard budget pages provided in the *Required Forms* section of the RFP; and
3. Using the following *McKinney-Vento Budget Narrative Form*, provide a budget narrative that explains in detail how program expenditures relate to the proposed activities. Include in the “Other Funds” column of the Budget Narrative any Title I and/or other funding used to support the district’s homeless education programming.

**McKinney-Vento Homeless Education Grant
Budget Narrative Form**

**Provide a budget narrative that, by Line Item, explains in detail how each program expenditure relates to the proposed program activities.**

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| **Line Item** | **Line** **Total**  | **Other****Funds** | **Budget Purpose and Explanation** |
| **Line 1 –** AdministratorSalaries |  |  |  |
| **Line 2 –** Instructional/Professional Staff Salaries |  |  |  |
| **Line 3 –** Support Staff Salaries |  |  |  |
| **Line 4 –** Stipends |  |  |  |
| **Line 5 –** Fringe Benefits (MTRS, Other) |  |  |  |
| **Line 6 –** Contractual |  |  |  |
| **Line 7 –** Supplies and Materials |  |  |  |
| **Line 8 –** Travel |  |  |  |
| **Line 9 –** Other Costs |  |  |  |
| **Line 10 –** Indirect |  |  |  |
| **Line 11 --** Equipment |  |  |  |