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| **Name of Grant Program:** **Civics Teaching and Learning Grant** | **Fund Code:** 589 |

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| PART III – REQUIRED PROGRAM INFORMATION |

**DIRECTIONS FOR THIS FORM:**

* Address all applicable areas of Part III.
* As per the RFP, all grant application documents, including this Part III and any supplemental information, must be **EMAILED** to [Michelle.Ryan@doe.mass.edu](mailto:Michelle.Ryan@doe.mass.edu) **no** **later than 5:00 p.m. on the date due.**

**GENERAL INFORMATION:**

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| **LEA NAME:** |  |
| If submitting as multiple LEAs, list all LEAs included in the grant application. |  |
| **PRIMARY GRANT CONTACT:** | **Name:** |
|  | **Email:** |
| **ADDRESS:** |  |
| **SIZE TIER OF LEA:**  *Size Tier 1*: enrolling up to 1000 students (total) *Size Tier 2*: enrolling 1001-6000 students (total)  *Size Tier 3*: enrolling 6001 or more students (total) |  |
| **AMOUNT REQUESTED:** |  |

**A. CATEGORY:** Check off the Category under which the district seeks funds (reference the RFP for full descriptions). Districts may apply for one or more categories, as may be applicable.

| * + High-quality professional development for teachers focused on instruction of civic knowledge, skills, and dispositions   + Implementation of civics projects, as required by [Chapter 296 of the Acts of 2018](https://malegislature.gov/laws/sessionlaws/acts/2018/chapter296)   + Civics learning experiences for students (e.g. field trips, special programs, extracurricular activities). |
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**B. COMPETITIVE PRIORITY:** Check off any competitive priority areas applicable to the LEA.

| * LEAs with schools identified as requiring assistance according to the state accountability system * Greater than 40% of student population is designated as economically disadvantaged |
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**C. PROJECT DESCRIPTION**: **Describe the project for which these grant funds are sought**.

* **The scope of the project** 
  + Describe the specific proposed grant activities
  + If applying as multiple LEAs or contracting with external partners, including non-profit organizations, identify all LEAs and/or organizations participating in grant activities.
  + If applying as multiple LEAs or contracting with external partners, including non-profit organizations…
    1. Describe how the proposed vendor(s)\* will strengthen, expand, or extend the specific outcomes of this grant that, in the absence of a vendor, would not be possible.

\*LEAs must submit a draft scope of work *from the vendor* in the supplemental information (see Part F).

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| **C.** |

**PROJECT GOALS:** Describe the SMART *Goals (Specific, Measurable, Ambitious, Realistic, Time-bound)* the LEA hopes to achieve in order to accomplish the expected outcome(s) of the project *(Add more rows if necessary.)*

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| Project Goals: | |
| 1 |  |
| 2 |  |
| 3 |  |

**PROJECT ACTION ITEMS AND TIMELINES**: List the specific *Action Items* in which the district will engage in order to meet the goals and objectives of the project *(Add more rows if necessary.)*

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| Project Action Items and Timelines | | |
|  | **Action Item** | **Anticipated Completion Date** |
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**D: THEORY OF ACTION:** Briefly summarize grant activities and outcomes by responding to the following prompt…

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| **If we….** |  |
| **Then…** |  |

**E. CONNECTION TO PRIORITY AREAS:** Identify how the grant activities will ensure equitable access to high quality civics learning experiences and promote deeper learning.

**Equity**. Civics is not an “extra,” and as such, all students should have access to high-quality civics learning experiences. Proposals will be prioritized for deepening civic learning opportunities for **all** students; providing professional development for teachers who serve **all** students; and/or providing civics learning opportunities to **all** students where previously these opportunities were not available. Proposals that benefit all students, rather than a subset of students, will be preferred.

**Deeper learning**. Proposals that will promote student engagement in active, meaningful learning of civics skills, knowledge, and dispositions, which are thoughtfully standards-aligned and part of a larger plan for student civic learning, will be preferred over “one-off” experiences for students.

| E. |
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**F. SUPPLEMENTAL INFORMATION:**

**All applicants must also submit, as applicable, the following additional information:**

* If the proposed project involves external partners, including non-profit organizations, LEAs must submit a draft scope of work *from the vendor* in the supplemental information.
* If the proposed project involves other LEAs, evidence of the commitment of LEA(s) *(e.g., letter from the superintendent and/or designated staff on district letter head with appropriate signatures)*.

**G. CONTACT INFORMATION**: List the name(s) and position(s) of the primary contact and **TWO** additional individual(s) who may be contacted regarding this proposal.

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| --- | --- | --- | --- |
| **Name** | **Position** | **Email Address** | **Phone No.** |
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