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| **Name of Grant Program:** **School District Regionalization** | **Fund Code:**  **191** |

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| PART III – REQUIRED PROGRAM INFORMATION |

**DIRECTIONS FOR THIS FORM:**

* Address all applicable areas of Part III.
* Save Part III as **FY21 FC 191 [*LEA # District Name*] Part III.docx.**
* Supplemental Information should be labeled **as FY21 FC 191 [*LEA # District Name*] [*Document Name]*.docx**.
* As per the RFP, all grant application documents, including this Part III and any supplemental information, must be submitted via email to [Michelle.L.Griffin@mass.gov](mailto:Michelle.L.Griffin@mass.gov) and [ChristineM.Lynch@mass.gov](mailto:ChristineM.Lynch@mass.gov) with the Subject as “**Fund Code 191 Regionalization Application – [NAME OF APPLICANT]”** by **5 p.m. on Thursday, January 25, 2021.**

**A. CATEGORY:** Check off the Category\* under which the applicant seeks funds (reference the RFP for full descriptions). Applicants may apply for one or more categories, as may be applicable.

| **A**.  **Category 1** (study and planning grants for creation, enlargement, or expansion of regional school districts)  **Category 2** (grants to study, plan, and implement innovative shared services plans where regionalization is not yet appropriate, but where regionalized services may provide significant savings) |
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**B. APPLICABILITY OF PRIORITY AREAS TO APPLICANT:** Check off one or more Priority Areas for consideration in *Part B.1* (reference the RFP for full descriptions) AND ensure that *Part B.2. Demonstration of Priority* is fully completed.

***B.1. Priority Area applicable to applicant (check one or more and complete Section B.2)***

***Priority in awarding grants will be given to applicants that demonstrate:***

* Regionalization study completed in the last three years (after December 31, 2017), including districts that initiated and are continuing projects that were funded in FY20 under this Fund Code.
* Regional planning board and/or Regional Planning Committee formed before December 31, 2020.

***Priority in awarding grants may be given to applicants that demonstrate:***

* District with significant enrollment decline.
* District with under-utilization of existing school space.
* District’s grant proposal is a regionalization proposal that will produce significant expansion of available academic resources and supports, as a result of cost savings.

| ***B.2. Demonstration of Priority:***  Provide a narrative regarding (1) why you believe the district meets the *Priority Area(s)* checked off in *Part III. B.1*, and (2) how the project will address the circumstances listed in the *Priority Area(s).*  Supporting documentation must also be provided, such as: regionalization study reports completed since December 31, 2017, evidence of regional planning board or regional planning committee formed before December 31, 2020, evidence of collaboration between districts or towns, etc. |
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**C. PROJECT DESCRIPTION**: Describe the project for which these grant funds are sought. Include:

* The **purpose** of the project (*e.g., describe issue(s) these grant funds could help the applicant address*),
* The **scope** of the project, including the names of partner districts/agencies,
* The expected **outcome**(s) of the project,
* A description of how the grant **funds**\* will be used to support the project,
* **Timelines** for achieving concrete steps in the project,
* **For Category 2 applicants**, provide an explanation as to why the district has determined that regionalization is not yet appropriate, including documented studies and/or minutes from regional planning committee or regional planning board minutes, and provide an estimate of the potential cost savings expected from the proposed shared services project), and
* A description of any past interest in the project or **past attempts** to further the objectives of the project, if applicable.

**\*Applicants must ensure that the *Part II. Proposed Budget* reflects the project described below.**

**NOTE: A final report will be due within one month of the close of the grant. Further instructions will be provided to recipients.**

| ***C. PROJECT DESCRIPTION*** |
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**D. SUPPLEMENTAL INFORMATION:**

**All applicants must also submit, as applicable, the following additional information:**

* Regionalization study reports;
* Evidence of school committee discussions, meetings, and votes relative to the proposed project;
* Evidence of town/board of selectmen/city council discussions, meetings, and votes relative to the proposed project;
* If the proposed project involves another partnering town, city or regional school district, evidence of the commitment of the other town, city, or regional school district *(e.g., letters from school committees, town meeting or city council votes)*; and
* Evidence of the commitment of other financial support to this project *(e.g., letter from foundation awarding funds; town votes indicating appropriation of funds; school committee votes indicating appropriation of funds; if funds were appropriated for this purpose from the district budget, a narrative explaining where in the district budget the funds are allocated).*

**E. CONTACT INFORMATION**: List the name(s) and position(s) of the individual(s) who may be contacted regarding this proposal.

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| **Name** | **Position** | **Email Address** | **Phone No.** |
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