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| **Name of Grant Program:** ***From Research to Practice: Evidence-Based Early Literacy*** | **Fund Code:** 734 |

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| PART III – REQUIRED PROGRAM INFORMATION |

***Districts interested in more than one school participating must apply for each school separately***.

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Fall and Spring Survey**: In order to assist the grant evaluator with data collection please provide the total number of school-based leadership, coach(es) and teachers that provide literacy instruction in the chart below:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Principal** | **Assistant**  **Principal** | **Coach** | **Kindergarten** | **Grade One** | **Grade Two** | **Grade Three** | **SWD** | **EL** |
|  |  |  |  |  |  |  |  |  |

The principal will manage all programmatic aspects of the grant such as: disseminating grant information to district and staff, scheduling and planning with DESE approved literacy consultants, participating in professional learning, classroom observations using a designated tool provided by the DESE. Please provide contact info for the Principal.

Name:

Phone:

Email:

**Optional:** Information for an additional contact who will require communication about the grant (e.g., grant manager, finance office, curriculum director).

Name:

Role

Phone:

Email:

1. Identify the Early Grades Literacy grant team that are fully committed to

implementation of grant requirements

***To be considered eligible, applicants must*** ***commit to early literacy as a top priority for the school, and understand that participation will require:***

**The Principal to:**

1. Develop measurable, quarterly, school-based goals and action steps with the support of the consultant.
2. Creating a grant team (no more than six members) of teachers from each of the target grade levels, (K-3 team, K-2 team or a K-1 team depending upon school makeup) and one school-based leader to participate in **five** full-day professional development days and disseminating the learning across the rest of the school.
3. Establish a school-based literacy team, to lead implementation of evidence-based early literacy practices, assessment administration, progress monitoring and data analysis.
4. Dedicate time in the school day, including common planning time and PD time as needed, for 385 hours of work with an Early Literacy Consultant.
5. Host visits by DESE staff.

**The grant team to:**

1. Use high quality core instructional materials[[1]](#endnote-1)
2. Use a high-quality screening assessment and progress monitoring[[2]](#endnote-2)
3. Progress monitor and use date to inform instruction
4. Commit to assessing **all students in the participating grade band** three times per year
5. Implement evidence-based practices and resources presented in the grant program.
6. Participate in eight (8) after-school PDs.
7. Plan and participate in one presentation of school implementation and an end-of-year showcase.
8. Participate in all required DESE-funded grant evaluation requirements, including meeting surveys, pre- and post-tests of knowledge and practice, and focus groups of participants chosen randomly by DESE.

Members of the school grant team (no more than 6), will receive a stipend of $2,000 and be responsible for the commitments above. These individuals are also required to sign the School Assurance Form (part IV). Please identify members of the school grant team.

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| --- | --- | --- | --- |
|  | Grade Level/ Position | Participant Name | Email |
| Principal/Assistant Principal |  |  |  |
| Teacher 1 |  |  |  |
| Teacher 2 |  |  |  |
| Teacher 3 |  |  |  |
| Teacher 4 |  |  |  |
| Other, e.g. Coach, EL, Special Education |  |  |  |

Additional educators, up to ten (10), who elect to fully participate in the eight (8) afterschool, school-based, professional learning meetings will receive stipends for participating of $800. These individuals are also required to sign the School Assurance Form (part IV).

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| --- | --- | --- | --- |
|  | Grade Level/ Position | Name | Email |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |
| 10 |  |  |  |

1. **Current structure of the Early Literacy Instruction in Grades K-3:** Background and context are required to provide adequate information to assist in determining which schools are situated to engage in the instructional changes required by this grant.

**Core reading program or materials currently being implemented or will be implemented in September of 2020.**

* Name of core reading program or materials: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Publisher/Publish date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Has this program been rated as *partially meets or above* by EdReports or CURATE? (highlight)
* Yes
* No
* What skills are included in daily literacy instruction? (highlight all that apply)
  + phonological awareness
  + phoneme awareness
  + phonics
  + word recognition
  + fluency
  + vocabulary
  + comprehension

**Supplemental reading materials**

* Program Name(s):
* Publisher/Publish date:
* Content: (highlight all that apply)
  + phonological awareness
  + phoneme awareness
  + phonics
  + word recognition
  + fluency
  + vocabulary
  + comprehension

**Screening and Progress Monitoring: As part of this grant program, anonymous early literacy screener data will be provided to DESE. (school/classlevel data, not individual student data)**

Are you using an early literacy screener? (highlight answer)

* Yes
* No

Does the screener meet the rigorous criteria used by DESE to approve [Early Literacy Screeners](http://www.doe.mass.edu/instruction/screening-assessments.html) ?

(highlight answer)

* Yes
* No

Name and publish date of screener: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Frequency of administration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Grades screened: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you progress monitoring in grades K-3? (highlight answer)

* Yes
* No

If yes provide the following information:

* Progress monitoring tool(s), publisher(s), publish date(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Frequency of administration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Length of administration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Literacy components assessed: (highlight all that apply)
* phonological awareness
* phoneme awareness
* phonics
* word recognition
* fluency
* vocabulary
* comprehension

**Structured, dedicated time for teachers to analyze data:**

* How often do teachers meet to analyze and discuss assessment data (e.g., screener, progress monitoring, benchmark)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Why are you interested in participating in the Early Grades Literacy grant program?**

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1. This state-funded, grant program is designed for school teams to fully commit to m**aking the Early Grades Literacy grant a top priority by:**
   * Creating a committed team (no more than six members) consisting of teachers from each of the target grade levels (K-3 or K-2 depending upon school makeup, or K/1) and one school-based principal or assistant principal;
   * Establishing a school-based literacy team, to ensure successful implementation of evidence-based early literacy practices, assessment administration, progress monitoring and data analysis in grades K-3;
   * Implementing evidence-based foundational practices and resources presented in the grant program;
   * Dedicating time in the school day, including common planning time and PD time as needed and after school time for 385 hours of work with (including both planning and school-based hours) an Early Literacy Consultant, developing measurable, quarterly, school-based goals and action steps and hosting visits by DESE staff.

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| **Explain how the school’s current systems and structures will ensure success in accomplishing the grant priorities (e.g., dedicated time for teachers to meet vertically and/or horizontally to discuss curriculum, instruction and assessment, implementation of new and/or current curriculum and assessments).** |

F. The prioritization of early literacy must be indicated, how the school will connect the grant with other school initiatives.

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| **Explain how you will connect the grant with other school and district initiatives (e.g., targeted assistance from DESE, and additional curriculum and assessment initiatives).** |

1. **Complete Part IV: School Assurance: *Electronic signatures will be accepted***
2. **Complete Part V**: School District Assurance

1. For the purposes of this grant, “high-quality core instructional materials” is defined as a core curricular product for ELA/Literacy that is rated *partially meets* or above,or the equivalent*,* view [EdReports](https://www.edreports.org/reports/?s=ela) or [CURATE](http://www.doe.mass.edu/instruction/curate/?section=ela)

   If not currently using such materials, the school must indicate that they are planning to acquire and implement such instructional materials in the 2020 school year. [↑](#endnote-ref-1)
2. For the purposes of this grant, “high quality screening assessment” is defined by the criteria available on this page: [Early Literacy Screening.](http://www.doe.mass.edu/instruction/screening-assessments.html)

   If the applicant is using an assessment that has not been approved by DESE, the applicant must provide the evidence that the assessment meets the stated criteria on this page: [Early Literacy Screening](http://www.doe.mass.edu/instruction/screening-assessments.html)  [↑](#endnote-ref-2)