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| **Name of Grant Program:** After-School and Out-of-School Time Rebound (ASOST-R) Subgrant | **Fund Code:** 409/410 |

# PART III – REQUIRED PROGRAM INFORMATION

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Amount Requested:** | | | **Year 1 (Upon Approval – 8/31/22)** | | **Year 2**  **(9/1/22-8/31/23)** | | **Year 3**  **(9/1/22-8/31/24)** | |
|  | |  | |  | |
| **Applicant Agency:** | | |  | | | | | |
| **Program Coordinator Name/Title:** | | |  | | | | | |
| **Address:** | | |  | | | | | |
| **Phone:** |  | | **Main Contact Email:** |  | | | | |
| **Year 1** | **Projected # of Subgrants:** |  | **Projected $ Range\* of Subgrant Awards:** |  | | **Projected # Students^ to be Impacted:** | |  |
| **Year 2** | **Projected # of Subgrants:** |  | **Projected $ Range\* of Subgrant Awards:** |  | | **Projected # Students^ to be Impacted:** | |  |
| **Year 3** | **Projected # of Subgrants:** |  | **Projected $ Range\* of Subgrant Awards:** |  | | **Projected # Students^ to be Impacted:** | |  |
| **Year 4\*** | **Projected # of Subgrants:** |  | **Projected $ Range\* of Subgrant Awards:** |  | | **Projected # Students^ to be Impacted:** | |  |

\*Recommended range is $15,000-100,000 depending on size, scope and duration of programming (e.g., if summer programming is included in award).

^ Students in grades PK-12 are targeted by these funds, and the Department will work with awarded grantees to ensure all grade level spans will be represented. If awarding subgrants to programs that serve a limited grade span (i.e., only elementary, middle or high school), please note grade spans targeted as well in the box.

***Responses to Questions 1-6 must be completed within this document and should maintain the existing margins, question text, and font style and size. Responses should not exceed 10 pages. All questions are highlighted in gray.***

**1. Qualifications/Experience:**

1. **ASOST:** Describe organization’s qualifications and experience working with the afterschool and out-of-school time (ASOST) field.
2. **Fiscal Management/Federal Awards:** Describe the organization’s previous experience with similar funding at federal, state and/or local levels through government, foundation, and/or private grants.Also describe the overall capacity and experience in fiscally managing and monitoring multiple subgrant awards and how all [federal requirements for pass through entities](https://www.govregs.com/regulations/2/200.332) will be met.
   * Attach the organizations fiscal policies and procedures including process for cash management and procurement; and
   * Attach the organization’s most recent annual audit (note a current tax return is not sufficient).
3. **Equity/Anti-Racism:** Describe the organization’s experience supporting and prioritizing equity, culturally responsive and anti-racist approaches to foster safe, positive and inclusive learning environments.

**2.** **Subgrant Awards:** Describe the plan, process and timeline for awarding subgrants, including how ASOST programs funded will meet the following priorities for subgrantee funding outlined in the RFP:

* 1. Programs that are operated by community-based organizations (CBOs); however, districts may be eligible if need is demonstrated that other funding available (particularly [ARP-ESSER](https://www.doe.mass.edu/grants/2022/119/)) is insufficient or being utilized for other initiatives;
  2. Programs in communities or where at least 25% or more of students served are considered [economically disadvantaged](https://profiles.doe.mass.edu/statereport/selectedpopulations.aspx) and/or are in [schools in chronically underperforming status](https://www.doe.mass.edu/level5/);
  3. Programs that specifically aim to support historically marginalized students, including but not limited to, [English learners](https://www.doe.mass.edu/ele/), [students on Individualized Education Programs (IEPs)](https://www.doe.mass.edu/sped/), students who are Black, Indigenous, and People of Color (BIPOC), [students experiencing homelessness, in foster care and/or who are migratory](https://www.doe.mass.edu/sfs/edstability.html);
  4. Programs that offer engaging and interactive programming that support [deeper learning](https://www.doe.mass.edu/deeperlearning/) and access to enrichment opportunities;
  5. Programs that offer mental health services and a focus on [social and emotional learning](https://www.doe.mass.edu/sfs/sel/) outcomes;
  6. Programs that incorporate applicable elements of the [Department’s Acceleration Roadmap](https://www.doe.mass.edu/covid19/on-desktop/roadmap/):
  7. Programs that promote [culturally responsive](https://www.doe.mass.edu/instruction/crdw/) and anti-racist practices that contribute to creating a welcoming environment;
  8. Programs that engage and leverage knowledge and strengths of students, [families](https://www.doe.mass.edu/sfs/?section=family), staff and community to inform programming design and decisions;
  9. Programs that offer comprehensive programming at least 3-5 days a week; and
  10. Programs that have or want to strengthen partnerships with local schools and/or other community-based organizations.

*Note: A reminder that subgrants must be awarded through a competitive, open-bid process following* [*2 CFR 200.333 requirements of pass-through entities*](https://www.govregs.com/regulations/2/200.332)*. Recipients must also maintain copies of applications, risk assessments, scoring rubrics and budget information (*[*with same line item information as Part II – Budget Details*](https://www.doe.mass.edu/grants/procedure/manual.html)*) as well as subgrant agreements (sample provided) that are available to the Department if requested.*

**3. Subgrant Support:** Describe the ongoing coaching, training/professional development, on-site/remote support and fiscal management/oversight that your organization will provide to awarded subgrantees.

**5.** **Evaluation/Outcomes/Deliverables:** Describe the plan and process for evaluating subgrantees and collecting periodic (at a minimum for each funded year) data/reports on numbers/types of students served and learning/social-emotional and other outcomes. Note: The Department’s evaluation provider will also support recipient(s) to develop a plan for data/evaluation activities utilizing a selection of Afterschool Program Assessment System (APAS) tools that best fit overall goals of grant recipient and subgrantees. Recipients will also be required to participate fully in any needed research activities to evaluate overall ASOST-R grant program.

**6.** **Budget:** Describe plan and justification for amount of projected funding for each year of funding (Years 1, 2 and 3) while understanding that budgets are subject to change and can be updated as part of year 2 and 3 continuation grant application. Describe also how requested grant funds will support the proposed administration and subgrant support activities -- this description should provide additional and more general justification aligned to what is submitted in part II budget/budget narrative, including how coordination costs are reasonable for the scope of services described. (Note: A maximum of 6% is allowed for administration/support costs and at least 94% awarded as subgrants.)