**IMPORTANT**: Applicants must upload a complete SOA with their application. Failure to do so may disqualify the application. You must include a description of the agency’s remote learning plan for FY22 below.

1. If awarded, and if needed due to Covid-19, the agency has a plan to offer all or part of the program remotely.
2. If awarded, the agency will abide by the Perkins requirements outlined in the Perkins V Manual.
3. If awarded, the agency will only expend funds appropriated in the approved budget in a manner consistent with DESE fiscal requirements; funds shall supplement and not supplant other state or local public funds.
4. If awarded, the agency will ensure that the services listed in the funded application are carried out as specified.
5. If awarded, the agency will prioritize serving individuals who are likely to leave the correctional institution within five years of participation in the program.[[1]](#footnote-2)
6. If awarded, the agency will comply with Title VI of the Civil Rights Act of 1964, as amended, which prohibits the denial of benefits or participation in contract services on the basis of race, color, or national origin; Title VII of the Civil Rights Act of 1964, as amended; the Age Discrimination in Employment Act; and The Americans with Disabilities Act (ADA).
7. If awarded, the agency will submit a mid-year and final report with the understanding that significant delays or falsification of documentation may trigger a data and/or fiscal audit and result in termination of the grant.
8. The agency attests that each required Perkins element below is in place, fully or partially. (*NOTE: For any element that is partially in place, explain why including plans to come into full compliance and when*.)

|  |  |  |
| --- | --- | --- |
| **Perkins Requirement**  | **Fully/Partially** | **Explanation (as needed)**  |
| 1. The program has organized educational activities of *sufficient size, scope, and quality[[2]](#footnote-3)* to be effective.
 |  |  |
| 1. The program includes a sequence of courses.
 |  |  |
| 1. The program provides students with coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills.
 |  |  |
| 1. The program includes secondary/postsecondary elements that prepare students for further education.
 |  |  |
| 1. The program prepares students for careers in current or emerging professions.
 |  |  |
| 1. The program provides students with technical skill proficiency and an industry-recognized credential, or if applicable, an associate degree.
 |  |  |
| 1. The program includes competency-based applied learning.
 |  |  |
| 1. The program contributes to students’ higher-order reasoning and problem-solving skills.
 |  |  |
| 1. The program provides students with general employability knowledge and skills.
 |  |  |
| 1. The program provides students with occupational safety and health knowledge and skills.
 |  |  |
| 1. The program provides students with computer knowledge and skills and has the requisite technology and policies in place to deliver all or some of the program remotely, if necessary.
 |  |  |
| 1. The program provides students with management and entrepreneurship knowledge and skills. (*recommended but not required*)
 |  |  |

Copy and paste your **remote learning plan** here or attach a copy to this SOA.

**Signature of sheriff or his/her designee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Massachusetts state requirement. [↑](#footnote-ref-2)
2. **sufficient size** - the activities and services are appropriate in duration in order to achieve intended outcomes and produce measurable results; **sufficient scope** - the activities and services are appropriate in depth and sequence in order to achieve intended outcomes and produce measurable results; **sufficient quality** - the activities and services are selected and designed using the results of research, and /or data analysis, and/or other forms of evaluation that provide evidence that the activities and services will achieve intended outcomes and produce measurable results. [↑](#footnote-ref-3)