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| **Name of Grant Program:**  Growing Literacy Equity Across Massachusetts (GLEAM), Preschool | Fund Code: 508A |

**Fund Use Details**

This attachment provides full details about how GLEAM PreK funds for FC508A may be used.

This grant will provide funding, as well as hands-on support from DESE and EEC Department specialists over a 3 year period for recipients to accomplish the grant activities. Following the grant period, recipients are expected to continue implementing the materials and practices initiated by this grant and will have access to ongoing customized assistance from DESE and EEC specialists as needed.

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| **Fund Code 508A:** *For entities that are awarded a GLEAM K-5 grant and wish to include attention to district-run preschool classrooms in their K-5 grant activities. Recipients must commit to a Preschool curricular review process.* |

This grant funding supports the integration of district-run preschool classrooms into the district’s GLEAM K-5 grant. This includes the selection and implementation of high-quality instructional materials, professional development through job embedded learning, coaching and onsite support from a consultant. Grant recipients for FC508A may use GLEAM funds for the following activities:

1. **A process of evaluating and selecting preschool high-quality core curricular materials for ELA/Literacy.**A representative team from the district/LEA will engage in a process of evaluating and selecting preschool high-quality core curricular materials for ELA/Literacy, guided by DESE and EEC specialists who will provide hands-on technical assistance using EEC’s Curriculum Rubric. This document [LINK TO EEC RUBRIC SUMMARY TABLE] provides a summary of the rubric. GLEAM Leadership Team funds will be used to stipend a team of educators and stakeholders to engage in this process. The expected time frame for the selection process is Fall 2021 through Spring 2022. This time frame includes time to pilot and/or field test materials. Recipients may skip over the "selection” portion of this process if they can demonstrate that, after a formal curriculum review, it is determined that the participating preschools are already utilizing high quality curricular materials for ELA/literacy. Please see GLEAM Leadership Team stipends for more information about developing an estimated budget for PreK educator stipends.
2. **Purchase of the selected curricular materials.**Recipients will procure the selected high-quality curricular materials for all classrooms participating in the grant (up to ten). The selected curricular materials must "meet “or “partially meet” expectations for quality according to EEC’s curriculum review rubric or a similar third-party review. If a selected curriculum only partially meets the requisite criteria, funds must also be used to remedy the weaknesses identified by the review process. For digital materials, this grant will fund the purchase of student licenses for 2-3 three years. This grant will fund the cost procurement of pre-K ELA/Literacy curricular materials. The expectedtime frame to make the purchase is October 2022. This grant will fund 50% of the cost of the curricular materials, with the district funding the remaining 50%. Estimated Budget for the purchase of curricular materials should be added in the Supplies and Materials line.
   1. ***Estimated Budget Calculations for Year 2:***
      1. The grant will fund 50% of the cost of the purchase of materials with an estimate of $1,750 per kit per classroom. The district will be responsible for funding the remaining 50% (estimated at $1,750 per kit per classroom).
      2. Additional literacy materials @ up to $200 per classroom
3. **Professional development for teachers and administrators to support skillful and culturally responsive implementation of the new curricular materials**. Provide professional development to all preschool teachers and administrators working in participating classrooms from the publisher of the selected curricular materials or another highly qualified vendor. Professional development should commence sometime after the curriculum is purchased. This may be as early as October 2022 or as late as August 2023. Curriculum-specific professional development should be completed by June 2024 at the latest.  Additional funds will be allocated in Year 3 for additional training needs. This grant will fund the cost of the PD. Budget for Professional Development should be added to the Contractual Services line.
   1. ***Estimated Budget Calculations***
      1. Curriculum-specific Professional Development: $15,000
4. **Purchase of high-quality screening assessment(s) designed to inform instruction in ELA/Literacy and professional development to utilize them.** With guidance from EEC and DESE specialists, recipients will select, purchase, and implement one or more assessments designed to inform instruction in ELA/Literacy. This grant will fund the assessment purchase as well as professional development from the publisher in order to implement the assessment and utilize the data for instructional decision-making, both prior to use and throughout the first year of use. The expected time frame to select and purchase an assessment is Fall 2021. Professional development should be offered by December 2021 at the latest, in order to begin implementing the assessment(s) and should continue through the school year to support the first year of implementation. Additional funds will be allocated in Years 2 and 3 for additional training needs. Budget for purchase of screening assessment should be added to Supplies and Materials line. Budget for Professional Development should be added to the Contractual Services line.
   1. ***Estimated Budget Calculations for Year 1:*** 
      1. Screening for PreK Literacy / Screening kits: $500 x number of PreK classrooms
      2. Screening Assessment Training: $2000 [$1,000 for Year 1 of implementation and $500 each for Years 2 and 3 for additional training]
5. **Professional development for a Preschool educator or similar district-based Preschool leader in a collaborative support network, organized and sponsored by DESE.**Each participating district will designate a preschool educator to participate in regular professional development in a collaborative support network, organized and sponsored by DESE. This collaborative network will already be in place for a literacy leader for each K-5 school participating in the GLEAM grant. This grant supports the addition of a preschool educator to this collaborative network.  A district-based preschool educator is expected to participate in regular meetings of this collaborative support network for the entire grant program period.
6. **Customized support from an expert Literacy consultant onsite periodically throughout the grant period, responsive to the needs of the school.** DESE will connect each participating GLEAM K-5 school with an expert literacy consultant who will provide ongoing support responsive to the needs of the school. That same K-5 consultant will work with PreK teachers and administrators to support the successful completion of grant activities. This grant will fund the consultants’ PreK services. Recipients are expected to engage with and receive support from their consultant regularly for the entire grant program period. Budget for Professional Development should be added to Contractual Services line. Please only budget for the literacy consultant in year 3 if the district intends to continue curriculum-specific PD in year three.
   1. ***Estimated Budget Calculations:*** 
      1. Up to $2,200 per school per year to supplement the existing K-5 consultancy budget to include PreK is available to districts
7. **GLEAM Leadership Team stipends.** The GLEAM Leadership Team will work together to coordinate and enact the multi-year work of this initiative, across schools if applicable, and will also attend DESE-run conferences for GLEAM recipients. Up to $1000 annually per educator may be budgeted under “stipends” for up to two preschool educators who serve on the GLEAM Leadership Team, to cover:
   1. travel costs and time beyond contractual hours, if applicable, to attend DESE-run conferences up to three times annually. These are required for the GLEAM Leadership Team to attend. Convenings may be in-person or virtual.
   2. time beyond contractual hours to serve on the GLEAM Leadership Team, e.g., school or district team meetings.

Please only budget for GLEAM Leadership Team stipends if the district intends to continue curriculum-specific PD into year three. Budget for stipends should be added to the Stipends line.