# PART III – REQUIRED PROGRAM INFORMATION

**A. District Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **District/Entity:** |  | **Program Coordinator**: |  | |
| **Email Address:** |  | | | |
| **Summer Enhancement** –  Total amount of funds requested (*Up to $20,000/site)* | | | | $ |

**In the chart below, list the names of the schools/sites included in the application.**

|  |  |  |
| --- | --- | --- |
| **School/Site Name** | **Fund Code** | |
| **645** | **646** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Describe why additional funds are needed to support summer programming. Applicants must be able to demonstrate that FY2021 21st CCLC funds will be fully expended and you will not be returning funds.
2. Describe the planning process for writing and designing the proposed summer program. Include who was involved in the planning/design process and their specific role in the development of this proposal (district personnel, school personnel, partners, etc.). If you will be partnering and or contracting with schools and/or providers, they are expected to be involved in the development and design of the program.
3. Describe how this grant will help support district/school student entry or reentry plans.

* Identify the specific elements of the school strategic plans that are supported through this funding opportunity and describe how this grant enhances those efforts. In responding to this question focus specifically on connections to district/school/community strategies related to addressing student and family needs as a result of COVID-19.

1. Describe the ways in which this grant will be coordinated with other district/school summer initiatives in order to align and leverage resources, improve program quality, and develop shared outcomes for success. Note: If you are a community-based organization (CBO), please work with the school/district to identify these resources.

**B. Site Specific Information (Must submit a separate section B for each applicant site)**

**Instructions:**  Please address each of the following questions within the indicated word/page limits ***for each site***. Responses should be provided within this document, without changing the format or font size, and leaving the questions above each response.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Site Name |  | | OST |  | ELT |  |
| Site Coordinator/Contact |  | Email |  | | | |
| Grade levels to be served |  | | | | | |
| Number of unduplicated students expected to be served during the summer of 2021 | | | | |  | |
| Total in person programming hours to be offered per week | | | | |  | |
| Base amount of enhancement funds requested (*Up to $20,000/site)* | | | | | ***$*** | |
| Total current 21st CCLC grant funds to be used to support the summer program | | | | | ***$*** | |
| *Total value of in-kind services, if applicable* | | | | | ***$*** | |
| *Total other funding sources if applicable (non-21st CCLC)* | | | | | ***$*** | |
| *Total Program Cost* | | | | | ***$*** | |
| Projected cost per pupil served  (Projected students to be served / Total program cost) | | | | | ***$*** | |

**C. Summer Program Overview:**

1. Please provide a very brief description (no more than 150 words) of the proposed summer program model and highlight the types of engaging practices/programming to be provided. **Please have the description begin with the following sentence, filling in the blanks with the appropriate information**:

*[District/Lead Applicant Name] will implement an enhanced summer program at [School/Site Name], serving [# of students] in grades [grade levels]* providing …..

**D. PROGRAM DEVELOPMENT AND IMPLEMENTATION**

1. **Project Narrative**: Provide a narrative of no more than two (2) pages describing what a typical day will look like in the proposed summer program. Include the following:

* How the program will create a welcoming environment that is, demonstrates an understanding of diverse cultures, backgrounds, and languages.
* How programming will reflect a variety of learning needs and styles.
* How the program will contribute to reenergizing and rejuvenating learning for students that may have been disconnected or disengaged over this past year.

1. How the program will support students social emotional learning/ mental health needs. Describe the process for monitoring to make sure that student and staff health and safety protocols are being followed.
2. Describe the implementation model and how often students will be required to attend. Describe planned strategies for student outreach and sustained attendance.
3. Describe with detail the specific enhancement(s) that these grant funds will be used to support.
4. Provide a description of the types of academically enriching and social emotional learning supports that will be provided.
5. Use the chart below to provide the proposed hours of operation for the summer program.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Program Dates** | | **Program Times** | | **Days of week** | | | | | **Total # Hours**  **(hrs/wk x**  **# wks)** |
| **Start Date:** |  | **From:** |  | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** |  |
| **End  Date:** |  | **To:** |  |  |  |  |  |  |

1. Describe the current partnerships as they relate to the implementation of the summer program. Complete the Partners/Contractors Chart below; add more rows as needed).

|  |  |
| --- | --- |
| **Partners/Contractors** | |
| **Partner/Contractor Name** | **Area of Expertise/Role in Summer Program** |
|  |  |
|  |  |

1. Describe the staffing for the proposed program and services. Complete the chart belowindicating the number of staff and credentials

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Type of staff that will be utilized** *(Check all that apply):* | | | | | | | |
| **School day**  **teachers** | | **School day**  **paraprofessionals** | | **Out-of-School Time**  **Educators** | | **Other**  **(please specify)** | |
|  | |  | |  | |  | |
| **Indicate the projected number of certified teachers in the following areas** | | | | | | | |
| **Math** | **ELA** | **Science** | **Art** | **History/ Soc. Sci.** | **Health/PE** | | **Other (List Licensure)** |
|  |  |  |  |  |  | |  |

1. Describe the supports and/or PD provided to ensure that summer staff, including partner/contractor staff, have the needed training, support, and classroom management skills to ensure students of all ability levels and backgrounds are fully included and engaged. Describe how the summer program will contribute towards building more equity minded and equity conscience practitioners.
2. Describe any professional development that will be provided to summer staff, partners, and providers in order to improve practices.
3. Describe the process for monitoring the effectiveness of the programming provided.