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| **Name of Grant Program:** Massachusetts 21st Century Community Learning Centers   - Supporting Additional Learning Time (for new sites) | **Fund Code:** 647 |

Addendum D - Documentation of Organizational Capacity and School Partnerships

(Applicants that are not a public school district, city or town must complete this addendum.)

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| --- | --- |
| **Applicant Name:** |  |

**Non-school Districts** **/Community Based** **Applicants**

Organizations other than a school district, city, or town must implement more time in full partnership with a school and/or school district.

In order to assure that grant funds will be used for their intended purpose organizations other than a school district, city, or town must demonstrate fiscal capacity to manage and oversee the implementation of this federally funded grant.

**Please attach the following to the application**:

* The organizations fiscal polices and procedures including process for cash management and procurement;
* the organization’s most recent annual audit (note a current tax return is not sufficient); and
* a required letter of support, and MOA for data sharing from the partnering school/district.

**Please respond to the following questions:**

1. Describe experience administering similar amounts of funding through state, federal funding, and/or other public/private grants**.**
2. Describe the plan for ongoing communication and collaboration with the partner school(s); including obtaining assurances that the school administrator(s) and teachers will support the completion of the required Survey of Academic Youth Outcomes (SAYO) teacher surveys and youth surveys and provide appropriate and timely access to pertinent student data.
3. Applicants operating licensed programming funded by the Department of Early Education and Care (EEC), please note if you receive any of the following EEC vouchers and/or contracts. If not applicable, indicate NA.
4. If applicable, please indicate the program’s current Quality Rating and Improvement System (QRIS) rating, briefly describe the program’s continuous quality improvement plan (CQIP), and how this grant will support implementation of the CQIP. If not applicable, indicate NA.