|  |
| --- |
| **Name of Grant Program:** Development and Expansion of High Quality Summer Learning- **Fund Code:** 527-525-523  Competitive |

|  |
| --- |
| PART III – REQUIRED PROGRAM INFORMATION |

|  |  |
| --- | --- |
| **District/Collaborative** |  |
| **Amount Requested *(see RFP Funding section for maximum)* for summer 2022 (7/1/2022-8/31/2022)** | $ |
| **Program Coordinator/Grant Contact Name** |  |
| **Program Coordinator/Grant Contact Email** |  |
| **Additional Grant Contact Email (if needed)** |  |
| **Proposed Site(s)** |  |
| **\*Number (#) of students to be served summer of 2022** |  |
| **Total hours of programming to be offered (# weeks x # days x # hours)** |  |
| **Partner(s)** |  |
| **Cost-Sharing/Matching Funds**  (What is total cost of operating the program minus grant funds requested?) | ESSER-III $ (for competitive priority):  Other $: |

*\*Important Note: Students being served by these funds cannot be charged to participate.*

***Responses to Questions 1-8 must be completed within this document, cannot exceed 5 pages, and must maintain the existing margins, question text, and font style and size. All questions are highlighted in gray.***

Proposals will be evaluated based on the following:

1. Experience (20 points)

2. Program Design (20 points)

3. Student Outreach and Attendance (10 points)

4. Staff Qualifications (10 points)

5. Cost-Sharing/Matching Funds (10 points)

6. Professional Development (10 points)

7. Evaluation (10 points)

8. Budget (10 points)

1. **Experience:** Describe experience with high quality and comprehensive summer learning programming, and, if applicable, also how this program will collaborate and coordinate with other district/school or community summer initiatives.
2. **Program Design:** Respond to each of the following:

* Describe the overall design of the summer program(s), including a typical day schedule(s);
* Describe the evidence/research-based programming that will focus on academic and social-emotional learning opportunities;
* Describe how the programming will be engaging and interactive, include enrichment and recreation activities, that will excite and motivate students to attend, build relationships and promote youth voice;
* Describe how programming will create a [culturally responsive](https://www.doe.mass.edu/odl/e-learning/culturally-resp-sust/content/index.html" \l "/), anti-racist and welcoming environment that leverages the knowledges, strengths, and assets of students, families, educators and the community; and
* Describe any partnerships with community-based organizations for cost and resource-sharing to address needs of district and of families, including but not limited to expanded hours to support care, transportation and intentional/authentic [family engagement](https://www.doe.mass.edu/sfs/?section=family) activities.
* Use the chart below to provide the proposed daily hours of operation for each proposed program. (Note: While 150 hours or more is prioritized, applications with at least 120 hours of programming will be considered.)

(Copy and paste for additional programs as needed)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Proposed Program #1 Name:** | |  | | | | | | |
| **Program Dates** | | **Program Times** | | **Days of Week** | | | | |
| Start Date: |  | From: |  | Mon | Tues | Wed | Thurs | Fri |
| End Date: |  | To: |  |  |  |  |  |  |
| **Total Hours:** |  | | | | | | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Proposed Program #2 Name:** | |  | | | | | | |
| **Program Dates** | | **Program Times** | | **Days of Week** | | | | |
| Start Date: |  | From: |  | Mon | Tues | Wed | Thurs | Fri |
| End Date: |  | To: |  |  |  |  |  |  |
| **Total Hours:** |  | | | | | | | |

**3. Student Outreach and Attendance:** Describe planned strategies for student outreach and sustained attendance levels.

**4. Staff Qualifications:** Describe the staffing for the proposed summer program, including the following:

* Plans for personnel recruitment and retention;
* How the applicant will ensure that staff have the necessary qualifications to meet the diverse needs of the target population; and
* Student: staff ratios.

**5. Cost-Sharing/Matching Funds:** Please list the other funding sources that will support the proposed summer program, including any cost-sharing partnerships.

**6. Professional Development:** Describe the professional development as well as opportunities for planning time that will be provided to staff, partners, and providers to improve the quality of the summer programming provided.

**7. Evaluation of Summer Program:** Describe how the summer program will be evaluated, including a description of outcomes measurement tool(s). A reminder there will be required submission of an online evaluation (form to be provided) on the funded activities and outcomes of the program(s) to the Department by September 30, 2022.

**8. Budget:** Use the Part II - Budget Workbook provided in the Funding Opportunity RFP’s *Required Forms* section.

In constructing the budget, please note that all costs must be ***reasonable and necessary*** to implement the program activities. **The budget should reflect that amount requested from the grant (not the total operating budget). Allowable costs include but are not limited to**: grant and program coordination salaries, stipends for staffing (including stipends to incentivize staffing if needed), contractual costs to CBOs for additional programming/staffing and/or for supplemental/support services (e.g., mental health), transportation, food/snacks, program materials and supplies, professional development, family engagement activities, and any COVID-19 costs needed to comply with guidance (if applicable). **Important Note**: Indirect and equipment costs are not allowed (MTRS is for federally-funded grants only – Department will notify recipients upon award if federal or state source). Students served by these funds cannot be charged to participate. Additionally, funds cannot be used to pay students to participate in these programs.