***Massachusetts Department of***

***Elementary and Secondary Education***

### 75 Pleasant Street, Malden, Massachusetts 02148-4906 Telephone: (781) 338-3000 TTY: N.E.T. Relay 1-800-439-2370

|  |  |
| --- | --- |
| Jeffrey C. Riley*Commissioner* |  |

April 2022

Dear Grant Applicant:

Enclosed for your review and response is the FY2023 Request for Proposals (RFP) for Adult Basic Education (ABE) Continuation Grants. This RFP is intended for grantees currently funded by the Adult and Community Learning Services (ACLS) unit of the Massachusetts Department of Elementary and Secondary Education (ESE). This continuation application package is for use by the following grant programs:

* **Community Adult Learning Centers**– Fund Codes: 340/671 (Federal) and 345/661 (State)
* **Adult Education in Correctional Institutions** – Fund Codes: 285 (Federal) and 563 (State)
* **Integrated English Literacy and Civics Education** – Fund Code 359 (Federal)

To be considered for refunding, programs must meet the requirements and intent of authorizing state and federal legislation and regulations governing the program and must have conducted a successful program based on the WIOA Federal Measures.

Applications for grant recipients that are **state agencies** and use the state’s accounting system MMARS are encouraged to submit applications no later than **Friday, May 20, 2022,** to allow sufficient time to process ISA’s. Applications for both federally and state-funded projects are due no later than **Friday, June 3, 2022, at 3:00PM.**

See Table 1 for funding allocations for fund codes 340/671/345/661/359/285/563.

FY23 grants will include additional funds to further build program capacity to meet the increased demand for adult education services, to develop curriculum and instruction, and increase program’s ability to develop students’ digital literacy skills through in person and remote instruction. Programs in corrective action are not eligible for funding increases.

Programs who have met or exceeded their enrollment target in FY22 may request additional funding to address waitlist. Increases must be for a minimum of 10 seats for a single service delivery area ABE/ESOL. Please make request directly to state director, no later than May 5, 2022. Submit email request with subject line: FY23 target increase request.

Funding is subject to state and federal appropriation and therefore all dollar amounts listed are estimated and subject to change. If additional funding becomes available, it will be distributed according to programs demonstrated capacity to provide additional seats and active waitlist. Please note that no expense may be charged to the grant until DESE has approved the budget. State and federal regulations require that separate and auditable records be maintained for each grant program that is funded.

We look forward to reviewing your grant application and continuing our work together in providing highly effective services to adults in the Commonwealth.

Sincerely,

**Wyvonne Stevens-Carter**

Adult Education State Director