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| **Name of Grant Program:** High School Equivalency Test Centers | **Fund Code:** 0850 |

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| PART III – REQUIRED PROGRAM INFORMATION |

**Please verify in a cover letter that you:**

**1. have opened in accordance with State regulations;**

**2. have submitted all required information and forms/letters as needed for your HiSET® and/or GED® contract;**

**3. have followed all required procedures and requirements for administering the HiSET® and/or GED® tests as set by PSI and/or the GED Testing Service, and the Department of Elementary and Secondary Education’s High School Equivalency Office; and**

**4. have met and maintained all staffing requirements from PSI and/or the GED Testing Service, and the Massachusetts Department of Elementary and Secondary Education’s High School Equivalency Office.**

**5. If using funds for staff, program must submit a job description for the funded position.**

**6. ISA Budget / EdGrants Budget Crosswalk (only for entities who require ISAs)**