## CRITICAL DATES FOR THE REQUEST FOR PROPOSALS

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| **Dates** | **Events** |
| **January 2023** | RFP is posted at <http://www.doe.mass.edu/Grants> & [ACLS Funding Opportunities](https://www.doe.mass.edu/acls/rfp/) Bidders’ Virtual Conferences Bidders' Conferences for both planning and implementation will be held via Zoom on **Tuesday, January 24th from 1:00 PM – 2:30 PM:** Join Zoom Meeting<https://us02web.zoom.us/j/89961673394>and **Thursday, January 26th from 10:00 AM – 11:30 AM:**Join Zoom Meeting<https://us02web.zoom.us/j/83696080603> |
| **January - February 2023** | All inquiries must be submitted in writing to the [question portal](https://webportalapp.com/webform/fy24_massstep_qa). Questions with answers to inquiries will be posted to [ACLS Funding Opportunities](https://www.doe.mass.edu/acls/rfp/) on the ACLS website. All inquiries concerning planning applications must be submitted by Friday, February 10, 2023. Requests for assistance with submitting inquiries or locating the Q&A may be directed to the ACLS receptionist at **(781) 338-3850.** |
| **February 17, 2023** | Planning grant applications must be submittedbefore or on **Friday, February 17, 2023, by 3:00 p.m.** in the RFP [planning grant portal](https://webportalapp.com/appform/fy24_massstep_phase1).  |
| **February 2023** | Planning applications will be reviewed. **Notice of Intent to Award** (the initial posting of successful applicants[[1]](#footnote-2)) is posted. This notification is not the final list of grantees. The final list will be posted to the ACLS and Grants websites when all data is verified, and appeals are decided. **Applicants should not obligate funds based on this list.** Applicants receive award letters with instructions on how and what information to enter in EdGrants. Agencies have until March 31st to complete the planning phase.Agency review of award decisions must be submitted within 30 days of the Notice of Intent to Award issued by ACLS.  Requests for appeals should be submitted in writing to the Commissioner’s Office. |
| **April 14, 2023** | The planning period ends. Grantees must upload their reports to the online [planning grant final report portal](https://webportalapp.com/webform/fy24_massstep_finalreport). |
| **May 2023** | All inquiries concerning implementation applications must be submitted by Friday, **May 5,** **2023.** |
| **May 12, 2023** | Implementation grant applications must be submittedbefore or on **Friday, May 12, 2023, by 3:00 p.m.** in the RFP submission portal.  |
| **June 2023** | **Notice of Intent to Award** (the initial posting of successful applicants[[2]](#footnote-3)) is posted. This notification is not the final list of grantees. The final list will be posted to the ACLS and Grants websites when all data is verified, and appeals are decided. **Applicants should not obligate funds based on this list.** Applicants receive award letters with instructions on how and what information to enter in EdGrants. Agency review of award decisions must be submitted within 30 days of the Notice of Intent to Award issued by ACLS.  Requests for appeals should be submitted in writing to the Commissioner’s Office.Final list of grantees posted. |

1. Applicants must be legally constituted and qualified to conduct business in Massachusetts. ESE reserves the right to evaluate applicants through a site visit prior to issuing a Grant Award Notification (GAN). [↑](#footnote-ref-2)
2. Applicants must be legally constituted and qualified to conduct business in Massachusetts. ESE reserves the right to evaluate applicants through a site visit prior to issuing a Grant Award Notification (GAN). [↑](#footnote-ref-3)