## Massachusetts Department of Elementary and Secondary Education FY2024

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| **Name of Grant Program:** Research to Practice: Evidence-based Early Literacy Continuation Grant | **Fund Code:** 734  |

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| PART V – SCHOOL DISTRICT ASSURANCE FORM |

As Superintendent, I support the participation of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School in the Early Grades Literacy grant as outlined below:

1. Develop measurable, attainable, short-term, school-based goals and action steps in November, March, and May with the support of the consultant.
2. Implement high-quality core instructional materials
3. Screen and progress monitor using DIBELS 8th edition
4. Use data to plan evidence-based, instruction that meets the needs of all students
5. Commit to assessing all students in the participating grade band three times per year
6. Implement evidence-based, inclusive, and culturally responsive practices and resources presented in the grant program.
7. Participate in 2 full-day professional development days, one half-day, end-of-year Showcase, and disseminate the learning to all grade K-3 staff.
8. Lead the dissemination and implementation of evidence-based, inclusive, and culturally responsive early literacy practices, assessment administration, progress monitoring, and data analysis.
9. Dedicate time in the school day, including common planning time and PD time as needed, for 350 hours of work with an Early Literacy Consultant.
10. Host visits by DESE staff.
11. Participate in six (6), 90-minute, after-school PDs.
12. Plan and participate in one presentation on school implementation at an end-of-year Showcase.
13. Attend all grant meetings, two, face-to-face institutes, one, face-to-face, half-day Showcase, and six, 90-minute after-school meetings.
14. Participate in all required DESE-funded grant evaluation requirements, including meeting surveys, pre-and post-tests of knowledge and practice, and focus groups of participants chosen randomly by DESE.
15. Participate in four, 90-minute, administrator, round-table meetings each year. (Administrators only)

I will ensure that administrators and teachers will cooperate with the Department of Elementary and Secondary Education (DESE) in the evaluation of the project.

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| **School District:** |  |
| **Typed Name of Superintendent:** |  |
| **Superintendent’s Signature:** |  |
| **Address:** |  |
| **Phone Number:** |  |
| **Email Address:** |  |
| **Date:** |  |