

**Student Information Management System (SIMS) Data Handbook Version 31.1**

For use beginning with the October FY25 collection

**October 1, 2024**

Table of Contents

[Introduction: SIMS Data Handbook 3](#_Toc332118719)

[Complete List of SIMS Data Elements 4](#_Toc332118720)

[DOE001 Locally Assigned Student Identifier (LASID) 8](#_Toc332118721)

[DOE002 State Assigned Student Identifier (SASID) 9](#_Toc332118721)

[DOE003 First Name 10](#_Toc332118722)

[DOE004 Middle Name 11](#_Toc332118723)

[DOE005 Last Name 12](#_Toc332118724)

[DOE006 Date of Birth 13](#_Toc332118725)

[DOE007 Date of Birth Format 14](#_Toc332118726)

[DOE008 City/Town of Birth 15](#_Toc332118727)

[DOE009 Gender 16](#_Toc332118728)

[DOE010 Race/Ethnicity 17](#_Toc332118729)

[DOE011 Reason for Reporting 18](#_Toc332118730)

[DOE012 Enrollment Status at Time of Data Collection 19](#_Toc332118731)

[DOE013 Reason for Enrollment 20](#_Toc332118732)

[DOE014 City/Town of Residence — Student 21](#_Toc332118733)

[DOE015 School Identification Number 22](#_Toc332118734)

[DOE016 Grade Level 23](#_Toc332118735)

[DOE017 Days in Attendance 24](#_Toc332118736)

[DOE018 Days in Membership 25](#_Toc332118737)

[DOE019 Low-Income Status 26](#_Toc332118738)

[DOE020 Title I Participation 27](#_Toc332118739)

[DOE021 EL Students in their First Year in U.S. Schools 28](#_Toc332118740)

[DOE022 Immigrant Status 29](#_Toc332118741)

[DOE023 Country of Origin 30](#_Toc332118742)

[DOE024 First (Native Language) 31](#_Toc332118741)

[DOE025 English Learner 32](#_Toc332118741)

[DOE026 English Learner Program Status 33](#_Toc332118741)

[DOE027 Program Code 34](#_Toc332118742)

[DOE028 Seal of Biliteracy 35](#_Toc332118742)

[DOE029 Member of Military Family](#_Toc332118743) 36

[DOE030 Non-Instructional Title I Targeted Assistance Services](#_Toc332118744) 37

[DOE031 Career/Vocational Technical Education (CVTE) — Competency Attainment 38](#_Toc332118745)

[DOE032 Special Education Placement, ages 3–5 39](#_Toc332118746)

[DOE033 High School Completer Plans 40](#_Toc332118747)

[DOE034 Special Education Placement, ages 6–21 41](#_Toc332118748)

[DOE035 Career/Vocational Technical Education — Type of Program 42](#_Toc332118749)

[DOE036 Special Education - Nature of Primary Disability 43](#_Toc332118750)

[DOE037 Graduate, Completed Massachusetts Core Curriculum 44](#_Toc332118751)

[DOE038 Special Education - Level of Need 45](#_Toc332118752)

[DOE039 504 Plan Status 46](#_Toc332118753)

[DOE040 Special Education - Evaluation Results 47](#_Toc332118754)

[DOE041 English Learner Student with Limited or Interrupted Formal Education (SLIFE)](#_Toc332118755) 48

[DOE042 Career/Vocational Technical Education — Special Populations 49](#_Toc332118756)

[DOE043 Career/Vocational Technical Education — Chapter 74–Approved Vocational Technical Education Program Participation 50](#_Toc332118757)

[DOE044 Career/Vocational Technical Education — Non-Chapter 74 Career and Technical Education Program Participation 51](#_Toc332118758)

[DOE045 HQCCP Program Type](#_Toc332118759)………....…………...........................................................52

[DOE046 Early College Partnership 53](#_Toc332118760)

[DOE047 Industry Recognized Credential 54](#_Toc332118761)

[DOE048 Industry Recognized Credential 55](#_Toc332118762)

[DOE049 Industry Recognized Credential 56](#_Toc332118763)

[DOE050 Early Childhood Experience 57](#_Toc332118764)

[DOE051 ZIP Code 58](#_Toc332118765)

DOE052 Unexcused Student Absences………………………………....................……….59

DOE053 Civics Project .........................................................................................................60

DOE054 Days in Attendance Remote....................................................................................61

DOE055 Days Absent Remote...............................................................................................62

DOE056 Supplemental Low-Income Indicator......................................................................63

DOE057 Innovation Career Pathway Sector………………………………………………..65

[Appendix A: DOE014 City/Town of Residence Codes 66](#_Toc332118767)

[Appendix B: DOE023 Country of Origin Codes 68](#_Toc332118768)

[Appendix C: DOE024 First (Native) Language Codes 71](#_Toc332118769)

[Appendix D: DOE047, DOE048, DOE049 Industry Recognized Credentials 75](#_Toc332118770)

[Appendix E: Determining Special Education Placement for 3–5 year olds 85](#_Toc332118771)

[Appendix F: DOE043 CVTE — Chapter 74–Approved Vocational Technical Education Program Participation Codes 86](#_Toc332118773)

[Appendix G: DOE044 CVTE — Non-Chapter 74 Career and Technical Education Program Participation Codes 88](#_Toc332118774)

[Appendix I: Valid Submissions for DOE011, DOE012, DOE013 90](#_Toc332118775)

[Appendix J: DOE037 Massachusetts Recommended Core Curriculum 93](#_Toc332118776)

APPENDIX K: DOE050 Early Childhood Experience.................................................................95

**APPENDIX L: DOE046 HQCP Program Participation...............................................................99**

Revision History..........................................................................................................................101

# Introduction: SIMS Data Handbook

The Student Information Management System (SIMS) is a student-level data collection system that allows the Department to collect and analyze accurate and comprehensive information, to meet federal and state reporting requirements, and to inform policy and programmatic decisions. The SIMS has two important components:

* A unique student identifier for all students receiving a publicly funded education in Massachusetts, and
* Transmissions of data from districts to the Department for all students via the security portal.

The handbook provides a detailed description of all 52 data elements that are currently submitted in each student record. Each student record that is submitted into the system must contain an appropriate value in each of the 52 elements. Many of these elements are validated against one another so it is very important that each element be reported accurately. You will notice that there are several data elements that have been discontinued and are to be populated with a placeholder of “500” or “0”. Check the documentation for each discontinued element to be sure of the accurate value to report. Following the list of the data elements there are ten appendices to assist you in submitting an acceptable and correct code for each data element.

The following information is provided for each data element:

* Name Name of the data element
* Definition A brief definition of the element
* Data Type Alphanumeric or Integer
* Maximum Length The maximum number of characters allowed
* Minimum Length The minimum number of characters allowed
* Acceptable Values A list of the values that can be submitted to the Department. If no values are listed, then any value of the acceptable type and length are permitted.
* Notes Any additional information pertaining to the element
* Dependency Any relationships that exist between this data element and other elements

# Complete List of SIMS Data Elements

1. Locally Assigned Student Identifier (LASID)

A code assigned and maintained by the local school district that is unique for each student in the district over time.

1. State Assigned Student Identifier (SASID)

A unique number assigned to an individual by the Massachusetts Department of Elementary and Secondary Education.

1. First Name

The first name of a student.

1. Middle Name

The middle name of a student.

1. Last Name

The name borne in common by members of a family.

1. Date of Birth

The month, day, and year on which an individual was born.

1. Date of Birth Format

A code that indicates the format of the value of Data Element DOE006 — Date of Birth.

1. City/Town of Birth

The name of the city (or comparable unit) in which an individual was born.

1. Gender

The gender identity of a student

1. Race/Ethnicity

The general racial category that most clearly reflects the individual’s recognition of his or her community or with which the individual most identifies.

1. Reason for Reporting

An indication of the basis on which a district is reporting a student – resident/member enrolled, resident outplaced (sending), or non-resident enrolled (receiving).

1. Enrollment Status at Time of Data Collection

An indication of the enrollment status of each student at the time of collection.

1. Reason for Enrollment

An indication of the reason for a student’s enrollment in the school district. The indication should represent the reason for the most recent enrollment.

1. City/Town of Residence — Student

The three-digit code for the city or town where the student lives at the time of reporting or the student’s last known city or town of residence if the reporting district is no longer sending or receiving the student.

1. School Identification Number

Each school in Massachusetts has a four-digit code assigned by DOE. In combination with the four-digit district code, each school in Massachusetts has a unique, eight-digit code number. Each student’s record must contain the eight-digit code of the school in which the student is enrolled at the time of reporting or the code for the student’s last known school of enrollment if the reporting district is no longer sending or receiving the student. A list of DOE school codes can be found at: <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>

1. Grade Level

Grade in which student is enrolled as of most recent enrollment.

1. Days in Attendance

Cumulative number of days a member student has been present in the district from the beginning of the current school year to the time of reporting (e.g., October 1).

1. Days in Membership

Cumulative number of days a student has been enrolled in the district from the beginning of the current school year to the time of reporting (e.g., October 1).

1. Low-Income Status

An indication of whether the student meets ANY ONE of the following definitions of low income:

1. The student is eligible for free or reduced price lunch; or

2. The student receives Transitional Aid to Needy Families benefits;

1. Title I Participation

An indication of the type of Title I Services being received at the specified time of reporting (e.g., October 1).

1. EL Students in their First Year in U.S. Schools

A student with limited English proficiency in grades K through 12 who has attended schools in the United States for less than twelve months.

1. Immigrant Status

To meet the federal definition a student must:

1. not have been born in any State\*; AND

2. not have completed three full academic years of school in any state.

1. Country of Origin

Country of Origin is the country from which immigrant children have emigrated.

1. First (Native) Language

Native language is the specific language or dialect first learned by an individual or first used by the parent/guardian with a child.

1. English Learner

English learner students are defined as children who:

1. Have indicated a language other than English on the Home Language Survey; AND
2. Are less than proficient on an English language proficiency assessment; AND
3. Are unable to perform ordinary classroom work in English
4. English Learners Program Status

An indication of the type of English Learners Program in which a student is enrolled as of the time of reporting.

1. Program Code

The 8-digit code of the program in which the student is enrolled at the time of reporting. If the student is not enrolled in a program the value “00000000” should be entered.

1. Seal Of Biliteracy

The Seal of Biliteracy recognizes graduates who speak, read and write proficiently in another language in addition to English with a seal on their high school diploma.

1. Member of Military Family

An indication as to whether this student is eligible for assistance as a member of a military family as defined by the Interstate Compact on Educational Opportunity for Military Children.

1. Non-Instructional Title I Targeted Assistance Services

An indication of the type of targeted non-instructional Title I assistance services that a student receives.

1. Career/Vocational Technical Education (CVTE) — Competency Attainment

A “Chapter 74 Certificate” that is issued by a vocational technical or comprehensive high school to a student enrolled in a specific career/vocational technical education program, known as a Chapter 74–approved vocational technical education program.

1. Special Education Placement, ages 3–5

An indication of the educational environment of a student with disabilities, ages 3–5, at the specific time of reporting (e.g., October 1).

1. High School Completer Plans

An indication of what a student plans to do after completing high school.

1. Special Education Placement, ages 6–21

An indication of the educational environment of a student with disabilities, ages 6–21, at the specific time of reporting (e.g., October 1).

1. Career/Vocational Technical Education — Type of Program

An indication of the career/vocational technical education program type in which a student is enrolled at the specified time of reporting (e.g., October 1).

1. Special Education — Nature of Primary Disability

The major or overriding disability condition that has been identified by a team of people pursuant to federal and state special education law. The identified disability is known to be causal to an inability to make effective progress in education and requires special education services in order to access the general curriculum or specially designed curriculum.

1. Graduate, Completed Massachusetts Core Curriculum

An indication of whether a student has met the graduation requirements of the Massachusetts Core Curriculum, designed to prepare students for college, work, and citizenship.

1. Special Education — Level of Need

The degree of service that the student receives as determined by the school district upon review of the student’s IEP.

1. 504 Plan Status

Districts will report if a student was in a 504 plan at any point during the school year.

1. Special Education - Evaluation Results

An indication of the result of a special education evaluation (initial or re-evaluation) that has been done since the end of the last school year (July 1st).

1. English Learner Student with Limited or Interrupted Formal Education (SLIFE)

An indicator as to whether an EL student has had interrupted education.

1. Career/Vocational Technical Education — Special Population

An indication of the status (single parent) of a student enrolled in a career/vocational technical education program (Chapter 74–approved vocational technical or non-Chapter 74 career and technical) that meets the definition for single parent.

1. Career/Vocational Technical Education — Chapter 74–Approved Vocational Technical Education Program Participation

A Chapter 74–approved vocational technical education program is a career/vocational technical education program that meets the approval criteria in Massachusetts General Law Chapter 74 and the Vocational Technical Education Regulations and has been approved by the Department of Elementary and Secondary Education. Participation in these programs is reported by a Department of Elementary and Secondary Education assigned, six-digit Classification of Instructional Program (CIP) code and state title.

1. Career/Vocational Technical Education — Non-Chapter 74 Career and Technical Education Program Participation

A non-Chapter 74 career and technical education program is a career/vocational technical education program that is not a Chapter 74–approved vocational technical education program, but that does meet the new Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) definition of career and technical education.

1. HQCCP Program Type

This element identifies the type of High Quality College and Career Pathway in which a student is enrolled.

1. Early College Partnership

For students enrolled in an Early College program, this element identifies the higher ed institution their Early College partnership is with.

1. Industry Recognized Credential

This element identifies a specific Industry Recognized Credential (IRC) that this student has earned.

1. Industry Recognized Credential

This element identifies a specific Industry Recognized Credential (IRC) that this student has earned.

1. Industry Recognized Credential

This element identifies a specific Industry Recognized Credential (IRC) that this student has earned.

1. Early Childhood Experience

An indicator of the student’s early childhood education experience.

1. ZIP Code

The US postal code of the student’s current residence.

1. Unexcused Student Absences

The number of school days a student was recorded with an unexcused absence.

**DOE053 Civics Project**

An indication of whether the student participated in a civics project during the current academic year.

**DOE054 Days of Attendance Remote**

Cumulative number of days a member student has been present in the district **in a remote setting** from the beginning of the current school year to the time of reporting (e.g., October 1).

**DOE055 Days Absent Remote**

Cumulative number of days a member student has been absent in the district **in a remote setting** from the beginning of the current school year to the time of reporting (e.g., October 1).

**DOE056 Supplemental Low-Income Indicator**

An indication of whether the district is submitting the student to be considered for the supplemental low-income process , through confirming the required documentation.

**DOE057 Innovation Career Pathway Sector**

For students enrolled in an Innovation Career Pathway program, this element identifies the pathway sector.

### Locally Assigned Student Identifier

A code assigned and maintained by the local school district that is unique for each student in the district over time.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 1  Maximum 32 |

Acceptable Values/Code Description:

Notes:

1. The Locally Assigned Student Identifier (LASID) will be used as directory information in the State Student Registration System to verify and assign State Student Identifiers.
2. The Locally Assigned Student Identifier must be created and maintained by the district to provide a unique identifier for students within the district over time and be submitted with all individual data submitted to the Department of Elementary and Secondary Education.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: LocalId

**Values:** Alphanumeric

### State Assigned Student Identifier (SASID)

A unique number assigned to an individual by the Massachusetts Department of Elementary and Secondary Education.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 10  Maximum 10 |

Acceptable Values/Code Description:

10-digit state-assigned identification number

Notes:

1. In order to track students within and across districts over time and to keep student information secure and confidential at both the state and local levels, two student identifiers will be used **—** one assigned by the district in which the student is enrolled (LASID) and a State Assigned number (SASID).
2. State Assigned Student Identifiers will be assigned through the State Student Registration System. Districts will need to use the State Assigned Student Identifier and the Locally Assigned Student Identifier on all individual data submitted to the Department of Elementary and Secondary Education.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: StateProvinceId

**Values:** Alphanumeric

### First Name

The first name of a student

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 1  Maximum 32 |

Acceptable Values/Code Description:

Student’s first name

Notes:

1. The first name will be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Name/FirstName

**Values:** Alphanumeric

### Middle Name

The middle name of a student

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 1  Maximum 32 |

Acceptable Values/Code Description:

Student’s middle name.

Students with no middle name must be reported with “NMN” as the middle name.

Notes:

1. The middle name will be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Name/MiddleName

**Values:** Alphanumeric

### Last Name

The name borne in common by members of a family.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 1  Maximum 50 |

Acceptable Values/Code Description:

Student’s last name

Notes:

1. The last name will be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Name/LastName

**Values:** Alphanumeric

### Date of Birth

The month, day, and year on which an individual was born.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Date  mm/dd/yyyy | Length: | Minimum 10  Maximum 10 |

Acceptable Values/Code Description:

Student’s age as of reporting date must be between 3 and 25 years old.

Notes:

1. Federal and state statutes require reporting enrollment by age for special education and early childhood students and for monitoring the delivery of an appropriate education to all school-age children.
2. Date of Birth will also be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Demographics/BirthDate

**Values:** DOB

### Date of Birth Format

A code that indicates the format of the value of DOE006 **—** Date of Birth.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 3  Maximum 3 |

Acceptable Values/Code Description:

**D10** mm/dd/yyyy

Notes:

This element should be coded D10 for the required date format mm/dd/yyyy

Dependencies:

#### SIF Information

**Object**: Not collected via SIF

**Element**: Not collected via SIF

**Values:** Not collected via SIF

### City/Town of Birth

The name of the city (or comparable unit) in which an individual was born.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 1  Maximum 50 |

Acceptable Values/Code Description:

City/Town of Birth as recorded on a legal document, such as a birth certificate, should be used.

Data in this field should include the name of only the city or town of birth (or comparable unit if the student was born in a country other than the US) and should not include the state or country of birth.

The value for this field should not contain any punctuation marks (e.g., St. Louis should be entered as St Louis).

Notes:

1. City/Town of Birth will also be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Demographics/PlaceOfBirth

**Values:** City/Town of Birth

### Gender

The gender identity of a student

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 1  Maximum 1 |

Acceptable Values/Code Description:

**F** Female **—** Individual identifies as a girl or a woman

**M** Male **—** Individual identifies as boy or a man.

**N** Non-Binary – Individual does not identify as just female or male.

Notes:

1. Student gender is required for many state and federal reports.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Demographics/Gender

**Values:** See table above

2. **Race/Ethnicity**

The general racial and ethnic category that most clearly reflects the individual’s recognition of his or her community or with which the individual most identifies.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Not Hispanic or Latino** | **Hispanic or Latino** | **White** | **Black or African American** | **Asian** | **American Indian or Alaska Native** | **Native Hawaiian or Other Pacific Islander** |
| **01** | **33** | x |  |  |  |  |
| **02** | **34** |  | x |  |  |  |
| **03** | **35** |  |  | x |  |  |
| **04** | **36** |  |  |  | x |  |
| **05** | **37** |  |  |  |  | x |
| **06** | **38** | x | x |  |  |  |
| **07** | **39** | x |  | x |  |  |
| **08** | **40** | x |  |  | x |  |
| **09** | **41** | x |  |  |  | x |
| **10** | **42** |  | x | x |  |  |
| **11** | **43** |  | x |  | x |  |
| **12** | **44** |  | x |  |  | x |
| **13** | **45** |  |  | x | x |  |
| **14** | **46** |  |  | x |  | x |
| **15** | **47** |  |  |  | x | x |
| **16** | **48** | x | x | x |  |  |
| **17** | **49** | x | x |  | x |  |
| **18** | **50** | x | x |  |  | x |
| **19** | **51** | x |  | x | x |  |
| **20** | **52** | x |  | x |  | x |
| **21** | **53** | x |  |  | x | x |
| **22** | **54** |  | x | x |  | x |
| **23** | **55** |  | x | x | x |  |
| **24** | **56** |  | x |  | x | x |
| **25** | **57** |  |  | x | x | x |
| **26** | **58** | x | x | x | x |  |
| **27** | **59** | x | x |  | x | x |
| **28** | **60** | x |  | x | x | x |
| **29** | **61** | x | x | x |  | x |
| **30** | **62** |  | x | x | x | x |
| **31** | **63** | x | x | x | x | x |

Notes:

1. Student race/ethnicity is used in many state and federal statistical reports. For more information about race/ethnicity categories, see: http://www.doe.mass.edu/infoservices/data/guides/race-faq.html

#### SIF Information

**Object**: StudentPersonal

**Element**: Demographics/RaceList/Race/OtherCodeList/OtherCode

**Values:** See table above

1. Reason for Reporting

An indication of the basis on which a district is reporting a student —enrollment, residency, financial responsibility or a combination of these. If the student is not enrolled at the time of reporting, or if the Reason for Reporting has changed over time, the indication should represent the most recent reason for reporting.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **01** | District is/has been financially responsible for the student and the student is/has been enrolled or receiving services in the district during the current school year. (RESIDENT/MEMBER ENROLLED) |
| **02** | District is/has been financially responsible for the student and the student is/has been enrolled in a private school, collaborative, or out-of-state public school during the current school year. (RESIDENT SENDING) |
| **03** | District is not/has not been financially responsible for the student and the student is/has been enrolled or receiving services in the district during the current school year.  (NON- RESIDENT ENROLLED) |

Notes:

An indication of a district’s responsibility for a student — reason for reporting — provides data to determine how a student is counted in Foundation Budget enrollment.

Dependencies:

See Appendix I for valid code combinations with DOE012 and DOE013.

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: ResidencyStatus/OtherCodeList/OtherCode

**Values:** See table above

1. Enrollment Status at Time of Data Collection

An indication, as of the specified time of data collection (e.g., October 1), of the enrollment status of the student.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| 01 | Enrolled |
| 04 | Graduate with a Competency Determination |
| 05 | Expelled |
| 06 | Deceased |
| 09 | Reached maximum age, did not graduate or receive a Certificate of Attainment\* |
| 10 | Certificate of Attainment\*\* |
| 11 | Completed grade 12 and district-approved program. (District does not offer a Certificate) )of Attainment) |
| 20 | Transferred **—** In state public |
| 21 | Transferred **—** In state private |
| 22 | Transferred **—** Out-of-State (public or private) |
| 23 | Transferred **—** Home-school |
| 24 | Transferred **—** Adult diploma program, leading to MA diploma |
| 30 | Dropout **—** Enrolled in a non-diploma granting adult education or HiSET program |
| 31 | Dropout **—** Entered Job Corps |
| 32 | Dropout **—** Entered the military |
| 33 | Dropout **—** Incarcerated, district no longer providing educational services |
| 34 | Dropout **—** Left due to employment |
| 35 | Dropout **—** Confirmed Dropout, plans unknown |
| 36 | Dropout **— and/or** student status/location unknown |
| 40 | Not enrolled but receiving special education services only. |
| 41 | Transferred **—** no longer receiving special education services only. |

Notes:

1. Enrollment data are required for the October 1 enrollment count, annual reports on dropouts, plans of high school graduates, attendance and determination of grant allocations.

\* Reached maximum SIMS reporting age of 25 years old.

\*\* Certificate of Attainment as defined by the Board of Education: <http://www.doe.mass.edu/mcas/cert-attainment.html>

Dependencies:

1. If DOE012 is 04 (Graduate) then DOE033 **(**High School Completer Plans) cannot be 500 and DOE037 (MassCore Curriculum) cannot be 00.
2. Students reported with a code of 04 must be in grades 11, 12 or SP.
3. See Appendix I for valid code combinations with DOE011 and DOE013.

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: ExitType/OtherCodeList/OtherCode

**Values:** See table above

1. Reason for Enrollment

An indication of the reason for a student’s enrollment in the receiving school district. The indication should represent the reason for the most recent enrollment if the student is not enrolled at the time of reporting, or the current Reason for Enrollment if the reason has changed over time.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **01** | Resident/ Member |
| **02** | School Choice (DOE – School Choice Program) |
| **03** | Charter School |
| **04** | METCO |
| **05** | Tuitioned in **—** Chapter 74 |
| **06** | Tuitioned **—** Out of State |
| **07** | Tuitioned out **—** Private school or Collaborative Program |
| **08** | Tuitioned in **—** Paid by parent/guardian |
| **09** | Tuitioned in **—** Waived by local agreement |
| **10** | Tuitioned in **—** Agreement with another in-state district |
| **11** | Foreign Exchange student |
| **12** | Out of District - Foster Care Student |

Notes:

1. Tuition status data is required to compute financial allocations to school districts.
2. The Reason for Enrollment should represent the most recent enrollment status, if the student is not enrolled at the time of reporting. If the reason for a student’s enrollment in the receiving district has changed over time, the current reason for enrollment should be reported.

Dependencies:

1. See Appendix I for valid code combinations with DOE011 and DOE012.

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: "ReasonForEnrollment"

**Values:** See table above

1. City/Town of Residence — Student

The three-digit code for the city or town where the student lives at the time of reporting or the student’s last known city or town of residence if the reporting district is no longer sending or receiving the student.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 3  Maximum 3 |

Acceptable Values/Code Description:

See Appendix A for a list of codes between 001 and 352 for municipalities in Massachusetts. Students that live outside of Massachusetts and attend school in your district should be coded as 888.

Notes:

1. Data used for foundation enrollment calculations.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element:** Extended: “CityofResidence"

**Values:** MA Town code from SIMS Appendix A

1. School Identification Number

Each school in Massachusetts has a four-digit code assigned by the DOE. In combination with the four-digit district code, each school in Massachusetts has a unique, eight-digit code number. Each student’s record must contain the eight-digit code of the school in which the student is enrolled at the time of reporting or the code for the student’s last known school of enrollment if the reporting district is no longer sending or receiving the student.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 8  Maximum 8 |

Acceptable Values/Code Description:

Only school codes currently reported as being open in Directory Administration will be accepted. For a list of school codes, please go to <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>.

Notes:

1. For students who are receiving special education related services only and are enrolled in a private pre-school or nursery school in which the parents are paying tuition, use school code 00000001.
2. For students who are receiving special education services only and are beyond grade 12 (grade level SP), use school code 00000001.
3. For students who are receiving special education related services only and are being home-schooled, use school code 00000002.
4. For general education students in a DYS facility, use school code 09200300.
5. For special education students in a DYS facility, refer to SEIS codes here: <http://www.doe.mass.edu/infoservices/data/sims/seis.html>
6. For incarcerated students receiving services in a correctional facility, use school code 09200500.

Dependencies:

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: “AttendingSchool” or “SchoolInfo/StateProvinceId” (depending on situation)

**Values:** <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>.

1. Grade Level

Grade in which student is enrolled as of the most recent enrollment

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **01** | Grade 1 |
| **02** | Grade 2 |
| **03** | Grade 3 |
| **04** | Grade 4 |
| **05** | Grade 5 |
| **06** | Grade 6 |
| **07** | Grade 7 |
| **08** | Grade 8 |
| **09** | Grade 9 |
| **10** | Grade 10 |
| **11** | Grade 11 |
| **12** | Grade 12 |
| **PK1** | Pre-Kindergarten Part-time, free |
| **PK2** | Pre-Kindergarten Part-time, tuition |
| **PK3** | Pre-Kindergarten Full-time, free |
| **PK4** | Pre-Kindergarten Full-time, full tuition |
| **PK5** | Pre-Kindergarten Full-time, partial tuition |
| **KP** | Part-time Kindergarten |
| **KF** | Full-time Kindergarten |
| **KT** | Kindergarten Tuitioned |
| **SP** | Special Education beyond Grade 12 |

Notes:

1. Enrollment-by-grade data is used for statistical purposes, including making school enrollment projections and completing federal and state reports.
2. PK1,PK2,PK3,PK4,PK5 **—**  Pre-Kindergarten **—**  child must be at least three years old and not enrolled in KP, KT, or KF
3. Full time Pre-Kindergarten is 5+ hours (at least 25 hours per week)
4. KF **—**  Full-time Kindergarten **—**  child attends school or school related activities for at least 25 hours per week, and does not pay tuition
5. KP **—**  Part-time Kindergarten **—**  child attends school or school related activities for less than 25 hours per week
6. KT **—**  Full-time kindergarten, tuitioned **—**  child attends school or school related activities for at least 25 hours per week, and pays tuition
7. SP **—**  Beyond grade 12 special education student

Dependencies:

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: GradeLevel/Code; GradeLevel/OtherCodeList/OtherCode

**Values:** See table above – Refer to MA SIF profile for Kindergarten and SP

1. Days in Attendance

Cumulative number of days a member student has been present in the district **in-person** from the beginning of the current school year to the time of reporting (e.g., October 1).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Integer | Length: | Minimum 1  Maximum 3 |

Acceptable Values/Code Description:

**0 – 261** Number of days

Notes:

1. Attendance is defined as follows: A student must be at school, or at a school related activity (e.g., field trip) or receiving academic instruction for at least half of the school day to be counted as present.
2. Attendance should be reported as the cumulative number of days the student was present in your district and SHOULD NOT reflect their attendance in each individual school while in your district.
3. Do not count any days of excused or unexcused absences as days in attendance.
4. Value of 555 — Used for summer exits only (summer graduates, dropouts, transfers, etc.).

Dependencies:

1. Days in attendance cannot be greater than days in membership (DOE018).
2. The sum of days in attendance plus unexcused absences (DOE052) cannot be greater than days in membership (DOE018).

#### SIF Information

**Object**: StudentAttendanceSummary

**Element**: DaysAttended

**Values:** 0-261

1. Days in Membership

Cumulative number of days a student has been enrolled in the district from the beginning of the current school year to the time of reporting (e.g., October 1).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Integer | Length: | Minimum 1  Maximum 3 |

Acceptable Values/Code Description:

**1 – 261** Number of days

Notes:

1. Membership is defined as follows: Pupil is a member of a school district from the date of entry and including the date of withdrawal without regard to presence or absence. Membership ends when it becomes known that a pupil has withdrawn, not to remain at home temporarily on account of illness, but with the intention of not returning during the school year (to enter another school district, go to work, live in another town, was expelled, etc.).
2. Membership should be reported as the cumulative number of days the student was enrolled in your district and SHOULD NOT reflect their enrollment in each individual school while in your district.
3. Value of 555 — Used for summer exits only (summer graduates, dropouts, transfers, etc.).

Dependencies:

1. Days in membership cannot be less than days in attendance (DOE017).

#### SIF Information

**Object**: StudentAttendanceSummary

**Element**: DaysInMembership

**Values:** 1-261

1. Low-Income Status

An indication of whether the student meets ANY ONE of the following definitions of low-income:

* The student is eligible for free or reduced price lunch, or
* The student receives Transitional Aid to Needy Families benefits, or
* The student is eligible for food stamps.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Student is not eligible for free or reduced price lunch |
| **01** | Student is eligible for free lunch |
| **02** | Student is eligible for reduced price lunch |

Notes:

This data element is no longer used by DESE for reporting or statistical analysis. Districts still need to report an acceptable value (cannot report null) in DOE019, but DESE will not be using this data for state-level reporting.

For more information on the new low-income measure used: [Redefining Low-income Under the Student Opportunity Act (SY 2021-22) - Information Services/Data Collection (mass.edu)](https://www.doe.mass.edu/infoservices/data/sims/redefining-lowincome.html)

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: “LowIncomeStatus"

**Values:** See table above

1. Title I Participation

An indication of the type of Title I Services at the specified time of reporting (e.g., October 1).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2 Maximum 2 |

Acceptable Values/Code Description:

|  |  |  |  |
| --- | --- | --- | --- |
| **00** | Not Title I | **14** | Targeted/science & social studies |
| **01** | School-wide | **15** | Targeted/science & vocational career |
| **02** | Targeted/reading | **16** | Targeted/social studies & vocational career |
| **03** | Targeted/math | **17** | Targeted/reading, math & science |
| **04** | Targeted/reading & math | **18** | Targeted/reading, math & social studies |
| **05** | Targeted/science | **19** | Targeted/reading, math & vocational career |
| **06** | Targeted/social studies | **20** | Targeted/reading, science & social studies |
| **07** | Targeted/vocational career | **21** | Targeted/reading, science & vocational career |
| **08** | Targeted/reading & science | **22** | Targeted/reading, math, science & social studies |
| **09** | Targeted/reading & social studies | **23** | Targeted/reading, math science & vocational career |
| **10** | Targeted/reading & vocational career | **24** | Targeted/math, science & social studies |
| **11** | Targeted/math & science | **25** | Targeted/math, science & vocational career |
| **12** | Targeted/math & social studies | **26** | Targeted/science, social studies & vocational career |
| **13** | Targeted/math & vocational career | **27** | Other |

Notes:

1. Enrollment data are used for Title I programs and is required for annual federal reporting.
2. For October reporting, districts may count students for whom they are planning to provide services, but the program has not yet begun, as participating in Title I. March and EOY reporting periods should only include students who are participating in Title I services at the time of reporting.

**Dependencies:**

Data will be checked against the Department’s School Title I status.

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: “TitleIParticipation”

**Values:** See table above

**Note:** If the StudentPersonal/Homeless flag is set to “Yes” then that student may be reported as receiving targeted assistance in a non-Title I school.

1. EL Students in their First Year in U.S. Schools

An EL student in grades K through 12 who has attended schools in the United States for less than twelve months.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Does not apply |
| **01** | EL student in first year of U.S. schooling |
| **02** | EL student not in first year of U.S. schooling |

Notes:

Changes to the Title I regulations require states and local school districts to identify EL students that have recently arrived to the United States and are in their first year of U.S. schooling. Below is the relevant text from the federal regulations for 34 CFR Part 200 (Title I) regarding the revised definition of EL students in their first year enrolled in U.S. schools.

(C) The State and its LEA must report on State and district report cards under section 1111(h) of the Act the number of recently arrived English learner (EL) students who are not assessed on the State’s reading/language arts assessment.

(iv) A recently arrived English learner (EL) is a student who is not yet proficient in English and who has attended schools in the United States for less than twelve months. The phrase “schools in the United States” includes only schools in the 50 States and the District of Columbia.

Coding of students in Kindergarten through Grade 12:

All EL students enrolled in their first year of Kindergarten through Grade 12 in the U.S., regardless of country of birth, should be coded with 01. All EL students, regardless of country of birth, who are repeating Kindergarten through Grade 12 or who have been in U.S. schools for more than 12 months should be coded with 02.

**Coding of students in PK or SP grade levels:**

All students in grade levels PK or SP should be coded with 00.

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: "LEPStudentsInTheirFirstYearInUSSchools"

**Values:** See table above

1. Immigrant Status

Immigrant status is an indication of whether a student is considered to be an immigrant student under the federal definition. DESE now receives federal funding based on the immigrant student population enrolled in Massachusetts's public schools. To meet the federal definition, a student must:

1. be between the ages of 3 and 21
2. not have been born in any state; AND
3. not have been attending one or more schools in any one or more States for more than three full academic years

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Student is not an immigrant student under the federal definition. |
| **01** | Student is an immigrant student under the federal definition. |

Notes:

* 1. Foreign Exchange students are not considered eligible for the Emergency Immigrant Education Program.
  2. State means “any of the 50 states, the Commonwealth of Puerto Rico, the District of Columbia, Guam, American Samoa, the Virgin Islands, the Northern Mariana Islands, or the Trust territory of the Pacific Islands.”
  3. Students born to US military personnel abroad may be considered “immigrant” for purposes of this grant if they meet the other criteria for “immigrant.”
  4. English proficiency is not a determining factor in qualifying for “immigrant” status. Students who qualify as “immigrant” for the purposes of this grant may or may not be proficient in English.
  5. Report the last known immigrant status for students who are not enrolled in the district at the time of reporting.

Dependencies:

1. If a student is eligible, the country of origin (DOE23) must be provided.

#### SIF Information

**Object**: StudentPersonal

**Element**: Immigrant

**Values**: Yes or No

1. Country of Origin

Country of Origin is the country from which immigrant children have emigrated.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

Country codes are provided in Appendix B.

|  |  |
| --- | --- |
| **500** | Not an immigrant student |

Notes:

1. The DOE must determine the number of immigrant students enrolled in public schools and in nonpublic elementary and secondary schools within the district served by an LEA in order to determine district eligibility to receive federal funds designated for immigrant students. For the purposes of determining eligibility for immigrant funds, “State” is defined as the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.

Country of Origin must be provided.

1. Country code equals 500 if:

a. Student was born in the United States

b. Student was born to Embassy personnel who are citizens of the United States

c. Student was born to parents, who are United States citizens, while traveling abroad

e. Student is a foreign exchange student

f. Student has completed over three full academic years of school in U.S.

Dependencies:

1. A specific country of origin is required for all students who are eligible for the Immigrant Status (DOE022) in order to identify the country from which the student has emigrated. For students who were born in the United States or who are otherwise not eligible for this program, a specific country of origin is not required. The code 500 should be reported for these students.

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: "CountryOfOrigin"

**Values:** Alphanumeric country codes are located in Appendix B

1. First (Native) Language

Native language is the specific language or dialect first learned by an individual or first used by the parent/guardian with a child.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 3  Maximum 3 |

Acceptable Values/Code Description:

First Language codes are provided in Appendix C.

Notes:

1. First (native) language is collected for purposes of federal and state reporting, educational equity monitoring, and statistical purposes.

Dependencies:

If DOE024=eng, then DOE025 (EL) has to = 00.

#### SIF Information

**Object:** StudentPersonal

**Element:** Demographics/LanguageList/Language/Code

**Values:** See in Codesets in the MA SIF Profile

1. English Learner

English Learners are defined as children who:

1. have indicated a language other than English on the Home Language Survey; AND
2. who are less than proficient on an English language proficiency assessment; AND
3. who are unable to perform ordinary classroom work in English

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Student is not an English Learner, as defined above |
| **01** | Student is an English Learner, as defined above |

Notes:

1. Chapter 71A of the Massachusetts General Laws requires that school districts ascertain the number of English learner students enrolled in the district. The data are required for state and federal reporting and educational equity monitoring.
2. Districts should report the last known EL status for students who are not currently enrolled.

Dependencies:

1. If DOE025 = 01 then DOE024 (First Language) cannot = 267 (English). \*Exceptions can be made to this rule, in cases where English is identified as first language

Coding of Foreign Exchange Students who are EL:

* Will be coded as EL and provided English Language development services if that is appropriate
* Will not be exempt from ACCESS if they are EL
* Will not be exempt from MCAS (unless for first year in MA)

#### SIF Information

**Object:** StudentPersonal

**Element:** Demographics/EnglishProficiency/Code

**Values:**

|  |  |
| --- | --- |
| 1633 | Native English speaker (00) |
| 1634 | Fluent English speaker (00) |
| 1635 | Non-English speaking (01) |
| 1636 | Redesignated as fluent English proficient (00) |
| 2349 | Limited English proficient/English language learner (01) |

1. English Language Education Program Status

An indication of the type of English Language Education Program in which a student is enrolled as of the time of reporting (e.g., October 1).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Not enrolled in an English language education program. |
| **01** | Sheltered English immersion — A full day of sheltered grade-level content instruction and English as a Second Language (ESL) instruction. Sheltered content instruction is content instruction that is modified such that an EL student may comprehend it and participate in the class at his or her level of English proficiency. All instruction and materials are in English. |
| **02** | *Dual Language Education* — A bilingual program designed to promote bilingualism and biliteracy, cross-cultural competency and high levels of academic achievement for both native English speakers and English learners from a single language background. |
| **03** | *Other bilingual programs –* Other bilingual instructional program for English learners (not Dual Language Education or Transitional Bilingual Education) |
| **04** | EL student whose parent/guardian has consented to opt out of all ELE programs offered in the district. |
| **05** | *Transitional Bilingual Education* - An instructional program in which the native language of the EL student is used to support the student’s development of English and content learning and is then gradually phased out of instruction as a student’s English proficiency increases. |

Notes:

1. For further information, please view the English learner webpage located here: <http://www.doe.mass.edu/ele/>

Dependencies:

If DOE026= 01, 03, 04 or 05, then DOE025 (English Learner) has to = 01.

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: "ELLProgramStatus"

**Values:** See table above

1. Program Code

The 8-digit code of the Alternative, Innovation or Charter Location program in which the student is enrolled at the time of reporting. If the student is not enrolled in a program the value “00000000” should be entered.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 8  Maximum 8 |

Acceptable Values/Code Description:

Only program codes listed in Directory Administration will be accepted. For a list of program codes, please go to <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>.

Notes:

Dependencies:

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: "AlternativeEducationProgram"

**Values:** <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>

1. Seal of Biliteracy

An indicator as to whether a graduate has attained the Seal of Biliteracy. The Seal of Biliteracy recognizes graduates who speak, listen, read and write proficiently in another language in addition to English with a seal on their high school diploma.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Student does not have a Seal of Biliteracy |
| **01** | Student has earned a Seal of Biliteracy |
| **02** | Student has earned a Seal of Biliteracy with Distinction |

Notes:

Under the LOOK Act, all students (English learners and non-English learners) working toward proficiency in two or more languages are eligible to earn the Seal of Biliteracy if they are enrolled in a participating district.

Dependencies:

Applies to graduates only.

#### SIF Information

**Object:** StudentSchoolEnrollment

**Element**: Extended: "SealOfBiliteracy"

**Values:** See table above

1. Member of Military Family

An indication as to whether this student is eligible for assistance as a member of a military family as defined by the Interstate Compact on Educational Opportunity for Military Children.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | No, not a member of a military family |
| **01** | Yes, child of active duty member |
| **02** | Yes, child of member or veteran who was medically discharged or retired in the last year |
| **03** | Yes, child of member who perished in the line of duty in the last year |

Notes:

What Children Are Eligible for Assistance Under the Compact?

Children of

* Active duty members of the uniformed services, National Guard and Reserve on active duty orders
* members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of 1 year after medical discharge or retirement
* members of the uniformed services who perish in the line of duty or as a result of injuries sustained on active duty for a period of 1 year after death.

What Children Are Not Eligible for Assistance Under the Compact?

Children of

* Inactive members of the National Guard and Reserves
* Members now retired not covered above
* Veterans not covered above
* Dept of Defense personnel, federal agency civilians and contract employees not defined as active duty

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: "MemberofMilitaryFamily"

**Values:** See table above

1. Non-Instructional Title I Targeted Assistance Services

An indication of the type of targeted non-instructional Title I assistance services that a student receives.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Not Receiving Non-Instructional Title I Targeted Assistance Services |
| **01** | Guidance/Advocacy |
| **02** | Guidance/Advocacy & Health/Dental/Eye Care |
| **03** | Guidance/Advocacy & Health/Dental/Eye Care & Other Non-Instructional |
| **04** | Guidance/Advocacy & Other Non-Instructional |
| **05** | Health/Dental/Eye Care |
| **06** | Health/Dental/Eye Care & Other Non-Instructional |
| **07** | Other Non-Instructional |

Notes:

1. Enrollment data are used for Title I programs and is required for annual federal reporting.
2. For October reporting, districts may count students for whom they are planning to provide services, but the program has not begun yet, as participating in Title I. March and EOY reporting periods should only include students who are participating in Title I services at the time of reporting.

**Dependencies:**

Data will be checked against the Department’s School Title I status listed on the School and District Profile page: <http://profiles.doe.mass.edu/>

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: "MATitleINonInstructional"

**Values:** See table above

1. Career/Vocational Technical Education (CVTE) — Competency Attainment

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) and the Massachusetts Vocational Technical Education Regulations require that the Department of Elementary and Secondary Education collect student level data on competency attainment. This data is required for both Chapter 74–approved vocational technical education programs and non-Chapter 74 career and technical education programs.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **01** | Completed Chapter 74 Program |
| **11** | Completed Non-Chapter 74 Program |
| **500** | Does not apply |

Notes:

DOE047-DOE049 will capture data on up to three specific credentials attained by students. Enter specific credential attainment in DOE047-DOE049.

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: "VocTechEdAttainment"

**Values:** See table above

1. Special Education Placement, ages 3–5

An indication of the educational environment of a student with disabilities, ages 3–5, at the specific time of reporting (e.g., October 1).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Not a Special Education Student, age 3–5 |
| **01** | Not currently a Special Education student age 3–5 but was previously a Special Education student during the current school year |
| **05** | 3–5 year olds, General Education students serving as role models in Pre-K classes |
| **30** | 10 or more hrs/wk in the early childhood program and IEP services provided in inclusive setting 50% of time or less |
| **31** | 10 or more hrs/wk in early childhood program and IEP services provided in inclusive setting majority of the time (greater than 50%) |
| **32** | Less than 10 hrs/wk in the early childhood program and IEP services provided in inclusive setting 50% of time or less |
| **34** | Less than 10 hrs/wk in the early childhood program and IEP services provided in inclusive setting majority of the time (greater than 50%) |
| **36** | Substantially Separate Class |
| **38** | Public Separate School |
| **42** | Private Separate Day |
| **44** | Residential Facility |
| **45** | Public Residential Institutional Facilities |
| **46** | Home-based Services |
| **48** | Service provider location (private clinicians’ offices, clinician’s office in school building, hospital facilities) |

Notes: Please see Appendix E for determining special education placement for 3–5-year olds.

**Placement code translation for 5-year-olds in Kindergarten:**

|  |  |
| --- | --- |
| **Incoming DOE032 value** | **DOE034 translated value** |
| 30,32 | 20 |
| 31,34 | 10 |
| 36 | 40 |
| 38 | 41 |
| 42 | 50 |
| 44 | 60 |
| 45 | 90 |
| 46,48 | 70 |
| 05 | No equivalent value – must be changed to 00 |

#### SIF Information (DOE032)

**Object**: StudentSpecialEducationSummary

**Element**: StudentParticipationList/StudentParticipationData/ProgramType/OtherCodeList/OtherCode

**Values:** See table above

1. High School Completer Plans

An indication of what a student plans to do after completing high school.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **01** | Four-Year Public College |
| **02** | Two-Year Public College |
| **03** | Four-Year Private College |
| **04** | Two-Year Private College |
| **05** | Other Post Secondary (Trade School) |
| **06** | Work |
| **07** | Military |
| **08** | Other (e.g., travel, family) |
| **09** | Plans Unknown |
| **10** | Registered Apprenticeship |
| **500** | Post-Graduate Plans does not apply to this student at this time |

Notes:

1. Information on post-graduation plans is collected for statistical purposes, for educational equity monitoring and for annual reporting.
2. All PK – Grade 10 students must be reported as “500.”
3. All Grade 11 and 12 students must be reported as “500” until they graduate, receive a certificate of attainment, or complete grade 12.

Dependencies:

If DOE012 = 04, then DOE033 cannot = 500 and DOE037 cannot=00. If DOE033 does not = 500, then DOE12 must = 04, 10, or 11.

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: "HighSchoolCompleterPlans"

**Values:** See table above

1. Special Education Placement, ages 6–21

An indication of the educational environment of a student with disabilities, ages 6–21, at the specific time of reporting (e.g., October 1).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Not a Special Education Student, age 6–21 |
| **01** | Not currently a Special Education student age 6–21, but was previously a Special Education student during the current school year |
| **10** | Full Inclusion — special education services outside the general education classroom less than 21% of the time |
| **20** | Partial Inclusion — special education services outside the general education classroom 21% to 60% of the time |
| **40** | Substantially Separate Classroom — special education services outside the general education classroom more than 60% of the time |
| **41** | Public Separate Day School |
| **50** | Private Separate Day School |
| **60** | Residential School |
| **70** | Homebound/Hospital |
| **90** | Public Residential Institutional Facilities (0370XXXX schools) |

Notes:

1. Federal Child Count, Part B of the Individuals with Disabilities Education Act Implementation of FAPE requirements.
2. Report data as of the specified time of reporting (e.g., October 1).

Dependencies:

#### SIF Information

**Object**: StudentSpecialEducationSummary

**Element**: StudentParticipationList/StudentParticipationData/ProgramType/OtherCodeList/OtherCode

**Values:** See table above

1. Career/Vocational Technical Education — Type of Program

An indication of the career/vocational technical education program type in which a student is enrolled at the specified time of reporting (e.g., October 1).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Not enrolled in a career/vocational technical education program |
| **02** | Chapter 74–approved vocational technical education program secondary cooperative education |
| **04** | Chapter 74–approved vocational technical education program secondary regular |
| **14** | Non-Chapter 74 career and technical education program — secondary regular |
| **92** | Chapter 74 Partnership Program (“After Dark”) secondary cooperative education |
| **94** | Chapter 74 Partnership Program (“After Dark”) secondary regular |

Notes:

1. The new Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) and the Massachusetts Vocational Technical Education Regulations require information on students enrolled in career/vocational technical education programs for accountability and funding purposes. In order to be considered for Perkins funding, career /vocational technical education program enrollments must be reported. In addition, state aid is calculated based on students enrolled in Chapter 74-approved vocational technical education programs on October 1.
2. The definition for a Chapter 74–approved vocational technical education program is contained in DOE043.
3. The definition for a non-Chapter 74 career and technical education program is contained in DOE044.
4. Districts with CVTE Programs can refer to the Instructions for School Districts in Reporting Data for Career/Vocational Technical Education found at <http://www.doe.mass.edu/ccte/cvte/>for more.
5. For a list of designated Chapter 74 “After Dark” Partnerships: [www.doe.mass.edu/ccte/cvte/afterdark](http://www.doe.mass.edu/ccte/cvte/afterdark)

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: "VocTechEdProgramType"

**Values:** See table above

1. Special Education — Nature of Primary Disability

The major overriding disability condition that has been identified by a Team of people pursuant to federal and state special education law. The identified disability is known to be causal to an inability to make effective progress in education and requires special education services in order to access the general curriculum or specially designed curriculum.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **01** | Intellectual |
| **02** | Sensory/Hard of Hearing or Deaf |
| **03** | Communication |
| **04** | Sensory/Vision Impairment or Blind |
| **05** | Emotional |
| **06** | Physical |
| **07** | Health |
| **08** | Specific Learning Disabilities |
| **09** | Sensory/Deafblind |
| **10** | Multiple Disabilities |
| **11** | Autism |
| **12** | Neurological |
| **13** | Developmental Delay (ages 3–9 only) |
| **500** | Does not apply to student |

Notes:

1. Data element used for Federal Child Count, Part B of the Individuals with Disabilities Education Act Implementation of FAPE requirements, statistical use, and informing policy making.

Dependencies:

#### SIF Information

**Object**: StudentSpecialEducationSummary

**Element**: PrimaryDisabilityCode

**Values:** See Codesets in MA SIF Profile

1. Graduate, Completed Massachusetts Core Curriculum

An indication of whether a student has met the graduation requirements of the Massachusetts Core Curriculum, designed to prepare students for college, work, and citizenship.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Student is not a graduate |
| **01** | Student graduated and successfully completed the Massachusetts Core Curriculum |
| **02** | Student graduated and did not successfully complete the Massachusetts Core Curriculum |

Notes:

See Appendix J for the list of the Massachusetts Recommended Core Curriculum.

Dependencies:

If DOE012=04, then DOE033 cannot = 500 and DOE037 cannot = 00.

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: “Graduate”

**Values:** See table above

1. Special Education — Level of Need

The amount and type of service that a student receives inside and outside of the general education environment as determined by the school district upon review of the student’s IEP.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **01** | Low — Less than 2 hours of services per week |
| **02** | Low — 2 hours or more services per week |
| **03** | Moderate |
| **04** | High |
| **500** | Does not apply to student |

Notes:

1. Information on level of need is used for statistical purposes and to inform policy decisions.

Dependencies:

#### SIF Information

**Object**: StudentSpecialEducationSummary

**Element**: Extended: “SpEdLevelofNeed”

**Values:** See table above

1. 504 Plan Status

An indication of a student’s 504 plan status on report date.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | The student is not in a 504 plan and has not been at all this school year. |
| **01** | The student is currently on a 504 plan. |
| **02** | The student was on a 504 plan earlier this school year, but is not currently on a 504 plan |

Notes:

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Section504 (use to reflect current 504 plan status)

**Extended Element:** MAFormerSection504 (use to reflect former status during school year)

**Values:** Yes or No

1. Special Education Evaluation Results

An indication of the result of a special education evaluation (initial or re-evaluation) that has been done since the end of the last school year (July 1st).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Student is not a special education student and has not been evaluated in the current school year. |
| **01** | Student is a continuing special education student and has not been evaluated in the current school year (or re-evaluation is in process). |
| **02** | Initial evaluation result found student not eligible for special education services. |
| **03** | Re-evaluation result found student no longer eligible for special education services. |
| **04** | Initial evaluation result found student eligible for special education services and requiring specially designed instruction with or without related services. |
| **05** | Initial evaluation result found student eligible for special education services and requiring only related services to access the general curriculum. |
| **06** | Re-evaluation result found student to continue to be eligible for special education services and requiring specially designed instruction with or without related services. |
| **07** | Re-evaluation result found student to continue to be eligible for special education services and requiring only related services to access the general curriculum. |
| **08** | Initial evaluation in process at time of data reporting. |
| **09** | Student evaluated and found eligible for services but parent/guardian declined. |

Dependencies:

#### SIF Information

**Object**: StudentSpecialEducationSummary

**Element**: StudentParticipationList/StudentParticipationData/ProgramStatus/OtherCodeList/OtherCode

**Values:** See table above

1. English Learner Student with Limited or Interrupted Formal Education (SLIFE)

To be classified as SLIFE, a student must meet all the following criteria:

* The DOE025 SIMS field indicates the student is an English learner.
* The student is 8 to 21 years old.
* The student entered a United States school after grade 2 or exited the U.S. for six months or more and did not attend school during this time.
* Prior exposure to formal schooling is characterized by **one of the following:**
  + No formal schooling;
  + Interruptions in formal schooling, defined as at least two or fewer years of schooling than their typical peers;
  + Consistent, but limited formal schooling *(e.g., school days were significantly shorter or student didn’t regularly attend school every day)*

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | The student is not SLIFE. |
| **01** | The student is SLIFE. |

Notes:

Dependencies:

1. If DOE041 is 01, DOE025 must be 01

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: “SLIFE”

**Values:** Yes or No

1. Career/Vocational Technical Education — Special Populations

An indication of the status (single parent) of a student enrolled in a career/vocational technical education program (Chapter 74–approved vocational technical or non-Chapter 74 career and technical) that meets the definition for single parent.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **02** | Single Parent |
| **500** | Does not apply to student |

Notes:

1. The Carl D. Perkins Career and Technical Education Improvement Act of 2006, as amended by the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) and the Massachusetts Vocational Technical Education Regulations require information on students enrolled in career/vocational technical education programs for accountability and funding purposes. **In order to be considered for Perkins V funding, career /vocational technical education program enrollments must be reported. In addition, state aid is calculated based on students enrolled in Chapter 74**–**approved vocational technical education programs on October 1.**
2. **Single Parent** — a student who (a) is unmarried or legally separated from a spouse and (b) has a minor child or children for which the parent has either custody or joint custody. The definition of *single parent* also includes single pregnant women.

Dependencies:

1. If DOE42 = 02, then DOE35 cannot = 00.

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: “VocTecSpedPopulation”

**Values:** See table above

1. Career/Vocational Technical Education — Chapter 74–Approved Vocational Technical Education Program Participation

A Chapter 74–approved vocational technical education program is a career/vocational technical education program that meets the approval criteria in Massachusetts General Law Chapter 74 and the Vocational Technical Education Regulations and has been approved by the Department of Elementary and Secondary Education. Participation in these programs is reported by a Department of Elementary and Secondary Education assigned, six-digit Classification of Instructional Program (CIP) code and state title (see *Notes: 4.*).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 3  Maximum 6 |

Acceptable Values/Code Description:

Six-digit Classification of Instructional Program (CIP) codes. Please see Appendix F for a list of CIP codes and state titles.

|  |  |
| --- | --- |
| **500** | Does not apply to student |

Notes:

1. The Massachusetts Vocational Technical Education Regulations require information on students enrolled in Chapter 74–approved vocational technical education programs for accountability and funding purposes. **State aid is calculated based on students enrolled in Chapter 74**–**approved vocational technical education programs on October 1.**
2. Staff in the Department’s Office for College, Career, and Technical Education will provide technical assistance on Perkins IV upon request. Contact the liaison on this list: <http://www.doe.mass.edu/ccte/cvte/liaisons.html#districts>
3. For DOE043, the system will only accept enrollments in programs that are approved by the Department of Elementary and Secondary Education.
4. State titles have replaced CIP titles.
5. Districts with CVTE Programs can refer to the Instructions for School Districts in Reporting Data for Career/Vocational Technical Education found at <http://www.doe.mass.edu/ccte/cvte/>

Dependencies:

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: "VocTecEdCh74"

**Values:** See Appendix F

1. Career/Vocational Technical Education — Non-Chapter 74 Career and Technical Education Program Participation

A non-Chapter 74 career and technical education program is a career/vocational technical education program that is not a Chapter 74–approved vocational technical education program, but that does meet the new Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) definition of a career and technical education. The Perkins IV definition of a career and technical education is organized educational activities that

(A) offer a sequence of courses that

(i) provides individuals with coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in current or emerging professions;

(ii) provides technical skill proficiency, an industry-recognized credential, a certificate, or an associate degree; and

(iii) may include prerequisite courses (other than a remedial course) that meet the requirements of this subparagraph; and

(B) include competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of an industry including entrepreneurship, of an individual.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 3  Maximum 4 |

Acceptable Values/Code Description:

Please see Appendix G for a list of four-digit program codes and state titles.

|  |  |
| --- | --- |
| 500 | Does not apply to student |

Notes:

1. The Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) requires information on students enrolled in career/vocational technical education programs for accountability and funding purposes.
2. Staff in the Department’s Office for College, Career, and Technical Education will provide technical assistance on Perkins IV upon request. Contact the liaison on this list. <http://www.doe.mass.edu/ccte/cvte/liaisons.html>
3. Districts with CVTE Programs can refer to the Instructions for School Districts in Reporting Data for Career/Vocational Technical Education found at <http://www.doe.mass.edu/ccte/cvte/data/>

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: "VocTecEdNonCh74"

**Values:** See Appendix G

1. HQCCP Program Type

This element identifies the type of High Quality College and Career Pathway in which a student is enrolled.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| 500 | Does not apply to student |
| 01 | Innovation Career Pathway |
| 02 | Early College |
| 03 | Early College Promise |
| 04 | Innovation Career Pathway and Early College |

Notes:

Dependencies:

Innovation Pathway information: [Innovation Career Pathways - College, Career and Technical Education (mass.edu)](https://www.doe.mass.edu/ccte/pathways/innovation-pathways/default.html)

Early College information: [Early College - College, Career and Technical Education (mass.edu)](https://www.doe.mass.edu/ccte/pathways/early-college/default.html)

Early College Promise program information: [Early College - College, Career and Technical Education (mass.edu)](https://www.doe.mass.edu/ccte/pathways/early-college/default.html)

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: "HQCCPType"

**Values:** As above

1. Early College Partnership

For students enrolled in an Early College program, this element identifies the higher ed institution their Early College partnership is with.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 3  Maximum 4 |

Acceptable Values/Code Description:

Please see Appendix L for list of acceptable values

|  |  |
| --- | --- |
| 500 | Does not apply to student |

Notes:

Dependencies:

If DOE045 is 02, 03 or 04, DOE046 cannot be 500.

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: "HQCCPParticipation"

**Values:** As above

1. Industry Recognized Credential

This element identifies a specific Industry Recognized Credential (IRC) that the student has earned in current academic year.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 3  Maximum 3 |

Acceptable Values/Code Description:

See Appendix D

|  |  |
| --- | --- |
| 500 | Does not apply |

Notes:

DOE047 is designated for a specific list of safety related IRCs – see Appendix D

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: "IndustryRecognizedCredentials"

**Values:** This is a MA Extended Element List as described in the MA SIF Technical Guide.

The format is

<SIF\_ExtendedElement Name="IndustryRecognizedCredentials">CredentialCode~CredentialCode</SIF\_ExtendedElement>

1. Industry Recognized Credential

This element identifies a specific Industry Recognized Credential (IRC) that the student has earned in current academic year.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 3  Maximum 3 |

Acceptable Values/Code Description:

See Appendix D

|  |  |
| --- | --- |
| 500 | Does not apply |

Notes:

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: "IndustryRecognizedCredentials"

**Values:** This is a MA Extended Element List as described in the MA SIF Technical Guide.

The format is

<SIF\_ExtendedElement Name="IndustryRecognizedCredentials">CredentialCode~CredentialCode</SIF\_ExtendedElement>

1. Industry Recognized Credential

This element identifies a specific Industry Recognized Credential (IRC) that the student has earned in current academic year.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 3  Maximum 3 |

Acceptable Values/Code Description:

See Appendix D

|  |  |
| --- | --- |
| 500 | Does not apply |

Notes:

Dependencies:

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: "IndustryRecognizedCredentials"

**Values:** This is a MA Extended Element List as described in the MA SIF Technical Guide.

The format is

<SIF\_ExtendedElement Name="IndustryRecognizedCredentials">CredentialCode~CredentialCode</SIF\_ExtendedElement>

1. Early Childhood Experience

An indicator of the student’s early childhood education experience

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| **00** | Information not provided |
| **01** | No formal early childhood program experience |
| **02** | Family Support: Coordinated Family and Community Engagement (CFCE) |
| **03** | Family Support: Parent Child Home Program (PCHP) |
| **04** | Family Support: Both CFCE & PCHP |
| **05** | Formal: Licensed Family Child Care Provider < 20 hours per week |
| **06** | Formal: Licensed Family Child Care Provider => 20 hours per week |
| **07** | Formal: Center Based Program < 20 hours per week |
| **08** | Formal: Center Based Program => 20 hours per week |
| **09** | Formal: Both Family Child Care Provider and Center Based Program < 20 hours per week |
| **10** | Formal: Both Family Child Care Provider and Center Based Program => 20 hours per week |
| **99** | Not Applicable |

Notes:

Refer to <http://www.doe.mass.edu/sfs/earlylearning/resources/> for additional guidance on this element, and copies of the family survey to collect this information. Survey is available in English and translated in 6 other languages (Arabic, Chinese, Haitian Creole, Khmer, Portuguese, Spanish)

See Appendix K for more information/guidance.

Dependencies:

* Students in grade level PK must be reported as 99 (Not Applicable).
* An applicable value (not 99) is required in this element for students in grade levels KP, KF, KT.
* Once an applicable value is reported, it should continue to be reported in subsequent collections.
* For students not in the above three categories, any value is acceptable.

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: "EarlyChildhoodExperience"

**Values:** See above

1. ZIP Code

The US postal code of the student’s current residence.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Numeric | Length: | Minimum 5  Maximum 5 |

Acceptable Values/Code Description:

Any US ZIP code.

Notes:

Dependencies:

* ZIP code is validated against town code reported in DOE014.

#### SIF Information

**Object**: StudentPersonal

**Element**: AddressList/Address/PostalCode, @Type=0765

**Values:** See above

1. Unexcused Student Absences

The number of school days a student was recorded with an unexcused absence.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Type: |  | Alphanumeric | Length: | Minimum 1  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| 000–261 | Number of days with an unexcused absence |

Notes:

1. The definition of an unexcused absence is based on local school district definition.
2. Unexcused absences are cumulative throughout the school year. If the student had four days by October 1st and accumulated four more in January, March data should report eight days.

Dependencies:

1. The sum of days of unexcused absence plus the number of days in attendance (DOE017) cannot be greater than the number of days in membership (DOE018).

#### SIF Information

**Object**: StudentAttendanceSummary

**Element**: UnexcusedAbsences

**Values:** 0-261

1. Civics Project

An indicator as to whether a student participated in a civics project during the current academic year.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Type: |  | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| 500 | Does not apply to student |
| 00 | Student did not participate in civics project |
| 01 | Student participated in civics project |

Notes:

Per [Chapter 296 of 2018, Section 4(c)](https://malegislature.gov/Laws/SessionLaws/Acts/2018/Chapter296) Each public school serving students in the eighth grade and each public high school shall provide not less than 1 student-led, non-partisan civics project for each student

FAQ on reporting civics project element can be found on the SIMS page here: [Student Information Management System (SIMS) - Data Collection/Information Services (mass.edu)](https://www.doe.mass.edu/infoservices/data/sims/default.html)

Dependencies:

DOE053 must be 500 for grades PK-7.

DOE053 must not be 500 for grades 8-12

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: “CivicsProject”

**Values:** See Above

1. Days in Attendance Remote

Cumulative number of days a member student has been present in the district **in a remote setting** from the beginning of the current school year to the time of reporting (e.g., October 1).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Integer | Length: | Minimum 1  Maximum 3 |

Acceptable Values/Code Description:

**0 – 261** Number of days

Notes:

1. Attendance is defined as follows: A student must be at school, or at a school related activity (e.g., field trip) or receiving academic instruction for at least half of the school day to be counted as present.
2. Attendance should be reported as the cumulative number of days the student was present in your district and SHOULD NOT reflect their attendance in each individual school while in your district.

#### SIF Information

**Object**: StudentAttendanceSummary

**Element**: Extended: “DaysAttendedRemote”

**Values:** 0-261

1. Days Absent Remote

Cumulative number of days a member student has been absent in the district **in a remote setting** from the beginning of the current school year to the time of reporting (e.g., October 1).

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Integer | Length: | Minimum 1  Maximum 3 |

Acceptable Values/Code Description:

**0 – 261** Number of days

Notes:

#### SIF Information

**Object**: StudentAttendanceSummary

**Element**: Extnded: “DaysAbsentRemote”

**Values:** 0-261

1. Supplemental Low-Income Indicator

An indication of whether the district is claiming a student to be considered as low-income through the Supplemental Low-Income Data Collection

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Integer | Length: | Minimum 2  Maximum 2 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| 00 | District is not submitting student to be considered as low-income through the Supplemental Low-Income Data Collection |
| 01 | District is claiming the student to be considered as low-income based on documentation collected through the Supplemental Low-Income Data Collection |

Notes:

For more information and FAQ on supplemental low-income data collection:

[Supplemental Low-Income Data Collection - School Finance (mass.edu)](https://www.doe.mass.edu/finance/chapter70/data-collection.html)

Validations check for students who have already been identified as low-income either through the electronic match with EOHHS or the prior year’s Supplement Low-Income Data Collection

Students claimed will not be designated as low income for Chapter 70 aid or charter tuition purposes until Department staff review the forms and supporting documentation collected for each student

#### SIF Information

**Object**: StudentPersonal

**Element**: Extended: “SupplementalLowIncomeIndicator”

**Values:** See Above

1. Innovation Career Pathway Sector

For students enrolled in an Innovation Career Pathway program, this element identifies the pathway sector.

|  |  |  |  |
| --- | --- | --- | --- |
| Type: | Alphanumeric | Length: | Minimum 2  Maximum 3 |

Acceptable Values/Code Description:

|  |  |
| --- | --- |
| 500 | Does not apply to student |
| 11 | Environmental and Life Science |
| 31 | Manufacturing |
| 51 | Information |
| 52 | Business and Finance |
| 62 | Health Care and Social Assistance |
| 01 | Clean Energy |
| 95 | No Industry Sector |

Notes:

Dependencies:

If DOE045 is 01 or 04, DOE057 cannot be 500.

#### SIF Information

**Object**: StudentSchoolEnrollment

**Element**: Extended: “InnovationCareerPathwaySector”

**Values:** See Above

# Appendix A: DOE014 City/Town of Residence Codes

| **Code** | **City/Town Name** |
| --- | --- |
| 001 | Abington |
| 002 | Acton |
| 003 | Acushnet |
| 004 | Adams (non-op) |
| 005 | Agawam |
| 006 | Alford (non-op) |
| 007 | Amesbury |
| 008 | Amherst |
| 009 | Andover |
| 010 | Arlington |
| 011 | Ashburnham (non-op) |
| 012 | Ashby (non-op) |
| 013 | Ashfield (non-op) |
| 014 | Ashland |
| 015 | Athol (non-op) |
| 016 | Attleboro |
| 017 | Auburn |
| 018 | Avon |
| 019 | Ayer |
| 020 | Barnstable |
| 021 | Barre (non-op) |
| 022 | Becket (non-op) |
| 023 | Bedford |
| 024 | Belchertown |
| 025 | Bellingham |
| 026 | Belmont |
| 027 | Berkley |
| 028 | Berlin |
| 029 | Bernardston (non-op) |
| 030 | Beverly |
| 031 | Billerica |
| 032 | Blackstone (non-op) |
| 033 | Blandford (non-op) |
| 034 | Bolton (non-op) |
| 035 | Boston |
| 036 | Bourne |
| 037 | Boxborough |
| 038 | Boxford |
| 039 | Boylston |
| 040 | Braintree |
| 041 | Brewster |
| 042 | Bridgewater (non-op) |
| 043 | Brimfield |
| 044 | Brockton |
| 045 | Brookfield |
| 046 | Brookline |
| 047 | Buckland (non-op) |
| 048 | Burlington |
| 049 | Cambridge |
| 050 | Canton |
| 051 | Carlisle |
| 052 | Carver |
| 053 | Charlemont (non-op) |
| 054 | Charlton (non-op) |
| 055 | Chatham |
| 056 | Chelmsford |
| 057 | Chelsea |
| 058 | Cheshire (non-op) |
| 059 | Chester (non-op) |
| 060 | Chesterfield (non-op) |
| 061 | Chicopee |
| 062 | Chilmark (non-op) |
| 063 | Clarksburg |
| 064 | Clinton |
| 065 | Cohasset |
| 066 | Colrain (non-op) |
| 067 | Concord |
| 068 | Conway |
| 069 | Cummington (non-op) |
| 070 | Dalton (non-op) |
| 071 | Danvers |
| 072 | Dartmouth |
| 073 | Dedham |
| 074 | Deerfield |
| 075 | Dennis (non-op) |
| 076 | Dighton (non-op) |
| 077 | Douglas |
| 078 | Dover |
| 079 | Dracut |
| 080 | Dudley (non-op) |
| 081 | Dunstable (non-op) |
| 082 | Duxbury |
| 083 | East Bridgewater |
| 084 | East Brookfield (non-op) |
| 085 | Eastham |
| 086 | Easthampton |
| 087 | East Longmeadow |
| 088 | Easton |
| 089 | Edgartown |
| 090 | Egremont (non-op) |
| 091 | Erving |
| 092 | Essex (non-op) |
| 093 | Everett |
| 094 | Fairhaven |
| 095 | Fall River |
| 096 | Falmouth |
| 097 | Fitchburg |
| 098 | Florida |
| 099 | Foxborough |
| 100 | Framingham |
| 101 | Franklin |
| 102 | Freetown |
| 103 | Gardner |
| 104 | Aquinnah (non-op) |
| 105 | Georgetown |
| 106 | Gill (non-op) |
| 107 | Gloucester |
| 108 | Goshen (non-op) |
| 109 | Gosnold |
| 110 | Grafton |
| 111 | Granby |
| 112 | Granville |
| 113 | Great Barrington (non-op) |
| 114 | Greenfield |
| 115 | Groton (non-op) |
| 116 | Groveland (non-op) |
| 117 | Hadley |
| 118 | Halifax |
| 119 | Hamilton (non-op) |
| 120 | Hampden (non-op) |
| 121 | Hancock |
| 122 | Hanover |
| 123 | Hanson (non-op) |
| 124 | Hardwick (non-op) |
| 125 | Harvard |
| 126 | Harwich |
| 127 | Hatfield |
| 128 | Haverhill |
| 129 | Hawley (non-op) |
| 130 | Heath (non-op) |
| 131 | Hingham |
| 132 | Hinsdale (non-op) |
| 133 | Holbrook |
| 134 | Holden (non-op) |
| 135 | Holland |
| 136 | Holliston |
| 137 | Holyoke |
| 138 | Hopedale |
| 139 | Hopkinton |
| 140 | Hubbardston (non-op) |
| 141 | Hudson |
| 142 | Hull |
| 143 | Huntington (non-op) |
| 144 | Ipswich |
| 145 | Kingston |
| 146 | Lakeville |
| 147 | Lancaster (non-op) |
| 148 | Lanesborough |
| 149 | Lawrence |
| 150 | Lee |
| 151 | Leicester |
| 152 | Lenox |
| 153 | Leominster |
| 154 | Leverett |
| 155 | Lexington |
| 156 | Leyden (non-op) |
| 157 | Lincoln |
| 158 | Littleton |
| 159 | Longmeadow |
| 160 | Lowell |
| 161 | Ludlow |
| 162 | Lunenburg |
| 163 | Lynn |
| 164 | Lynnfield |
| 165 | Malden |
| 166 | Manchester (non-op) |
| 167 | Mansfield |
| 168 | Marblehead |
| 169 | Marion |
| 170 | Marlborough |
| 171 | Marshfield |
| 172 | Mashpee |
| 173 | Mattapoisett |
| 174 | Maynard |
| 175 | Medfield |
| 176 | Medford |
| 177 | Medway |
| 178 | Melrose |
| 179 | Mendon (non-op) |
| 180 | Merrimac (non-op) |
| 181 | Methuen |
| 182 | Middleborough |
| 183 | Middlefield (non-op) |
| 184 | Middleton |
| 185 | Milford |
| 186 | Millbury |
| 187 | Millis |
| 188 | Millville (non-op) |
| 189 | Milton |
| 190 | Monroe (non-op) |
| 191 | Monson |
| 192 | Montague (non-op) |
| 193 | Monterey (non-op) |
| 194 | Montgomery (non-op) |
| 195 | Mount Washington (non-op) |
| 196 | Nahant |
| 197 | Nantucket |
| 198 | Natick |
| 199 | Needham |
| 200 | New Ashford (non-op) |
| 201 | New Bedford |
| 202 | New Braintree (non-op) |
| 203 | Newbury (non-op) |
| 204 | Newburyport |
| 205 | New Marlborough (non-op) |
| 206 | New Salem (non-op) |
| 207 | Newton |
| 208 | Norfolk |
| 209 | North Adams |
| 210 | Northampton |
| 211 | North Andover |
| 212 | North Attleborough |
| 213 | Northborough |
| 214 | Northbridge |
| 215 | North Brookfield |
| 216 | Northfield (non-op) |
| 217 | North Reading |
| 218 | Norton |
| 219 | Norwell |
| 220 | Norwood |
| 221 | Oak Bluffs |
| 222 | Oakham (non-op) |
| 223 | Orange |
| 224 | Orleans |
| 225 | Otis (non-op) |
| 226 | Oxford |
| 227 | Palmer |
| 228 | Paxton (non-op) |
| 229 | Peabody |
| 230 | Pelham |
| 231 | Pembroke |
| 232 | Pepperell (non-op) |
| 233 | Peru (non-op) |
| 234 | Petersham |
| 235 | Phillipston (non-op) |
| 236 | Pittsfield |
| 237 | Plainfield (non-op) |
| 238 | Plainville |
| 239 | Plymouth |
| 240 | Plympton |
| 241 | Princeton (non-op) |
| 242 | Provincetown |
| 243 | Quincy |
| 244 | Randolph |
| 245 | Raynham (non-op) |
| 246 | Reading |
| 247 | Rehoboth (non-op) |
| 248 | Revere |
| 249 | Richmond |
| 250 | Rochester |
| 251 | Rockland |
| 252 | Rockport |
| 253 | Rowe |
| 254 | Rowley (non-op) |
| 255 | Royalston (non-op) |
| 256 | Russell (non-op) |
| 257 | Rutland (non-op) |
| 258 | Salem |
| 259 | Salisbury (non-op) |
| 260 | Sandisfield (non-op) |
| 261 | Sandwich |
| 262 | Saugus |
| 263 | Savoy |
| 264 | Scituate |
| 265 | Seekonk |
| 266 | Sharon |
| 267 | Sheffield (non-op) |
| 268 | Shelburne (non-op) |
| 269 | Sherborn |
| 270 | Shirley |
| 271 | Shrewsbury |
| 272 | Shutesbury |
| 273 | Somerset |
| 274 | Somerville |
| 275 | Southampton |
| 276 | Southborough |
| 277 | Southbridge |
| 278 | South Hadley |
| 279 | Southwick (non-op) |
| 280 | Spencer (non-op) |
| 281 | Springfield |
| 282 | Sterling (non-op) |
| 283 | Stockbridge (non-op) |
| 284 | Stoneham |
| 285 | Stoughton |
| 286 | Stow (non-op) |
| 287 | Sturbridge |
| 288 | Sudbury |
| 289 | Sunderland |
| 290 | Sutton |
| 291 | Swampscott |
| 292 | Swansea |
| 293 | Taunton |
| 294 | Templeton (non-op) |
| 295 | Tewksbury |
| 296 | Tisbury |
| 297 | Tolland (non-op) |
| 298 | Topsfield |
| 299 | Townsend (non-op) |
| 300 | Truro |
| 301 | Tyngsborough |
| 302 | Tyringham (non-op) |
| 303 | Upton (non-op) |
| 304 | Uxbridge |
| 305 | Wakefield |
| 306 | Wales |
| 307 | Walpole |
| 308 | Waltham |
| 309 | Ware |
| 310 | Wareham |
| 311 | Warren (non-op) |
| 312 | Warwick (non-op) |
| 313 | Washington (non-op) |
| 314 | Watertown |
| 315 | Wayland |
| 316 | Webster |
| 317 | Wellesley |
| 318 | Wellfleet |
| 319 | Wendell (non-op) |
| 320 | Wenham (non-op) |
| 321 | Westborough |
| 322 | West Boylston |
| 323 | West Bridgewater |
| 324 | West Brookfield (non-op) |
| 325 | Westfield |
| 326 | Westford |
| 327 | Westhampton |
| 328 | Westminster (non-op) |
| 329 | West Newbury (non-op) |
| 330 | Weston |
| 331 | Westport |
| 332 | West Springfield |
| 333 | West Stockbridge (non-op) |
| 334 | West Tisbury (non-op) |
| 335 | Westwood |
| 336 | Weymouth |
| 337 | Whately |
| 338 | Whitman (non-op) |
| 339 | Wilbraham (non-op) |
| 340 | Williamsburg |
| 341 | Williamstown |
| 342 | Wilmington |
| 343 | Winchendon |
| 344 | Winchester |
| 345 | Windsor (non-op) |
| 346 | Winthrop |
| 347 | Woburn |
| 348 | Worcester |
| 349 | Worthington (non-op) |
| 350 | Wrentham |
| 351 | Yarmouth (non-op) |
| 352 | Devens (non-op) |
| 353 | Southfield (non-op) [[1]](#footnote-2) |

# Appendix B: DOE023 Country of Origin Codes

| **Code** | **Country Name** |
| --- | --- |
| AF | Afghanistan |
| AX | Aland Islands |
| AL | Albania |
| DZ | Algeria |
| AD | Andorra |
| AO | Angola |
| AI | Anguilla |
| AQ | Antarctica |
| AG | Antigua and Barbuda |
| AR | Argentina |
| AM | Armenia |
| AW | Aruba |
| AU | Australia |
| AT | Austria |
| AZ | Azerbaijan |
| BS | Bahamas |
| BH | Bahrain |
| BD | Bangladesh |
| BB | Barbados |
| BY | Belarus |
| BE | Belgium |
| BZ | Belize |
| BJ | Benin |
| BM | Bermuda |
| BT | Bhutan |
| BO | Bolivia, Plurinational State of |
| BQ | Bonaire, Sint Eustatius & Saba |
| BA | Bosnia and Herzegovina |
| BW | Botswana |
| BV | Bouvet Island |
| BR | Brazil |
| IO | British Indian Ocean Territory |
| BN | Brunei Darussalam |
| BG | Bulgaria |
| BF | Burkina Faso |
| BI | Burundi |
| KH | Cambodia |
| CM | Cameroon |
| CA | Canada |
| CV | Cabo Verde |
| KY | Cayman Islands |
| CF | Central African Republic |
| TD | Chad |
| CL | Chile |
| CN | China |
| CX | Christmas Island |
| CC | Cocos (Keeling) Islands |
| CO | Colombia |
| KM | Comoros |
| CG | Congo |
| CD | Congo, the Democratic Republic of the |
| CK | Cook Islands |
| CR | Costa Rica |
| CI | Cote d'Ivoire |
| HR | Croatia |
| CU | Cuba |
| CW | Curaçao |
| CY | Cyprus |
| CZ | Czech Republic |
| DK | Denmark |
| DJ | Djibouti |
| DM | Dominica |
| DO | Dominican Republic |
| EC | Ecuador |
| EG | Egypt |
| SV | El Salvador |
| GQ | Equatorial Guinea |
| ER | Eritrea |
| EE | Estonia |
| ET | Ethiopia |
| FK | Falkland Islands |
| FO | Faroe Islands |
| FJ | Fiji |
| FI | Finland |
| FR | France |
| GF | French Guiana |
| PF | French Polynesia |
| TF | French Southern Territories |
| GA | Gabon |
| GM | Gambia |
| GE | Georgia |
| DE | Germany |
| GH | Ghana |
| GI | Gibraltar |
| GR | Greece |
| GL | Greenland |
| GD | Grenada |
| GP | Guadeloupe |
| GT | Guatemala |
| GG | Guernsey |
| GN | Guinea |
| GW | Guinea-Bissau |
| GY | Guyana |
| HT | Haiti |
| HM | Heard Island and McDonald Islands |
| VA | Holy See (Vatican City State) |
| HN | Honduras |
| HK | Hong Kong |
| HU | Hungary |
| IS | Iceland |
| IN | India |
| ID | Indonesia |
| IR | Iran, Islamic Republic of |
| IQ | Iraq |
| IE | Ireland |
| IM | Isle of Man |
| IL | Israel |
| IT | Italy |
| JM | Jamaica |
| JP | Japan |
| JE | Jersey |
| JO | Jordan |
| KZ | Kazakhstan |
| KE | Kenya |
| KI | Kiribati |
| KP | Korea, Democratic People's Republic of |
| KR | Korea, Republic of |
| XK | Kosovo |
| KW | Kuwait |
| KG | Kyrgyzstan |
| LA | Lao People's Democratic Republic |
| LV | Latvia |
| LB | Lebanon |
| LS | Lesotho |
| LR | Liberia |
| LY | Libya |
| LI | Liechtenstein |
| LT | Lithuania |
| LU | Luxembourg |
| MO | Macao |
| MK | Macedonia, the former Yugoslav Republic of |
| MG | Madagascar |
| MW | Malawi |
| MY | Malaysia |
| MV | Maldives |
| ML | Mali |
| MT | Malta |
| MH | Marshall Islands |
| MQ | Martinique |
| MR | Mauritania |
| MU | Mauritius |
| YT | Mayotte |
| MX | Mexico |
| FM | Micronesia, Federated States of |
| MD | Moldova, Republic of |
| MC | Monaco |
| MN | Mongolia |
| ME | Montenegro |
| MS | Montserrat |
| MA | Morocco |
| MZ | Mozambique |
| MM | Myanmar |
| NA | Namibia |
| NR | Nauru |
| NP | Nepal |
| NL | Netherlands |
| NC | New Caledonia |
| NZ | New Zealand |
| NI | Nicaragua |
| NE | Niger |
| NG | Nigeria |
| NU | Niue |
| NF | Norfolk Island |
| NO | Norway |
| OM | Oman |
| PK | Pakistan |
| PW | Palau |
| PS | Palestinian Territory |
| PA | Panama |
| PG | Papua New Guinea |
| PY | Paraguay |
| PE | Peru |
| PH | Philippines |
| PN | Pitcairn |
| PL | Poland |
| PT | Portugal |
| QA | Qatar |
| RE | Reunion |
| RO | Romania |
| RU | Russian Federation |
| RW | Rwanda |
| BL | Saint Barthélemy |
| SH | Saint Helena, Ascension and Tristan da Cunha |
| KN | Saint Kitts and Nevis |
| LC | Saint Lucia |
| MF | Saint Martin (French part) |
| PM | Saint Pierre and Miquelon |
| VC | Saint Vincent and the Grenadines |
| WS | Samoa |
| SM | San Marino |
| ST | Sao Tome and Principe |
| SA | Saudi Arabia |
| SN | Senegal |
| RS | Serbia |
| SC | Seychelles |
| SL | Sierra Leone |
| SG | Singapore |
| SX | Sint Maarten (Dutch part) |
| SK | Slovakia |
| SI | Slovenia |
| SB | Solomon Islands |
| SO | Somalia |
| ZA | South Africa |
| GS | South Georgia and the South Sandwich Islands |
| SS | South Sudan |
| ES | Spain |
| LK | Sri Lanka |
| SD | Sudan |
| SR | Suriname |
| SJ | Svalbard and Jan Mayen |
| SZ | Swaziland |
| SE | Sweden |
| CH | Switzerland |
| SY | Syrian Arab Republic |
| TW | Taiwan, Province of China |
| TJ | Tajikistan |
| TZ | Tanzania, United Republic of |
| TH | Thailand |
| TL | Timor-Leste |
| TG | Togo |
| TK | Tokelau |
| TO | Tonga |
| TT | Trinidad and Tobago |
| TN | Tunisia |
| TR | Turkey |
| TM | Turkmenistan |
| TC | Turks and Caicos Islands |
| TV | Tuvalu |
| UG | Uganda |
| UA | Ukraine |
| AE | United Arab Emirates |
| GB | United Kingdom |
| UY | Uruguay |
| UZ | Uzbekistan |
| VU | Vanuatu |
| VE | Venezuela, Bolivarian Republic of |
| VN | Viet Nam |
| VG | Virgin Islands, British |
| WF | Wallis and Futuna |
| EH | Western Sahara |
| YE | Yemen |
| ZM | Zambia |
| ZW | Zimbabwe |

# Appendix C: DOE024 First (Native) Language Codes

| **Code** | **Language** |
| --- | --- |
| abk | Abkhaz |
| ace | Achinese |
| ach | Acoli |
| ada | Adangme |
| ady | Adyghe |
| aar | Afar |
| afr | Afrikaans |
| afa | Afroasiatic (Other) |
| aka | Akan |
| alb | Albanian |
| ale | Aleut |
| alg | Algonquian (Other) |
| amh | Amharic |
| apa | Apache languages |
| ara | Arabic |
| arg | Aragonese Spanish |
| arc | Aramaic |
| arp | Arapaho |
| arw | Arawak |
| arm | Armenian |
| asm | Assamese |
| ath | Athapascan (Other) |
| aus | Australian languages |
| map | Austronesian (Other) |
| ava | Avaric |
| ave | Avestan |
| awa | Awadhi |
| aym | Aymara |
| aze | Azerbaijani |
| ast | Bable |
| ban | Balinese |
| bat | Baltic (Other) |
| bal | Baluchi |
| bam | Bambara |
| bai | Bamileke languages |
| bad | Banda |
| bnt | Bantu (Other) |
| bas | Basa |
| bak | Bashkir |
| baq | Basque |
| btk | Batak |
| bej | Beja |
| bel | Belarusian |
| bem | Bemba |
| ben | Bengali |
| ber | Berber (Other) |
| bho | Bhojpuri |
| bih | Bihari |
| bik | Bikol |
| bis | Bislama |
| bos | Bosnian |
| bra | Braj |
| bre | Breton |
| bug | Bugis |
| bul | Bulgarian |
| bua | Buriat |
| bur | Burmese |
| cad | Caddo |
| car | Carib |
| cat | Catalan |
| cau | Caucasian (Other) |
| ceb | Cebuano |
| cel | Celtic (Other) |
| cai | Central American Indian (Other) |
| chg | Chagatai |
| cmc | Chamic languages |
| cha | Chamorro |
| che | Chechen |
| chr | Cherokee |
| chy | Cheyenne |
| chi | Chinese |
| chn | Chinook jargon |
| chp | Chipewyan |
| cho | Choctaw |
| chv | Chuvash |
| cor | Cornish |
| cos | Corsican |
| cre | Cree |
| mus | Creek |
| crp | Creoles and Pidgins, (Other) |
| cpe | Creoles and Pidgins, English-based (Other) |
| cpf | Creoles and Pidgins, French-based (Other) |
| cpp | Creoles and Pidgins, Portuguese-based (Other) |
| crh | Crimean Tatar |
| scr | Croatian |
| cus | Cushitic (Other) |
| cze | Czech |
| dak | Dakota |
| dan | Danish |
| dar | Dargwa |
| day | Dayak |
| del | Delaware |
| din | Dinka |
| div | Divehi |
| doi | Dogri |
| dgr | Dogrib |
| dra | Dravidian (Other) |
| dua | Duala |
| dut | Dutch |
| dyu | Dyula |
| dzo | Dzongkha |
| bin | Edo |
| efi | Efik |
| eka | Ekajuk |
| eng | English |
| est | Estonian |
| gez | Ethiopic |
| ewe | Ewe |
| ewo | Ewondo |
| fan | Fang |
| fat | Fanti |
| fao | Faroese |
| fij | Fijian |
| fin | Finnish |
| fiu | Finno-Ugrian (Other) |
| fon | Fon |
| fre | French |
| fry | Frisian |
| fur | Friulian |
| ful | Fula |
| gaa | Gã |
| glg | Galician |
| lug | Ganda |
| gay | Gayo |
| gba | Gbaya |
| geo | Georgian |
| ger | German |
| gem | Germanic (Other) |
| gil | Gilbertese |
| gon | Gondi |
| gor | Gorontalo |
| grb | Grebo |
| gre | Greek, Modern (1453- ) |
| grn | Guarani |
| guj | Gujarati |
| gwi | Gwich'in |
| hai | Haida |
| hat | Haitian French Creole |
| hau | Hausa |
| haw | Hawaiian |
| heb | Hebrew |
| her | Herero |
| hil | Hiligaynon |
| him | Himachali |
| hin | Hindi |
| hmo | Hiri Motu |
| hmn | Hmong |
| hun | Hungarian |
| hup | Hupa |
| iba | Iban |
| ice | Icelandic |
| ibo | Igbo |
| ijo | Ijo |
| ilo | Iloko |
| smn | Inari Sami |
| inc | Indic (Other) |
| ine | Indo-European (Other) |
| ind | Indonesian |
| inh | Ingush |
| iku | Inuktitut |
| ipk | Inupiaq |
| ira | Iranian (Other) |
| gle | Irish |
| iro | Iroquoian (Other) |
| ita | Italian |
| jpn | Japanese |
| jav | Javanese |
| jrb | Judeo-Arabic |
| jpr | Judeo-Persian |
| kbd | Kabardian |
| kab | Kabyle |
| kac | Kachin |
| kal | Kalâtdlisut |
| xal | Kalmyk |
| kam | Kamba |
| kan | Kannada |
| kau | Kanuri |
| kaa | Kara-Kalpak |
| kar | Karen |
| kas | Kashmiri |
| kaw | Kawi |
| kaz | Kazakh |
| kha | Khasi |
| khm | Khmer |
| khi | Khoisan (Other) |
| kho | Khotanese |
| kik | Kikuyu |
| kmb | Kimbundu |
| kin | Kinyarwanda |
| kom | Komi |
| kon | Kongo |
| kok | Konkani |
| kor | Korean |
| kpe | Kpelle |
| kro | Kru |
| kua | Kuanyama |
| kum | Kumyk |
| kur | Kurdish |
| kru | Kurukh |
| kos | Kusaie |
| kut | Kutenai |
| kir | Kyrgyz |
| lad | Ladino |
| lah | Lahnda |
| lam | Lamba |
| lao | Lao |
| lav | Latvian |
| lez | Lezgian |
| lim | Limburgish |
| lin | Lingala |
| lit | Lithuanian |
| nds | Low German |
| loz | Lozi |
| lub | Luba-Katanga |
| lua | Luba-Lulua |
| lui | Luiseño |
| smj | Lule Sami |
| lun | Lunda |
| luo | Luo (Kenya and Tanzania) |
| lus | Lushai |
| ltz | Luxembourgish |
| mac | Macedonian |
| mad | Madurese |
| mag | Magahi |
| mai | Maithili |
| mak | Makasar |
| mlg | Malagasy |
| may | Malay |
| mal | Malayalam |
| mlt | Maltese |
| mnc | Manchu |
| mdr | Mandar |
| man | Mandingo |
| mni | Manipuri |
| mno | Manobo languages |
| glv | Manx |
| mao | Maori |
| arn | Mapuche |
| mar | Marathi |
| chm | Mari |
| mah | Marshallese |
| mwr | Marwari |
| mas | Masai |
| myn | Mayan languages |
| men | Mende |
| mic | Micmac |
| min | Minangkabau |
| moh | Mohawk |
| mol | Moldavian |
| mon | Mongolian |
| lol | Mongo-Nkundu |
| mkh | Mon-Khmer (Other) |
| mos | Mooré |
| mul | Multiple languages |
| mun | Munda (Other) |
| nah | Nahuatl |
| nau | Nauru |
| nav | Navajo |
| nbl | Ndebele (South Africa) |
| nde | Ndebele (Zimbabwe) |
| ndo | Ndonga |
| nap | Neapolitan Italian |
| nep | Nepali |
| new | Newari |
| nia | Nias |
| nic | Niger-Kordofanian (Other) |
| ssa | Nilo-Saharan (Other) |
| niu | Niuean |
| nog | Nogai |
| nai | North American Indian (Other) |
| sme | Northern Sami |
| nso | Northern Sotho |
| nor | Norwegian |
| nob | Norwegian (Bokmål) |
| nno | Norwegian (Nynorsk) |
| nub | Nubian languages |
| nym | Nyamwezi |
| nya | Nyanja |
| nyn | Nyankole |
| nyo | Nyoro |
| nzi | Nzima |
| oci | Occitan (post-1500) |
| oji | Ojibwa |
| non | Old Norse |
| ori | Oriya |
| orm | Oromo |
| osa | Osage |
| oss | Ossetic |
| oto | Otomian languages |
| pal | Pahlavi |
| pau | Palauan |
| pli | Pali |
| pam | Pampanga |
| pag | Pangasinan |
| pan | Panjabi |
| pap | Papiamento |
| paa | Papuan (Other) |
| per | Persian |
| phi | Philippine (Other) |
| pol | Polish |
| pon | Ponape |
| por | Portuguese |
| pra | Prakrit languages |
| pro | Provençal (to 1500) |
| pus | Pashto, Pushto |
| que | Quechua |
| roh | Raeto-Romance |
| raj | Rajasthani |
| rap | Rapanui |
| rar | Rarotongan |
| roa | Romance (Other) |
| rom | Romani |
| rum | Romanian |
| run | Rundi |
| rus | Russian |
| sal | Salishan languages |
| sam | Samaritan Aramaic |
| smi | Sami |
| smo | Samoan |
| sad | Sandawe |
| sag | Sango (Ubangi Creole) |
| san | Sanskrit |
| sat | Santali |
| srd | Sardinian |
| sas | Sasak |
| sco | Scots |
| gla | Scottish Gaelic |
| sel | Selkup |
| sem | Semitic (Other) |
| scc | Serbian |
| srr | Serer |
| shn | Shan |
| sna | Shona |
| iii | Sichuan Yi |
| sid | Sidamo |
| sgn | Sign languages |
| bla | Siksika |
| snd | Sindhi |
| sin | Sinhalese |
| sit | Sino-Tibetan (Other) |
| sio | Siouan (Other) |
| sms | Skolt Sami |
| den | Slave |
| sla | Slavic (Other) |
| slo | Slovak |
| slv | Slovenian |
| sog | Sogdian |
| som | Somali |
| son | Songhai |
| snk | Soninke |
| wen | Sorbian languages |
| sot | Sotho |
| sai | South American Indian (Other) |
| sma | Southern Sami |
| spa | Spanish |
| suk | Sukuma |
| sux | Sumerian |
| sun | Sundanese |
| sus | Susu |
| swa | Swahili |
| ssw | Swazi |
| swe | Swedish |
| syr | Syriac |
| tgl | Tagalog |
| tah | Tahitian |
| tai | Tai (Other) |
| tgk | Tajik |
| tmh | Tamashek |
| tam | Tamil |
| tat | Tatar |
| tel | Telugu |
| tem | Temne |
| ter | Terena |
| tet | Tetum |
| tha | Thai |
| tib | Tibetan |
| tig | Tigré |
| tir | Tigrinya |
| tiv | Tiv |
| tli | Tlingit |
| tpi | Tok Pisin |
| tkl | Tokelauan |
| tog | Tonga (Nyasa) |
| ton | Tongan |
| chk | Truk |
| tsi | Tsimshian |
| tso | Tsonga |
| tsn | Tswana |
| tum | Tumbuka |
| tup | Tupi languages |
| tur | Turkish |
| ota | Turkish, Ottoman |
| tuk | Turkmen |
| tvl | Tuvaluan |
| tyv | Tuvinian |
| twi | Twi |
| udm | Udmurt |
| uga | Ugaritic |
| uig | Uighur |
| ukr | Ukrainian |
| umb | Umbundu |
| urd | Urdu |
| uzb | Uzbek |
| vai | Vai |
| ven | Venda |
| vie | Vietnamese |
| vot | Votic |
| wak | Wakashan languages |
| wal | Walamo |
| wln | Walloon |
| war | Waray |
| was | Washo |
| wel | Welsh |
| wol | Wolof |
| xho | Xhosa |
| sah | Yakut |
| yao | Yao (Africa) |
| yap | Yapese |
| yid | Yiddish |
| yor | Yoruba |
| ypk | Yupik languages |
| znd | Zande |
| zap | Zapotec |
| zen | Zenaga |
| zha | Zhuang |
| zul | Zulu |
| zun | Zuni |

# Appendix D: Industry Recognized Credentials

| **SIMS Values**  **DOE047 (see those designated below)**  **DOE048 and DOE049 all other values** | **Certification Title** |
| --- | --- |
| 500 | Does not apply to student |
| 025 | **DOE047 only:** American Red Cross CPR/AED Certification |
| 026 | **DOE047 only:** American Red Cross First Aid (FirstAid) |
| 114 | **DOE047 only:** Hot Work Safety |
| 121 | **DOE047 only:** ISAFE (Internet/Computer Safety Certification) |
| 148 | **DOE047 only:** OSHA Construction, Safety & Health - 10 Hrs (OSHA C10) |
| 149 | **DOE047 only:** OSHA Construction, Safety & Health - 30 Hrs (OSHA C30) |
| 150 | **DOE047 only:** OSHA General Industry – 10 Hrs (OSHA G10) |
| 151 | **DOE047 only:** OSHA General Industry – 30 Hrs (OSHA G30) |
| 187 | **DOE047 only:** SP/2 Safety Certification |
| 001 | Activity Assistant |
| 002 | ADDA |
| 003 | Adobe Certified Associate Visual Design Specialist (ACA) |
| 004 | Graphic Design & Illustration using Adobe Illustrator |
| 005 | Print & Digital Media Publication using Adobe InDesign |
| 006 | Visual Communication using Adobe Photoshop |
| 007 | Adobe Certified Associate Web Design Specialist |
| 008 | Interactive Media using Adobe Animate CC |
| 009 | Web Authoring using Adobe Dreamweaver |
| 010 | Visual Communication using Adobe Photoshop |
| 011 | Adobe Certified Associate Web Design Specialist CS6 |
| 012 | Interactive Media using Adobe Flash Professional CS6 |
| 013 | Web Authoring using Adobe Dreamweaver CS6 |
| 014 | Visual Communication using Adobe Photoshop CS6 |
| 015 | Adobe Premiere Certified User |
| 016 | Alldata Certified Automotive Information Specialist (CAIS) |
| 017 | Allergy Awareness Certificate |
| 018 | Alzheimer’s Care Provider |
| 019 | American Boat Builders and Repairers Assoc. Certifications |
| 020 | American Boat and Yacht Council Certification |
| 021 | American Culinary Foundation (ACF) Student Certification |
| 022 | American Heart Association - Choke Saving |
| 023 | American Heart Assoc. Heart Saver |
| 024 | CPR for the Health Care Professional |
| 027 | American Red Cross Babysitting |
| 028 | Amer. Hotel and Lodging Assoc. Lodging Management Program |
| 029 | American Veterinary Medical Association (AVMA) Veterinary Assistant Certification |
| 030 | American Welding Society [AWS] Welder Certificate |
| 031 | Certified Graduate Appliance Technician (Professional Service Association) |
| 032 | ASE Refrigerant Certification |
| 033 | ASE certification in Suspension and Steering (Automobile) |
| 034 | ASE certification in Brakes (Automobile) |
| 035 | ASE certification in Electrical/Electronic Systems (Automobile) |
| 036 | ASE certification in Engine Performance (Automobile) |
| 037 | ASE certification in Engine Repair (Automobile) |
| 038 | ASE certification in Automatic Transmission/Transaxle (Automobile) |
| 039 | ASE certification in Manual Drive Train and Axles (Automobile) |
| 040 | ASE certification in Heating and Air Conditioning (Automobile) |
| 041 | ASE certification in Maintenance and Light Repair (Automobile) |
| 042 | ASE certification in Automobile Service Technology (Automobile) |
| 043 | ASE certification in Painting and Refinishing |
| 044 | ASE certification in Structural Analysis and Damage Repair |
| 045 | ASE certification in Non-structural Analysis and Damage Repair |
| 046 | ASE certification in Mechanical and Electrical |
| 047 | ASE certification in Diesel Engines (M/H Truck) |
| 048 | ASE certification in Electrical/Electronic Systems (M/H Truck) |
| 049 | ASE certification in Brakes (M/H Truck) |
| 050 | ASE certification in Steering & Suspension (M/H Truck) |
| 051 | Association of Marine Technicians (AMTECH) Mercury Marine Cert. |
| 052 | Autodesk Inventor Certified Associate |
| 053 | Autodesk Revit Certified Associate |
| 054 | Automotive product specific certifications (e.g. Valvoline, Gates Belts, Lift it Right, SnapOn Shopkey Service Management System) |
| 055 | Auto Collision product specific certifications (e.g. BASF Painting Color Match, Dupont) |
| 056 | AVID Media Composer Certified User |
| 057 | Certified Billing and Coding Specialist |
| 058 | Beef Quality Assurance and Beef Cattle Care Certificate (BQA) |
| 059 | Transportation – Beef Quality Assurance (BQA) |
| 060 | Massachusetts Boater’s Safety |
| 061 | Cabinetmaking Product specific tool operation certification (e.g. Hilti powder tool operation) |
| 062 | CAD Certification—Solidworks |
| 063 | CAD Certification—Autodesk |
| 064 | Carpentry Product specific tool operation certification (e.g. Hilti powder tool operation) |
| 065 | Credit toward Carpentry Apprenticeship Program |
| 066 | Cisco Certified Entry Networking Technician (CCENT) |
| 067 | Cisco Certified Network Associate (CCNA) |
| 068 | CompTIA Strata |
| 069 | Comptia A + |
| 070 | Comptia Network + |
| 072 | Cosmetologist License (COSL) |
| 073 | Aesthetics License |
| 074 | Manicurist License |
| 075 | Cosmetology Product Specific Certifications for Nails |
| 076 | Cosmetology Product Specific Certifications for Hair |
| 077 | Cosmetology Product Specific Certifications for Sanitation |
| 078 | Cosmetology Product Specific Certifications for Salon Management Software |
| 079 | Certified Nurse Assistant (CNA) |
| 080 | Customer Service and Sales (National Retail Federation) |
| 081 | Advanced Customer Service and Sales (National Retail Federation) |
| 082 | Dairy Leaders of Tomorrow |
| 083 | Dairy Quality Assurance Certificate (DQA) |
| 084 | Dementia Certification |
| 085 | Dental Assistant National Board Certification in Infection Control (DANBIN) |
| 086 | Dental Assistant National Board Certification in Radiation Health & Safety (DANBRA) |
| 087 | Direct Care Specialist |
| 088 | Department of Early Education and Care Infant/Toddler Teacher Certification |
| 089 | Department of Early Education and Care Pre School Teacher Certification |
| 090 | E-911 Telecommunicator |
| 091 | EKG Technician |
| 092 | Electrician License Credit |
| 093 | Electrical Product specific credentials |
| 094 | Certified Electronic Health Record Specialist |
| 095 | Electronics Technicians Association (ETA) Residential Electronics System Integrator Certification |
| 096 | Electronics Technicians Association (ETA) Student Electronics Technician or Associate Level Technician |
| 097 | International Society of Certified Electronic Technicians (ISCET) Associate Certified Electronics Technician |
| 098 | National Academies of Emergency Dispatch Certification (911 dispatch) |
| 099 | Emergency Medical Technician (EMT) |
| 100 | Engineering Product specific certifications (e.g. VEX, FANUC Operator) |
| 101 | EPA 608 Refrigerant Certification (EPA608) |
| 102 | EPA 609 Refrigerant Certification (EPA609) |
| 103 | EPA R-410a Refrigerant Certification |
| 104 | EPA 6H Rule certification |
| 105 | Equipment Engine Training Council (EETC) |
| 106 | FEMA Leadership in Emergency Management Certification |
| 107 | Final Cut Pro Associate User |
| 108 | Final Cut Pro Certified |
| 109 | Second Class Boiler Fireman License |
| 110 | Green Education Foundation Institute Sustainability 101 Certificate |
| 111 | Hazardous Occupations Safety Training in Agriculture (HOSTA) National Safe Tractor and Machinery Operation Certification |
| 112 | Hoisting Machinery Operator License (HMOL) |
| 113 | Home Health Aid (HHA) |
| 115 | Humane Equine Management Certification |
| 116 | HVAC/R credit toward Sheet Metal License |
| 117 | I-CAR certifications |
| 118 | IC3 --Internet and Computing Core Certification (Certiport) |
| 119 | ICS 100 Certified (Incident Command System) |
| 120 | Iris Scan Certified |
| 122 | IT Pro Exams |
| 123 | Lead-Safe Renovation, Repair and Painting |
| 124 | ManageFirst Professional Credential (National Restaurant Association) |
| 125 | MACWIC (Manufacturing Advancement Center Workforce Innovation Collaborative) Level 1Certification |
| 126 | MACWIC (Manufacturing Advancement Center Workforce Innovation Collaborative) Level 2 Certification |
| 127 | Manufacturing Product specific certifications (e.g. VEX, FANUC Operator, MasterCam, NOTCH) |
| 128 | Certified Medical Administrative Assistant |
| 129 | Certified Clinical Medical Assistant |
| 130 | Medial Assistant product specific certificate (e.g. EPIC software) |
| 131 | Medication Administration Program |
| 132 | Medical Lab Assistant |
| 133 | Microsoft Office Specialist Expert Certification (higher credential in Word and Excel) |
| 134 | Microsoft Office Specialist Master Certification (the two expert exams plus PPT, Access or Outlook) |
| 135 | Microsoft Office Specialist Certification (MOS)Word |
| 136 | Microsoft Office Specialist Certification (MOS)Excel |
| 137 | Microsoft Office Specialist Certification (MOS) Powerpoint |
| 138 | Microsoft Office Specialist Certification (MOS) Access |
| 139 | Microsoft Office Specialist Certification (MOS) Outlook |
| 140 | Microsoft Office Specialist Certification (MOS) OneNote |
| 141 | Microsoft Office Specialist Certification (MOS) Sharepoint |
| 142 | Microsoft Technology Associate Certification (MTA) Certiport |
| 143 | National Assoc. for Interpretation Certified Interpretive Guide |
| 144 | National Dog Groomers Association of America Certification |
| 145 | National Incident Management System NIMS 700 Certified |
| 146 | National Institute for Metalworking Skills (NIMS) |
| 147 | NOFA Organic Land Care Professional |
| 152 | OSHA Hazardous Waste Operations and Emergency Response Standards Cert. [HAZWOPER) 40 hours |
| 153 | OSHA Permit Required Confined Space |
| 154 | Patient Care Technician |
| 155 | Pesticide Applicator Certificate (PAC) |
| 156 | Pet Industry Joint Advisory Council (PIJAC)  Certified Avian Specialist (CAS) Certification |
| 157 | Pharmacy Technician |
| 158 | Certified Phlebotomy Technician |
| 159 | Pipe Welding Certification |
| 160 | Plumbing License Credit |
| 161 | Plumbing product specific tool operation certificates (e.g. MegaPress) |
| 162 | Precision Measuring Instrument Certification |
| 163 | PrintEd Graphic Design |
| 164 | PrintEd Introduction to Graphic Communications |
| 165 | PrintEd **Digital File Preparation/Digital File Output** |
| 166 | PrintEd **Digital Production Printing** |
| 167 | PrintEd **Offset Press Operations/Binding and Finishing** |
| 168 | PrintEd **Screen Printing Technology** |
| 169 | Youth Pork Quality Assurance Plus Certificate (YPQAP) |
| 170 | Pork Transport Quality Assurance Certificate (PTQA) |
| 171 | Precision Exam Computer Maintenance and Repairs |
| 172 | Precision Exam Network Fundamentals |
| 173 | Project Lead the Way CSE |
| 174 | Project Lead the Way CSP |
| 175 | Project Lead the Way CSA |
| 176 | Project Lead the Way Cybersecurity |
| 177 | ProStart National Certificate of Achievement (National Restaurant Association) |
| 178 | Intuit Quickbooks Certified User |
| 179 | SCUBA (Open Water 1) |
| 180 | Select Sires Artificial Insemination |
| 181 | ServSafe Food Handler Certification |
| 182 | ServSafe Alcohol Training |
| 183 | ServSafe Manager |
| 184 | Sheep Safety and Quality Assurance Certificate (SSQA) |
| 185 | Sheet Metal Credit toward license |
| 186 | Certified Solidworks Associate (CSWA) |
| 188 | TestOut Pro A+ |
| 189 | TestOut Pro Net+ |
| 190 | TestOut Pro Security + |
| 191 | Timber Harvesting License |
| 192 | TIPS Alcohol Awareness Certification |
| 193 | MA DEP Wastewater Operator license |
| 194 | Wilderness Medical Association (Wilderness First Aid) |
| 195 | Youth Court Certified |
| 196 | HIPAA Certification |
| 176 | Project Lead the Way Cybersecurity |
| 177 | ProStart National Certificate of Achievement (National Restaurant Association) |
| 178 | Intuit Quickbooks Certified User |
| 179 | SCUBA (Open Water 1) |
| 180 | Select Sires Artificial Insemination |
| 181 | ServSafe Food Handler Certification |
| 182 | ServSafe Alcohol Training |
| 183 | ServSafe Manager |
| 184 | Sheep Safety and Quality Assurance Certificate (SSQA) |
| 185 | Sheet Metal Credit toward license |
| 186 | Certified Solidworks Associate (CSWA) |
| 188 | TestOut Pro A+ |
| 189 | TestOut Pro Net+ |
| 190 | TestOut Pro Security + |
| 191 | Timber Harvesting License |
| 192 | TIPS Alcohol Awareness Certification |
| 193 | MA DEP Wastewater Operator license |
| 194 | Wilderness Medical Association (Wilderness First Aid) |
| 195 | Youth Court Certified |
| 196 | HIPAA Certification |
| 201 | Certified Production Technician (CPT) |
| 202 | CAM Milling Programmer |
| 203 | CAM Turning Programmer |
| 204 | CNC 5-Axis Milling Operator |
| 205 | CNC Milling Specialist |
| 206 | Press Brake Operator |
| 207 | Industrial Technology Maintenance Certifications |
| 208 | Machining Certifications |
| 209 | Metalforming Certifications |
| 210 | Level 1 - Welding |
| 211 | Certified SolidWorks Associate |
| 212 | HAAS Certification Lathe |
| 213 | HAAS Certification Mill |
| 214 | MASTERCAM Associate Certification |
| 215 | Autodesk Inventor Certified Associate |
| 216 | Certified Metalworking Fluids Specialist |
| 217 | Oil Monitoring Analyst I |
| 218 | Level I Machine Lubricant Analyst |
| 219 | Certified Oil Monitoring Analyst II |
| 220 | Certified Measurement and Verification Professional |
| 221 | Fluid Power Engineer |
| 222 | American Lift Institute Certification, American Lift Institute |
| 223 | Approved Veterinary Assistant (AVA) |
| 224 | Certified Veterinary Assistant (CVA) |
| 225 | Veterinary CPR |
| 226 | Pet First Aid & CPR |
| 227 | Fear Free Veterinary |
| 228 | Fear Free Avian |
| 229 | Fear Free Equestrian |
| 230 | NAVC Human-Animal Bond |
| 231 | NAVC Pet Nutrition Coach |
| 232 | Cat Friendly Veterinary Advocate |
| 233 | Veterinary Infection Preventionists |
| 234 | Vibrac Dental Ambassador |
| 235 | FFA Greenhand Degree |
| 236 | Comp TIA ITF+ |
| 237 | Certiport ITS-HTML and CSS |
| 238 | Certiport ITS-JavaScript |
| 239 | MTA: Introduction to Programming Using Python - Microsoft Corporation |
| 240 | MTA: Introduction to Programming Using JavaScript - Microsoft Corporation |
| 241 | Master ACE (Advanced Certified Engineer) - The SCO Group |
| 242 | AWS Certified Developer - Associate - Amazon.com Web Services |
| 243 | Certified Software Development Professional - IEEE Computer Society |
| 244 | Professional Cloud Developer Certification - Cloud Credential Council |
| 245 | Certified Associate in Software Quality - International Software Certification Board |
| 246 | Certified Manager of Software Quality - International Software Certification Board |
| 247 | Certified Associate in Software Testing - International Software Certification Board |
| 248 | Certified Software Quality Analyst - International Software Certification Board |
| 249 | Certified Manager of Software Testing - International Software Certification Board |
| 250 | Certified Network Systems Technician - ETA International |
| 251 | Professional Cloud Solutions Architect Certification - Cloud Credential Council |
| 252 | Microsoft 365 Certified: Developer Associate - Microsoft Corporation |
| 253 | Software Engineering Master Certification - IEEE Computer Society |
| 254 | Cloud Technology Associate Certification - Cloud Credential Council |
| 255 | AEM Dev/Ops Engineer - Adobe Systems Incorporated |
| 256 | Professional Software Engineering Process Master Certification - IEEE Computer Society |
| 257 | Professional Cloud DevOps Engineer - Google Inc. |
| 258 | SAP Certified Development Associate - SAP Cloud SDK Extensibility Developer - SAP America, Inc. |
| 259 | Microsoft Certified: Azure AI Engineer Associate - Microsoft Corporation |
| 260 | IBM Certified Solution Deployment Professional - Application Performance Management v8.1.3 - IBM Corporation |
| 261 | IBM Certified Solution Deployment Professional - Application Performance Management v8.1.3 - IBM Corporation |
| 262 | Microsoft 365 Certified: Enterprise Administrator Expert - Microsoft Corporation |
| 263 | Microsoft Certified: Azure IoT Developer Specialty - Microsoft Corporation |
| 264 | Certified Automation Professional - International Society of Automation |
| 265 | IBM Certified Deployment Professional - Tivoli Monitoring V6.3 - IBM Corporation |
| 266 | Certified Associate BMC TrueSight Operations Management 11.x for Consultants - BMC Software, Inc. |
| 267 | Oracle Linux 8 Advanced System Administration - Oracle Corporation |
| 268 | IBM Certified Specialist - Rational DOORS Next Generation - IBM Corporation |
| 269 | SAP Certified Development Associate - SAP America, Inc. |
| 270 | Adobe Experience Manager Forms Developer Expert Certification - Adobe Systems Incorporated |
| 271 | Adobe Campaign Classic Architect Master Certification - Adobe Systems Incorporated |
| 272 | Adobe Analytics Developer Expert Certification - Adobe Systems Incorporated |
| 273 | Avaya Solutions Developer Certificate - Avaya Learning |
| 274 | IBM Certified Solutions Specialist - Rational Team Concert V6 - IBM Corporation |
| 275 | BMC Certified Associate: TrueSight Capacity Optimization 11.x for Users - BMC Software, Inc. |
| 276 | Certified Internet of Things Practitioner – CertNexus |
| 277 | Internet of Things Foundation Certification - Cloud Credential Council |
| 278 | Certified Professional BMC TrueSight Capacity Optimization 10.x - BMC Software, Inc. |
| 279 | Certified Usability Analyst - Human Factors International |
| 280 | Microsoft Certified: Power Platform Developer Associate - Microsoft Corporation |
| 281 | Microsoft Certified: Power Platform Functional Consultant Associate - Microsoft Corporation |
| 282 | Certified LabVIEW Embedded Systems Developer - National Instruments Corporation |
| 283 | SAS Certified Advanced Programmer for SAS 9 - SAS Institute, Inc. |
| 284 | Microsoft Certified: Azure Developer Associate - Microsoft Corporation |
| 285 | Certified Software Tester - International Software Certification Board |
| 286 | Certified Linux System Administrator - Linux Foundation |
| 287 | Big Data Foundation Certification - Cloud Credential Council |
| 288 | Professional Scrum Master level II - Scrum.org |
| 289 | Professional Scrum Master level III - Scrum.org |
| 290 | Cisco Certified DevNet Associate - Cisco Systems, Inc. |
| 291 | Cisco Certified DevNet Professional - Cisco Systems, Inc. |
| 292 | CompTIA Cloud+, Computing Technology Industry Association (CompTIA) |
| 293 | CompTIA Server+, Computing Technology Industry Association (CompTIA) |
| 294 | CompTIA Security+, Computing Technology Industry Association (CompTIA) |

# Appendix E:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| DOE032 Educational Environment / Placement – PL2: 3-5 year olds | | | | | | | |
| *(For school district record keeping only)* | | | | | | | |
| **District:** |  | **School:** | | | | | |
| **Student:** | Is the child with an IEP attending an inclusive early childhood program\*? | **SASID:** |  | IEP Dates: |  | To: |  |

10 or more hours/week

**NO**

Less than 10 hours/week

Substantially Separate Classroom

** (DOE032=36)**

Public Separate Day Program

** (DOE032=38)**

Residential School

** (DOE032=44)**

Home

** (DOE032=46)**

Service Provider Location or some other location not in any other category

** (DOE032=48)**

IEP services provided in inclusive setting majority of the time (> 50%)

-------------------

**(DOE032=31)**

****

IEP services provided in inclusive setting 0 to 50% of time (e.g. special education service provided in another location)

-------------------

**(DOE032= 30)**



IEP services provided in inclusive setting majority of the time (> 50%)

--------------------

**(DOE032=34)**

****

IEP services provided in inclusive setting 0 to 50% of the time (e.g. special education service provided in another location)

--------------------

**(DOE032=32)**



\*Definition of Inclusive Early Childhood Program

An **inclusive early childhood program** is defined as a program that includes a majority (at least 50%) of children not on IEPs. This may include, but is not limited to a public preschool class, a public kindergarten class, a private preschool or kindergarten, Head Start, or other child care programs, such as a family child care program, nursery school or center-based child care program.

If **NO**: Does the child attend a program exclusively serving children with disabilities, in order to receive IEP services?

If **NO**,

What is the location where IEP services are provided?

If **YES**,

What is the location where IEP services are provided? Please only check one box.

**YES**

If **YES**: How many hours does the child attend an inclusive early childhood program?

Where are the IEP services delivered?

Where are the IEP services delivered?

Private Separate Day Program

** (DOE032=42)**

Institutional Facility

** (DOE032=45)**

# Appendix F: DOE043 CVTE — Chapter 74–Approved Vocational Technical Education Program Participation Codes

| **CIP Code** | **State Title** |
| --- | --- |
| **Agriculture & Natural Resources Occupational Cluster** | |
| 010201 | Agricultural Mechanics |
| 010599 | Animal Science |
| 150507 | Environmental Science & Technology |
| 010601 | Horticulture |
| **Arts & Communication Services Occupational Cluster** | |
| 500401 | Design & Visual Communications |
| 100301 | Graphic Communications |
| 090701 | Radio & Television Broadcasting |
| **Business & Consumer Services Occupational Cluster** | |
| 120401 | Cosmetology |
| 500407 | Fashion Technology |
| 190203 | Marketing |
| 520407 | Business Technology |
| **Construction Occupational Cluster** | |
| 480703 | Cabinetmaking |
| 460201 | Carpentry |
| 469999 | Construction Craft Laborer |
| 460302 | Electricity |
| 460401 | Building/Property Maintenance |
| 470201  470201 | Heating — Ventilation — Air Conditioning — Refrigeration |
| 460101 | Masonry & Tile Setting |
| 460408 | Painting & Design Technologies |
| 460503 | Plumbing |
| 480506 | Sheet Metalworking |
| **Education Occupational Cluster** | |
| 131210 | Early Education and Care |
| **Health Services Occupational Cluster** | |
| 510601 | Dental Assisting |
| 510000 | Health Assisting |
| 510801 | Medical Assisting |
| **Hospitality & Tourism Occupational Cluster** | |
| 120500 | Culinary Arts |
| 520901 | Hospitality Management |
| **Information Technology Services Occupational Cluster** | |
| 110401 | Information Support Services & Networking |
| 110201 | Programming & Web Development |
| **Law, Justice** | |
| 430107 | Criminal Justice |
| **Manufacturing, Engineering & Technological Occupational Cluster** | |
| 150401 | Biotechnology |
| 151301 | Drafting |
| 150303 | Electronics |
| 150000 | Engineering Technology |
| 480510 | Advanced Manufacturing Technology |
| 480599 | Metal Fabrication & Joining Technologies |
| 150403 | Robotics and Automation Technology |
| 479999 | Stationary Engineering |
| 150305 | Telecommunications — Fiber Optics |
| **Transportation Occupational Cluster** | |
| 470603 | Automotive Collision Repair & Refinishing |
| 470604 | Automotive Technology |
| 470605 | Diesel Technology |
| 470607 | Aviation Maintenance Technology |
| 470616 | Marine Service Technology |
| 470606 | Power Equipment Technology |
| **Exploratory All Clusters** | |
| 990100 | Exploratory |

# Appendix G: DOE044 CVTE — Non-Chapter 74 Career and Technical Education Program Participation Codes

| **Four-Digit Non-Chapter Code** | **State Title** |
| --- | --- |
| **Agriculture & Natural Resources Occupational Cluster** | |
| 0121 | Agricultural Mechanics |
| 1557 | Environmental Science & Technology |
| 0161 | Horticulture |
| **Arts & Communication Services Occupational Cluster** | |
| 5041 | Design & Visual Communications |
| 1031 | Graphic Communications |
| 0971 | Radio & Television Broadcasting |
| **Business & Consumer Services Occupational Cluster** | |
| 5047 | Fashion Technology |
| 1923 | Marketing |
| 5247 | Business Technology |
| **Construction Occupational Cluster** | |
| 4873 | Cabinetmaking |
| 4621 | Carpentry |
| 4699 | Construction Craft Laborer |
| 4641 | Building/Property Maintenance |
| 4721  470201 | Heating — Ventilation — Air Conditioning — Refrigeration |
| 4611 | Masonry & Tile Setting |
| 4648 | Painting & Design Technologies |
| 4856 | Sheet Metalworking |
| **Education Occupational Cluster** | |
| 1320 | Early Education and Care |
| **Health Services Occupational Cluster** | |
| 5161 | Dental Assisting |
| 5100 | Health Assisting |
| 5181 | Medical Assisting |
| **Hospitality & Tourism Occupational Cluster** | |
| 1250 | Culinary Arts |
| 5291 | Hospitality Management |
| **Information Technology Services Occupational Cluster** | |
| 1141 | Information Support Services & Networking |
| 1121 | Programming & Web Development |
| **Law, Justice** | |
| 4300 | Criminal Justice |
| **Manufacturing, Engineering & Technological Occupational Cluster** | |
| 1541 | Biotechnology |
| 1531 | Drafting |
| 1533 | Electronics |
| 1500 | Engineering Technology |
| 4851 | Advanced Manufacturing Technology |
| 4859 | Metal Fabrication & Joining Technologies |
| 1543 | Robotics and Automation Technology |
| 4799 | Stationary Engineering |
| **Transportation Occupational Cluster** | |
| 4763 | Automotive Collision Repair & Refinishing |
| 4764 | Automotive Technology |
| 4765 | Diesel Technology |
| 4761 | Marine Service Technology |
| **Exploratory All Clusters** |  |
| 9900 | Exploratory |

# Appendix I Valid Submissions for DOE011, DOE012, DOE013

**For each table, any combination of shaded boxes is a valid case.**

**Table 1.**

| **ReasonForReporting** | **EnrollmentStatusCode** | **ReasonForEnrollment** |
| --- | --- | --- |
| *An indication of the basis on which a district is reporting a student – resident/member enrolled, resident sending, or non-resident enrolled.* | *An indication of the enrollment status of each student at the time of collection.* | *An indication of the reason for a student’s enrollment in the school district. The indication should represent the reason for the most recent enrollment.* |
| **01** Student is a resident/member of the district and is/has been enrolled in the district. (RESIDENT/MEMBER ENROLLED) | **01** Enrolled | **01** Resident/Member |
| **04** Graduated with Competency Determination | **02** School Choice |
| **05** Expelled | **03** Charter School |
| **02** Student is a resident/member of the district and is/has been outplaced to a private school, collaborative or out-of-state. (RESIDENT SENDING) | **06** Deceased | **04** METCO |
| **09** Reached Maximum Age | **05** Tuitioned in — Chapter 74 |
| **10** Certificate of Attainment | **06** Tuitioned — out of state |
| **03** Student is not a resident/member of the district, and is/has been enrolled in the district. (NON-RESIDENT ENROLLED) | **11** Completed grade 12 and district-approved program. | **07** Tuitioned out — Private School or Collaborative |
| **20** Transferred — In-state public | **08** Tuitioned in — Paid by parent/guardian |
| **21** Transferred — In –state private | **09** Tuitioned in — Waived by local agreement |
|  | **22** Transferred — Out-of-State (public or private) | **10** Tuitioned in — Agreement with another in-state district |
|  | **23** Transferred — Home-schooled | **11** Foreign Exchange |
|  | **24** Transferred — Adult Diploma program, leading to MA diploma. | **12** Out of District Foster Care |
|  | **30** Dropout — Enrolled in a non-diploma granting adult education program |  |
|  | **31** Dropout — Entered Job Corps |  |
|  | **32** Dropout — Entered the military |  |
|  | **33** Dropout — Incarcerated, district no longer providing educational services |  |
|  | **34** Dropout — left due to employment |  |
|  | **35** Dropout — Confirmed dropout, plans unknown |  |
|  | **36** Dropout — Student status/location unknown |  |
|  | **40** Not enrolled but receiving education services |  |
|  | **41** Transferred — no longer receiving special education services |  |

**Table 2.**

|  |  |  |
| --- | --- | --- |
| **ReasonForReporting** | **EnrollmentStatusCode** | **ReasonForEnrollment** |
| **01** Student is a resident/member of the district and is/has been enrolled in the district. (RESIDENT/MEMBER ENROLLED) | **01** Enrolled | **01** Resident/Member |
| **04** Graduated with Competency Determination | **02** School Choice |
| **05** Expelled | **03** Charter School |
| **02** Student is a resident/member of the district and is/has been outplaced to a private school, collaborative or out-of-state. (RESIDENT SENDING) | **06** Deceased | **04** METCO |
| **09** Reached Maximum Age | **05** Tuitioned in –Chapter 74 |
| **10** Certificate of Attainment | **06** Tuitioned – out of state |
| **03** Student is not a resident/member of the district, and is/has been enrolled in the district. (NON-RESIDENT ENROLLED) | **11** Completed grade 12 and district-approved program. | **07** Tuitioned out – Private School or Collaborative program |
| **20** Transferred – In-state public | **08** Tuitioned in – Paid by parent/guardian |
| **21** Transferred – In –state private | **09** Tuitioned in – Waived by local agreement |
|  | **22** Transferred – Out-of-State (public or private) | **10** Tuitioned in – Agreement with another in-state district |
|  | **23** Transferred – Home-schooled | **11** Foreign Exchange |
|  | **24** Transferred – Adult Diploma program, leading to MA diploma. | **12** Out of District Foster Care |
|  | **30** Dropout – Enrolled in a non-diploma granting adult education program |  |
|  | **31** Dropout – Entered Job Corps |  |
|  | **32** Dropout – Entered the military |  |
|  | **33** Dropout – Incarcerated, district no longer providing educational services |  |
|  | **34** Dropout – left due to employment |  |
|  | **35** Dropout – Confirmed dropout, plans unknown |  |
|  | **36** Dropout – Student status/location unknown |  |
|  | **40** Not enrolled but receiving education services |  |
|  | **41** Transferred – no longer receiving special education services |  |

**Table 3.**

|  |  |  |
| --- | --- | --- |
| **ReasonForReporting** | **EnrollmentStatusCode** | **ReasonForEnrollment** |
| **01** Student is a resident/member of the district and is/has been enrolled in the district. (RESIDENT/MEMBER ENROLLED) | **01** Enrolled | **01** Resident/Member |
| **04** Graduated with Competency Determination | **02** School Choice |
| **05** Expelled | **03** Charter School |
| **02** Student is a resident/member of the district and is/has been outplaced to a private school, collaborative or out-of-state. (RESIDENT SENDING) | **06** Deceased | **04** METCO |
| **09** Reached Maximum Age | **05** Tuitioned in –Chapter 74 |
| **10** Certificate of Attainment | **06** Tuitioned – out of state |
| **03** Student is not a resident/member of the district, and is/has been enrolled in the district. (NON-RESIDENT ENROLLED) | **11** Completed grade 12 and district-approved program. | **07** Tuitioned out – Private School or Collaborative program |
| **20** Transferred – In-state public | **08** Tuitioned in – Paid by parent/guardian |
| **21** Transferred – In –state private | **09** Tuitioned in – Waived by local agreement |
|  | **22** Transferred – Out-of-State (public or private) | **10** Tuitioned in – Agreement with another in-state district |
|  | **23** Transferred – Home-schooled | **11** Foreign Exchange |
|  | **24** Transferred – Adult Diploma program, leading to MA diploma. | **12** Out of District Foster Care |
|  | **30** Dropout – Enrolled in a non-diploma granting adult education program |  |
|  | **31** Dropout – Entered Job Corps |  |
|  | **32** Dropout – Entered the military |  |
|  | **33** Dropout – Incarcerated, district no longer providing educational services |  |
|  | **34** Dropout – left due to employment |  |
|  | **35** Dropout – Confirmed dropout, plans unknown |  |
|  | **36** Dropout – Student status/location unknown |  |
|  | **40** Not enrolled but receiving education services |  |
|  | **41** Transferred – no longer receiving special education services |  |

# Appendix J: DOE037 Massachusetts Recommended Core Curriculum

On March 27, 2007 Commissioner Driscoll recommended the following course of study to the Massachusetts Board of Education. On November 27, 2007 the Board of Education voted to approve MassCore. For more information on MassCore: http://www.doe.mass.edu/ccte/ccr/masscore/

|  |  |
| --- | --- |
| MassCore | |
| Massachusetts High School Program of Studies | |
| **English/ Language Arts** | **4 Units\*** |
|  |
| Mathematics | **4 Units** |
| Including the completion of Algebra II or completion of the Integrated Math equivalent*.* All students are recommended to take a math course during their senior year. |
| Science | **3 Units of lab-based science** |
| Coursework taken in technology/engineering may count for MassCore science credit. Note: The Board of Higher Education admissions standards for public colleges and universities require three (two lab-based) physical and natural science units and do not currently recognize technology/engineering as a science course. |
| **History/Social Science** | **3 Units** |
| Including US History and World History. |
| **Foreign Language\*\*** | **2 Units** |
| Of the same language. |
| **Physical Education** | As required by law |
| State law (M.G.L. c. 71,s. 3) states: “Physical education shall be taught as a required subject in all grades for all students.”  Health can be integrated into Physical Education, science, or taught as a stand-alone course. |
| **The Arts\*\*** | **1 Unit** |
|  |
| **Additional Core Courses** | **5 Units** |
| Business Education, Career and Technical Education (CTE), Health, Technology (e.g., computer science, desktop publishing, multi-media and web design), or any of the subjects above. Note: Most students majoring in CTE will take more than 5 units in a CTE program of study. |
|  | 22 Units - Is a minimum that students should take in high school |
|  | |
| **Additional Learning Opportunities** | **Complete as many of the following as possible:** |
| Advanced Placement (AP); Capstone or Senior Project; Dual Enrollment courses taken for both high school and college credit; Online courses; Service Learning; and Work-based Learning. |
|  | |
| \*A unit represents a full academic year of study or its equivalent in a subject that covers all the standards contained in a specific Curriculum Framework.    \*\* Students enrolled in a state-approved Career and Technical Education program of studies have the option of opting out of Foreign Language and Art and still fulfill MassCore.  MassCore is the recommended program of study that Massachusetts high school students need in order to be better prepared for college and a career. Developed by a statewide advisory group from the K-12, higher education and business sectors, MassCore maintains flexibility for students and high schools while allowing districts to set additional graduation requirements. Courses included in MassCore should be rigorous, engaging, and based on appropriate Massachusetts Curriculum Frameworks high school level standards. | |

# Appendix K: DOE050 Early Childhood Education Experience

This data element should be based on a survey given to families with children who are registering for or attending public kindergarten for the first time**. It is not for children repeating kindergarten.** Family members check which selection applies to their child. If they are completing an online version of the survey, they click on the answer they choose.

**Early Childhood Education Experience Survey**

Please check next to the option that best describes your child’s preschool experience in the school year prior to entering Kindergarten. Select one option only. Thank you!

Name of child:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
|  | My child did not have any formal early childhood program experience |
|  | My child did not have formal early childhood program experience but participated in Coordinated Family and Community Engagement (CFCE) services |
|  | My child did not have formal early childhood program experience but participated in Parent Child Home Program (PCHP) services |
|  | My child did not have formal early childhood program experience but participated in **BOTH** Coordinated Family and Community Engagement (CFCE) **AND** Parent Child Home Program (PCHP) services |
|  | My child attended a Licensed Family Child Care Provider for less than 20 hours per week |
|  | My child attended a Licensed Family Child Care Provider for 20+ hours per week |
|  | My child attended a Center Based Program for less than 20 hours per week |
|  | My child attended a Center Based Program for 20+ hours per week |
|  | My child attended **BOTH** a Licensed Family Child Care Provider **AND** a Center Based Program for less than 20 hours per week |
|  | My child attended **BOTH** a Licensed Family Child Care Provider **AND** a Center Based Program for 20+ hours per week |

*Definitions:*

***Coordinated Family and Community Engagement (CFCE) Services:*** locally based programs serving families with children birth through school age (e.g. parent/child playgroups, parent-child activities).

***Parent Child Home Program (PCHP)***: home visiting model program funded through the Department of Early Education and Care.

***Licensed Family Childcare*:** refers to EEC licensed child care in a group setting in a home. It may include care in the home of a family member, if the provider is both a relative and an EEC licensed child care provider providing care to children from multiple families.

***Center-Based Care:*** refers to care for children in a group setting, including public and private preschools, Head Start, day care centers, and integrated public preschools.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Below is guidance around each of the survey response options.

|  |  |
| --- | --- |
| **Survey Response** | **Guidance** |
| My child did not have any formal early childhood program experience | Explain what ***a formal early childhood program*** is (the definitions are included in the sample survey).  If the child was home with a family member, a  nanny/babysitter or in unlicensed care, this option should be selected on the survey. |
| My child did not have formal early childhood program experience but participated in Coordinated Family and Community Engagement (CFCE) services | **CFCE** = Coordinated Family and Community  Engagement and is funded by the Department of  Early Education and Care (EEC).  Each CFCE program offers unique opportunities for  family engagement and support and may be known  by different local names. We recommend that each district contact the local CFCE coordinator and ask for a list of the local program and activities names for preschool-aged children.  You may identify your local CFCE coordinator using this link:  <http://www.eec.state.ma.us/ChildCareSearch/CFCE.aspx>    We also recommend that ahead of completing this  survey, districts ask the local CFCE program  coordinators to let families know that they will be  asked about participation during kindergarten  registration/screening so that families know ahead of  time that they participate.  Not all parents will know what is meant by CFCE services.  If the parent does not know the answer to this question, this option should not be selected on the survey. |
| My child did not have formal early childhood program experience but participated in Parent Child Home Program (PCHP) services. | **PCHP** = Parent Child Home Program and is funded  by the Department of Early Education and Care (EEC)  To find out if your community has PCHP:  <https://www.parentchildplus.org/state/ma/>  Not every community has PCHP funding. For the  PCHP question, if the family doesn’t know the  PCHP by name, you may want to ask whether the  family has had visits at home where the visitor  brings a book/toy and models how to engage the  child with the materials. The family may only know  “someone comes to the house”.  We also recommend that ahead of completing this  survey, districts ask the PCHP program  coordinators to let families know that they will be  asked about participation during kindergarten  registration/screening so that families know ahead of  time that they participate.  Not all parents will know what is meant by PCHP services.  If the parent does not know the answer to this question, this option should not be selected on the survey. |
| My child did not have formal early childhood program experience but participated in **BOTH** Coordinated Family and Community Engagement (CFCE) **AND** Parent Child Home Program (PCHP) services. | **CFCE** = Coordinated Family and Community  Engagement and is funded by the Department of  Early Education and Care (EEC)  **PCHP** = Parent Child Home Program and is funded  by the Department of Early Education and Care (EEC)  Not all parents will know what is meant by CFCE services or PCHP services. If the parent does not know the answer to this question, this option should not be selected on the survey. |
| My child attended a Licensed Family Child Care | Licensed Family Child Care = EEC licensed family child care provider located in a home  To find out if a family child care provider is licensed by the Department of Early Education and Care (EEC), we encourage the district to utilize [EEC’s child care search](http://www.eec.state.ma.us/ChildCareSearch/EarlyEduMap.aspx) option.  Families need to indicate the hours/week that the child attended the Licensed Family Child Care in the year preceding kindergarten.  \*If you are asking this in the Spring, have the family  member estimate the hours/week through August. |
| My child attended a Center Based Program | Center Based Program = EEC licensed child care center, Head Start program, private or public preschool program  To find out if a preschool program is licensed by the Department of Early Education and Care (EEC), we encourage the district to utilize [EEC’s child care search](http://www.eec.state.ma.us/ChildCareSearch/EarlyEduMap.aspx) option.  Families need to indicate the hours/week that the child attended the Center Based Program in the year preceding kindergarten.  \*If you are asking this in the Spring, have the family  member estimate the hours/week through August. |
| My child attended **BOTH** a Licensed Family Child Care Provider **AND** a Center Based Program | Licensed Family Child Care = EEC licensed family child care provider located in a home  Center Based Program = EEC licensed child care center, Head Start program, private or public preschool program  Families need to indicate the hours/week that the child attended the Licensed Family Child Care and the Center Based Program in the year preceding kindergarten.  \*If you are asking this in the Spring, have the family  member estimate the hours/week through August. |

# Appendix L: DOE046 Early College Partnership

|  |  |
| --- | --- |
| **3002** | American International College |
| **3005** | Anna Maria College |
| **3009** | Assumption College |
| **3010** | Atlantic Union College |
| **3078** | Bay Path University |
| **3482** | Becker College |
| **3394** | Benjamin Franklin Institute of Technology |
| **3107** | Berklee College of Music |
| **3102** | Berkshire Community College |
| **3083** | Boston College |
| **3084** | Boston Conservatory |
| **3087** | Boston University |
| **3092** | Brandeis University |
| **3517** | Bridgewater State University |
| **3110** | Bristol Community College |
| **3123** | Bunker Hill Community College |
| **3201** | Cambridge College |
| **3289** | Cape Cod Community College |
| **3279** | Clark University |
| **3282** | College of the Holy Cross |
| **3285** | Curry College |
| **3365** | Eastern Nazarene |
| **3283** | Elms College |
| **3367** | Emerson College |
| **3368** | Emmanuel College |
| **3369** | Endicott College |
| **3518** | Fitchburg State University |
| **3519** | Framingham State University |
| **3417** | Gordon College |
| **3420** | Greenfield Community College |
| **3449** | Hellenic College |
| **3437** | Holyoke Community College |
| **3481** | Lasell University |
| **3483** | Lesley University |
| **3467** | Longy School of Music of Bard College |
| **3294** | Massachusetts Bay Community College |
| **3516** | Massachusetts College of Art |
| **3521** | Massachusetts College of Liberal Arts (MCLA) |
| **3514** | Massachusetts Institute of Technology |
| **3515** | Massachusetts Maritime Academy |
| **3549** | Massasoit Community College |
| **3525** | Merrimack College |
| **3554** | Middlesex Community College |
| **9101** | Montserrat College of Art |
| **3529** | Mount Holyoke College |
| **3530** | Mount Ida College |
| **3545** | Mount Wachusett Community College |
| **3659** | New England Conservatory of Music |
| **3666** | Nichols College |
| **3651** | North Shore Community College |
| **3667** | Northeastern University |
| **3674** | Northern Essex Community College |
| **3689** | Pine Manor College |
| **3713** | Quincy College |
| **3714** | Quinsigamond Community College |
| **3723** | Regis College |
| **3740** | Roxbury Community College |
| **3522** | Salem State University |
| **3761** | Simmons University |
| **3762** | Smith College |
| **3763** | Springfield College |
|  |  |
| **3770** | Stonehill College |
| **3771** | Suffolk University |
| **3791** | Springfield Technical Community College |
| **3795** | Bard College at Simon’s Rock |
| **3901** | Tufts University |
| **3917** | UMass/Amherst |
| **3924** | UMass/Boston |
| **3786** | UMass/Dartmouth |
| **3911** | UMass/Lowell |
| **3957** | Wellesley College |
| **3958** | Wentworth Institute of Technology |
| **3962** | Western New England University |
| **3523** | Westfield State University |
| **1905** | Wheaton College |
| **3964** | Wheelock College |
| **3965** | Williams College |
| **3969** | Worcester Polytechnic Institute |
| **3524** | Worcester State University |

**Revision History**

| **Version** | **Date Posted** | **Date of Change** | **Description** |
| --- | --- | --- | --- |
| 31.1 |  | 10/1/2024 | Updated Cape Verde to Cabo Verde in Appendix B |
| 31.0 |  | 10/1/2024 | Added DOE057, Additions to IRC Appendix D, updates to DOE016, added new value 04 to DOE045 |
| 30.0 |  | 10/1/2023 | Updated IRC appendix D |
| 20.9 |  | 3/1/2023 | Updated DOE019 with new low-income link. Remove old language Appendix C.1 |
| 20.8 |  | 10/01/2022 | Updated notes on DOE056 |
| 20.8 |  | 07/1/2022 | Element name update to DOE045 and DOE046  03 value added to DOE045  Innovation Pathway codes retired from DOE046 (22,23,44,48,53,54,55,61,71,72,81,91)  Non-Chap 74 codes retired from DOE044 (1907, 1535,4766,4767) |
| 20.6 |  | 10/1/2021 | Addition of 3958 to appendix L |
| 20.4 |  | 7/21/2021 | FY22 changes |
| 20.3 |  | 08/20/2020 | DOE054 and DOE055 added |
| 20.2 |  | 07/31/2020 | DOE026 terminology update  DOE029 terminology update  New values added to Appendix F and G  Add DOE053 Civics Project Completer |
| 20.1 |  | 11/5/2019 | Updates to Appendix I  Fixed broken links to external sites |
| 20.0 |  | 04/25/19 | DOE013 – Added value 12  DOE028 – Added value 02  DOE051 – ZIP Code added |
| 9.2 |  | 12/28/18 | Added Appendix K for DOE050 |
| 9.1 |  | 12/10/18 | DOE050 – Clarified dependencies |
| 9.0 |  | 8/03/18 | DOE028 – enabled as Seal of Biliteracy  DOE031 – modified code set  DOE045 thru DOE050 added |
| 8.0 |  | 8/03/17 | DOE024 updated for new language codes  DOE028 discontinued  DOE029 added new value  DOE033 added new value  DOE039 added/updated values  Appendix C – updated to new NISO codes  Appendix C.1 – added translation table between old and new language codes |
|  |  | 8/10/16 | Reviewed GEK |
| 7.1 |  | 5/20/16 | Added SIF section for all current elements |
| 7.0 |  | 4/20/16 | DOE009 updated to add Non-Binary  DOE020 updated to note SIF use of Homeless flag.  DOE041 added new SIF element  Added SIF section to updated elements |
| 6.0 |  | 1/6/16 | DOE006 and DOE007 description of acceptable values changed to reflect DOB format mm/dd/yyyy is the required format. All districts already using this date format. |
| 6.0 |  | 8/18/15 | DOE012 description of value 05 changed from “permanently excluded” to “expelled”  Added notes on DOE019 Low Income Status  Added note about Foreign Exchange Students to DOE025 |
| 6.0 |  | 8/15/15 | Added DOE030 Non-Instructional Title I Targeted Assistance Services |
| 5.0 |  | 6/4/2015 | DOE021 updated for PK and SP (has to equal 00) |
| 5.0 |  | 9/10/2014 | Updated language for DOE021 through DOE026 |
| 4.2 |  | 5/20/2014 | Updated Appendix D, F & G |
| 4.1 |  | 4/1/2014 | Added DOE029 – Military Family |
| 4.0 |  | 09/12/13 | Changed description of DOE027 to include Innovation and Charter Locations as well Alternative Education Programs |
| 3.2 |  | 05/10/13 | Adjusted description of DOE012=36 to also mean “status unknown”  Reformatted country table |
| 3.1 |  | 10/01/12 | Fixed Table of Contents |
| 3.1 |  | 09/21/12 | Fixed page numbering  Added 02,01,02 to valid submission combinations in Appendix I |
| 3.1 |  | 08/24/12 | Added Southfield (353) to valid town codes APPENDIX A: DOE014 City/Town of Residence Codes |
| 3.1 |  | 08/07/12 | Discontinued DOE045-DOE051  Updated Appendix B with current ISO codes  Removed Appendix H (AP Course Codes) |
| 3.0 |  | 03/07/12 | DOE022 – Removed archaic CFR reference  DOE47-DOE051 – Changed maximum length to 5 and expanded documentation of NCES course code usage. |
| 3.0 |  | 12/07/11 | Moved Revision History to end  Added date to header |
|  |  | 09/20/11 | Sent for posting. Changed date to 9/20/2011.  DOE006 – changed “between 3 and 22 years old” to “between 3 and 21 years old”.  DOE008 – removed “or abbreviations” from Acceptable Values/Code Description. Changed e.g. from Saint Louis to St Louis. (no punctuation)  DOE012 – Added “or GED” to code 30.  Under Notes: Changed “22” years old to “21”.  Dependencies: Added “MASS Core Curriculum cannot=00”.   * DOE015 – Removed Note #2: School code 08990000 is no longer accepted. Please enter a valid private school code from the link above.   Added the note: Please use school code 09200300 for DYS and school code 09200500 for Incarcerated.  DOE017 – changed Number of day from 1-161 to 0-161.  Changed Note #5: 555 — Used for summer exits only (summer graduates, dropouts, transfers, etc).  DOE018 – Added Note: “0 is not an acceptable value.”  Changed Note #4: 555 — Used for summer exits only (summer graduates, dropouts, transfers, etc).   * DOE020 – Changed Note #3: Data will be checked against the Department’s School Title I status listed on the School and District Profile page: <http://www.profiles.doe.mass.edu>   DOE021 – Bolded sentence: “**Code all Pre-Kindergarten students as 00**”.   * DOE022 – Deleted two notes under **Acceptable Values/Code Description**. They are repeated in the **Notes**.  1. Columbia, Guam, American Samoa, the Virgin Islands, the Northern Mariana Islands, or the Trust territory of the Pacific Islands.” (34CFR Part 58.11) 2. Report the last known immigrant status for students who are not enrolled in the district at the time of reporting or whose immigrant status has changed over time.   DOE024 – Added Dependency: If DOE024=267 then DOE025 (Limited English Proficiency) has to = 00.  DOE026 – Added Dependency: If DOE026=01, 03, or 04, then DOE025 (Limited English Proficiency) has to = 01.  DOE033 – Changed first sentence in first Dependency: If DOE012 = 04, then DOE033 cannot = 500 and DOE037 cannot=00. |
|  |  |  | DOE035 – Removed all **Discontinued** codes. (01, 03, 05, 13.)  DOE037 – Changed Note: Removed “draft version” and replaced with “list”.  Added Dependency: If DOE012=04, then DOE033 cannot = 500 and DOE037 cannot = 00.  DOE040 – Added note: 09 can only be used for initial evaluations, not for re-evaluations.  DOE042 – Removed all “Discontinued” codes. (01, 03)  Changed Dependency to: If DOE42 = 02, then DOE35 cannot = 00.  Removed Note #2.  Appendix I – Shaded 11 – Foreign Exchange. (Table 3)  Global replaced all instances of the “Department of Education” with the “Department of Elementary and Secondary Education”. |
|  |  | 9/19/11 | DOE032 – added a Dependency:  If a student was reported as special education (DOE032=30-48) or previously special education (DOE032=01) in a prior SIMS submission, in the school year the student must continue to be reported as special education or previously special education. |
|  |  | 9/7/11 | Page 3: Changed:  “You will notice that there are four data elements that have been discontinued and are to be populated with a placeholder of “500.”  To:  “You will notice that there are three data elements that have been discontinued and are to be populated with a placeholder of “500”.  Page 3: Took out “eleven” and replaced with “ten”.  Page 30: Changed “Emergency Immigration Education Program (DOE22)” to “Immigrant Status (DOE022)”. |
|  |  | 8/24/11 | Replaced Appendix E with new text and decision tree from SPED for 3-5 year olds.  Removed (previously 40, 41, 50, 60, 70, 90) language from DOE032.  DOE037 – removed “This information should not be reported in October 2007 for summer graduates. This information applies to the class of 2008.” From the Notes. |
|  |  | 08/09/11 | Updated DOE052 – Replaced ‘truant’ language with ‘days of unexcused absences’. |
|  |  | 07/28/11 | Updated Appendix E - Determining Special Education Placement for 3–5 year olds  Replaced EC Environments Decision Tree graphic. |
|  |  | 07/28/11 | DOE031 - Updated Values and added Dependency text.  DOE032 – Updated Values and added Dependency text.  DOE039 – Reactivated from DISCONTINUED. Added a new Description, Values, and Dependency text. |
| 3.0 |  | 07/28/11 | Inserted and started a Revision History. |

1. This Southfield is not the Southfield in western Massachusetts with ZIP code 01259. This code (353) refers to a planned community in South Weymouth. [↑](#footnote-ref-2)