**FC591 Civics Project Showcase Grant Q&A**

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| Deadline: **January 6, 2023**  [Link](https://www.doe.mass.edu/instruction/hss/civics/showcase.html) to DESE information about state-wide civics project showcases  [Link](https://www.doe.mass.edu/grants/2023/591/) to grant posting |

*As applicants submit questions regarding the Civics Project Showcase Grant, they will be posted here. Additional information can be found at the links above.*

**Q: Our district would like to bring both middle and high school students to the DESE showcase in Worcester. Should we submit two separate applications (for MS and HS) or just one application as a district?**

A: Each district should submit **one application** and indicate whether they would like to bring 8th grade students, high school students, or both.

**Q: How detailed should I be in listing supplies when applying for this grant?**

A: If there are “big-ticket” items (e.g. poster boards), please list them explicitly in your budget. Otherwise, you are welcome to list categories (e.g. “art supplies”) with examples of what you would purchase.

**Q: Is there a sliding scale for award amounts available based on the size of each district?**

A: No. For this grant, each district will receive up to $5000. If planning a regional showcase, districts can apply for up to $15,000 plus an additional $1000 for every district beyond three.

**Q: What will be the approximate schedule of the showcase?**

A: The showcase will run from approximately 9am to 1:30pm. However, there will be some set-up and registration time built into the morning schedule before the official program begins.

**Q: How many groups per district are allowed?**

A: Once participating districts are confirmed, we’ll be allocating project/student slots based on the size of each district and the level of interest across the state. It will be no more than 30 students/6 groups per district.

**Q: Can an individual school apply?**

A: Applications must be submitted at the district level. If only one school wants to participate from a district, they can still apply on behalf of the district.

**Q: Can teachers be the contact for the grant?**

A: Yes, teachers may fill out the application on behalf of their district and be the contact for the grant. However, they must coordinate with district leadership and make sure that an authorized signatory signs the Part I form.

**Q: Who can sign the Part I Signature Page?**

A: Generally, superintendents and assistant superintendents are the authorized signatories for the district. Check with your district leadership to determine who can officially sign the Part I Signature Page.

**Q: My district works with Generation Citizen, but only at certain grade levels. Can other students still attend the DESE Showcase at Clark?**

A: Email [rebekah.m.judson@mass.gov](mailto:rebekah.m.judson@mass.gov) with information about your specific district.