Sample Form

Student Accommodation Refusal

Instructions: If a student refuses an accommodation listed in his or her IEP or 504 plan, the school should document in writing that the student refused the accommodation, and the accommodation must be offered and remain available to the student during testing.

This form can be completed and placed in the student's file, and a copy sent to the parent/guardian. IEP and 504 plan teams should consider this information when making future MCAS accommodations decisions for the student.

This is not a required form. If this form is used, principals should retain it in their school files for three years. Do not submit this form to the Department or the testing contractor.

Student Name: _____

SASID: _____ **Date of birth**: _____

School name: _____ **District name**: _____

Accommodation(s) Being Refused and Reason for Refusal: _____

_____

_____

_____

MCAS Test Administration:

Place a check mark next to each administration this form will be used for.

Subject Area: ☐ **ELA** ☐ **Mathematics** ☐ **STE** ☐ **Civics**

Test Administrator's Name: _____

Comments: _____

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This form is intended for print-use only.