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| **MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION**  **Program Quality Assurance Services** |

##### COORDINATED PROGRAM REVIEW

## CORRECTIVE ACTION PLAN

Charter School or District: Lexington

CPR Onsite Year: 2013-2014

Program Area: Special Education

All corrective action must be fully implemented and all noncompliance corrected as soon as possible and no later than one year from the issuance of the Coordinated Program Review Final Report dated 03/25/2014.

**Mandatory One-Year Compliance Date:** **03/25/2015**

**Summary of Required Corrective Action Plans in this Report**

| **Criterion** | **Criterion Title** | **CPR Rating** |
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| CR 7A | School year schedules | Partially Implemented |
| CR 7B | Structured learning time | Partially Implemented |

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| COORDINATED PROGRAM REVIEW  **CORRECTIVE ACTION PLAN** |

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| **Criterion & Topic:**  CR 7A School year schedules | | **CPR Rating:**  Partially Implemented |
| **Department CPR Findings:**  A review of documents and interviews demonstrated that at the high school level, the district is not providing 990 hours of structured learning time per year as required. See also CR 7B. | | |
| **Description of Corrective Action:**  The revised Lexington High School schedule for 14-15 | | |
| **Title/Role(s) of Responsible Persons:**  Asst. Supt. for Curriculum, Instruction, & P.D.  Principal of Lexington High School | | **Expected Date of Completion:**  09/01/2014 |
| **Evidence of Completion of the Corrective Action:**  See attached | | |
| **Description of Internal Monitoring Procedures:**  Will be submitted under CR 7B | | |
| CORRECTIVE ACTION PLAN APPROVAL SECTION | | |
| **Criterion:**  CR 7A School year schedules | **Corrective Action Plan Status:** Approved  **Status Date**: 05/01/2014 | |
| **Basis for Status Decision:** | | |
| **Department Order of Corrective Action:** | | |
| **Required Elements of Progress Report(s):**  Provide the revised Lexington High School schedule for 2014-2015, demonstrating that X Block has been replaced with structured learning opportunities.  Submit a signed 2014-2015 PRINCIPALS STUDENT LEARNING TIME WORKSHEET for Lexington High School, available in the Documents Library of WBMS, to document that LHS students receive 990 hours of structured learning time.  This progress report is due September 26, 2014. | | |
| **Progress Report Due Date(s):**  09/26/2014 | | |

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| COORDINATED PROGRAM REVIEW  **CORRECTIVE ACTION PLAN** |

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| **Criterion & Topic:**  CR 7B Structured learning time | | **CPR Rating:**  Partially Implemented |
| **Department CPR Findings:**  A review of documents and interviews confirmed that at the high school level, the district is not meeting its 990 hours of structured learning time a year as required. All students have a free period, which the district counts towards its structured learning time hours. However, this period is not directed or independent study, and students are not engaged in regularly scheduled instruction, learning, or assessments within the curriculum during this time. | | |
| **Description of Corrective Action:**  See attached | | |
| **Title/Role(s) of Responsible Persons:**  Asst. Supt for Curriculum, Instruction & P.D.  Principal of Lexington High School | | **Expected Date of Completion:**  09/01/2014 |
| **Evidence of Completion of the Corrective Action:**  See attached | | |
| **Description of Internal Monitoring Procedures:**  Evolving from current date through summer of 2014 | | |
| CORRECTIVE ACTION PLAN APPROVAL SECTION | | |
| **Criterion:**  CR 7B Structured learning time | **Corrective Action Plan Status:** Approved  **Status Date**: 05/01/2014 | |
| **Basis for Status Decision:** | | |
| **Department Order of Corrective Action:** | | |
| **Required Elements of Progress Report(s):**  Provide evidence of district efforts to convert X Block minutes to instructional learning time, including planning committee minutes, agendas, and staff updates. This progress report is due September 26, 2014. | | |
| **Progress Report Due Date(s):**  09/26/2014 | | |