MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

Public School Monitoring

FOCUSED MONITORING REVIEW CORRECTIVE ACTION PLAN

Charter School or District: Peabody FMR Onsite Year: 2018-2019 Program Area: Special Education

*All corrective action must be fully implemented and all noncompliance corrected as soon as possible and no later than one year from the issuance of the Coordinated Program Review Final Report dated 08/22/2019.*

Mandatory One-Year Compliance Date: 08/22/2020

Summary of Required Corrective Action Plans in this Report

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| **Criterion** | **Criterion Title** | **FMR Rating** |
| SE 56 | Special education programs and services are evaluated | Not Implemented |
| CR 25 | Institutional self-evaluation | Partially Implemented |

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| **Criterion & Topic:**  SE 56 Special education programs and services are evaluated | | **FMR Rating:**  Not Implemented |
| **Department FMR Findings:**  A review of documents and interviews indicated that the district has not evaluated its special education programs and services within the last two years. | | |
| **Description of Corrective Action:**  the Peabody Public School District proposes an evaluation of its integrated preschool programs, to include an evaluation of the efficacy of the services provided, evaluation of the early childhood special education evaluation process and procedure, evaluation of the early childhood screening process, and evaluation of the early childhood transition process. | | |
| **Title/Role(s) of Responsible Persons:**  Special Education Administrator Early Childhood Coordinator | | **Expected Date of Completion:** 02/03/2020 |
| **Evidence of Completion of the Corrective Action:**  A written report of findings of the comprehensive evaluation will be completed to include findings and recommendations. | | |
| **Description of Internal Monitoring Procedures:**  Program/service schedules and caseloads will be reviewed during the month of September.  Interviews and observations will be conducted during the months of October through December.  Final draft of the evaluation report will be prepared by 1/6/202 and reviewed for implementation by February 3, 2020. | | |
| **CORRECTIVE ACTION PLAN APPROVAL SECTION** | | |
| **Criterion:**  SE 56 Special education programs and services are evaluated | **Corrective Action Plan Status:** Approved  **Status Date:** 10/01/2019  **Correction Status:** Not Corrected | |
| **Basis for Decision:** | | |
| **Department Order of Corrective Action:** | | |
| **Required Elements of Progress Report(s):**  By February 14, submit the final program evaluation report including a description of the next steps for implementation of recommendations. | | |
| **Progress Report Due Date(s):**  02/14/2020 | | |

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| **Criterion & Topic:**  CR 25 Institutional self-evaluation | | **FMR Rating:**  Partially Implemented |
| **Department FMR Findings:**  A review of documents and interviews with district administrators indicated that although the district has categorized data on advanced placement course enrollment by student race and sex, the district does not evaluate all aspects of its K-12 program annually to ensure that all students, regardless of race, color, sex, gender identity, religion, national origin, limited English proficiency, sexual orientation, disability, or housing status, have equal access to all programs, including athletics and other extracurricular activities. | | |
| **Description of Corrective Action:**  In May of 2019 a Google Form survey based on the DESE model was distributed to teachers, administrators, and students to determine the perceptions of equity in our school system. | | |
| **Title/Role(s) of Responsible Persons:**  Cara Murtagh/Superintendent  Chris Lord/Assistant Superintendent | | **Expected Date of Completion:** 05/15/2020 |
| **Evidence of Completion of the Corrective Action:**  May 2019: Pre-surveys were distributed to administrators, teachers and students and results from each group serve as evidence of this assessment.  Summer 2019: An analysis of the results were reviewed prior to the start of the school year.  Fall 2019: An action plan will be developed around perceived inequities, mostly around school culture.  Spring 2020: Post survey distributed and compared with pre-survey results | | |
| **Description of Internal Monitoring Procedures:**  Our action plan is to address areas of perceived inequity, mostly with respect to school culture, and follow up with the same survey in the spring of 2020. | | |
| **CORRECTIVE ACTION PLAN APPROVAL SECTION** | | |
| **Criterion:**  CR 25 Institutional self-evaluation | **Corrective Action Plan Status:** Approved  **Status Date:** 10/01/2019  **Correction Status:** Not Corrected | |
| **Basis for Decision:** | | |
| **Department Order of Corrective Action:** | | |
| **Required Elements of Progress Report(s):**  By November 22, submit a summary of the survey analysis, and the resultant action plan developed in response to the analysis. | | |
| **Progress Report Due Date(s):**  11/22/2019 | | |