

**MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY
EDUCATION**
Public School Monitoring

FOCUSED MONITORING REVIEW

CORRECTIVE ACTION PLAN

**Charter School or District: Marblehead Community Charter Public
(District)**

FMR Onsite Year: 2020-2021

Program Area: Special Education

All corrective action must be fully implemented and all noncompliance corrected as soon as possible and no later than one year from the issuance of the Coordinated Program Review Final Report dated 04/30/2021.

Mandatory One-Year Compliance Date:

Summary of Required Corrective Action Plans in this Report

Criterion	Criterion Title	FMR Rating
CR 25	Institutional self-evaluation	Partially Implemented

FOCUSED MONITORING REVIEW CORRECTIVE ACTION PLAN

Criterion & Topic: CR 25 Institutional self-evaluation	FMR Rating: Partially Implemented
Department FMR Findings: A review of documents and administrative interviews indicated that although the charter school has a plan to review its academic programming, the school does not evaluate all aspects of its fourth through eighth grade program annually to ensure that all students, regardless of race, color, sex, gender identity, religion, national origin, limited English proficiency, sexual orientation, disability, or housing status, have equal access to all programs, including athletics and other extracurricular activities.	
Description of Corrective Action: MCCPS will review its academic program and implement changes to ensure student access. Each trimester, this review will occur during our student success team meetings. While most students are MCCPS are fully included in the academic program, we discuss ways to support individual students' needs during these meetings. If the student does not have access to part of the educational program, we will use this meeting time to design opportunities to ensure student participation. These changes could include modified schedules, co-planning units of study for inclusion opportunities, and curriculum UDL (Universal Design for Learning) review. Additionally, MCCPS will develop and revise a checklist for extracurricular and co-curricular programs (including but not limited too, athletics, theatre, and field trip programs) to ensure access to these programs for all learners. These checklists will consist of steps for: providing programmatic communication in multiple languages scholarship opportunities providing staff support with special education needs transportation support reaching out to service providers to promote program participation MCCPS will provide teachers and service providers training during our regular meetings (special education consult, student success team, and grade-level team meetings) on planning for inclusion. Each trimester, MCCPS will train new extracurricular program providers and review checklist completion for returning providers.	
Title/Role(s) of Responsible Persons: Head of School, Principal, and Director of Student Services	Expected Date of Completion: 10/01/2021
Evidence of Completion of the Corrective Action: Completed extracurricular and cocurricular checklists Meeting agendas Interim data review, including participation rates	
Description of Internal Monitoring Procedures: At the end of each year, the MCCPS Leadership Team (Head of School, Principal, and Director of Student Services) will review data from the academic and extracurricular programs. The review will include demographic data from each program, meeting agendas, training participation, and checklist reviews. After reviewing this data, the Leadership Team will determine what changes need to be made to ensure student access to these programs.	

CORRECTIVE ACTION PLAN APPROVAL SECTION	
Criterion: CR 25 Institutional self-evaluation	Corrective Action Plan Status: Approved Status Date: 06/14/2021 Correction Status: Not Corrected
Basis for Decision:	
Department Order of Corrective Action:	
Required Elements of Progress Report(s): By July 19, 2021, submit the district's plan for implementation, including timeline, data gathering, and key staff responsible for the trimester self-evaluation, to ensure the district provides equal access to all programming across all grades K-12. By July 19, 2021, submit the checklist for extra- and co-curricular programs, and preliminary results of the self-evaluation with evidence documenting the implementation of the plan. By September 24, 2021, submit a brief narrative summary on the outcomes of the institutional self-evaluation and changes the district is implementing (or has implemented to date) to address any barriers to equal access.	
Progress Report Due Date(s): 07/19/2021 09/03/2021 11/25/2021 02/11/2022	