

Indicator 11 is defined as the percentage of initial evaluations for special education completed within 60 days of receiving parental consent or within the state-established timeframe. The MA DESE timeline for initial evaluations is 45 school working days\* (*see 603 CMR 28.05(1): Special Education – Education Laws and Regulations*). Initial evaluation data are reviewed as part of the Tiered Focused Monitoring process.

Indicator 11: Child Find

Indicator 11:

* establishes state compliance with child find requirements outlined in the IDEA.
* ensures that students are evaluated in a timely fashion.
* verifies correction of noncompliance (e.g., delay in provision of services or denial of a free and appropriate public education)

Date that an LEA received the written parent consent for initial evaluation (*day 1*)

+

44 school working days

=

**45 school working days**

Why is Indicator 11 important?

How do I calculate initial evaluation timelines?

Number of students with evaluations completed and eligibility determined within 45 school working days

Number of students for whom parental consent was received

How is the Indicator 11 compliance percentage calculated?

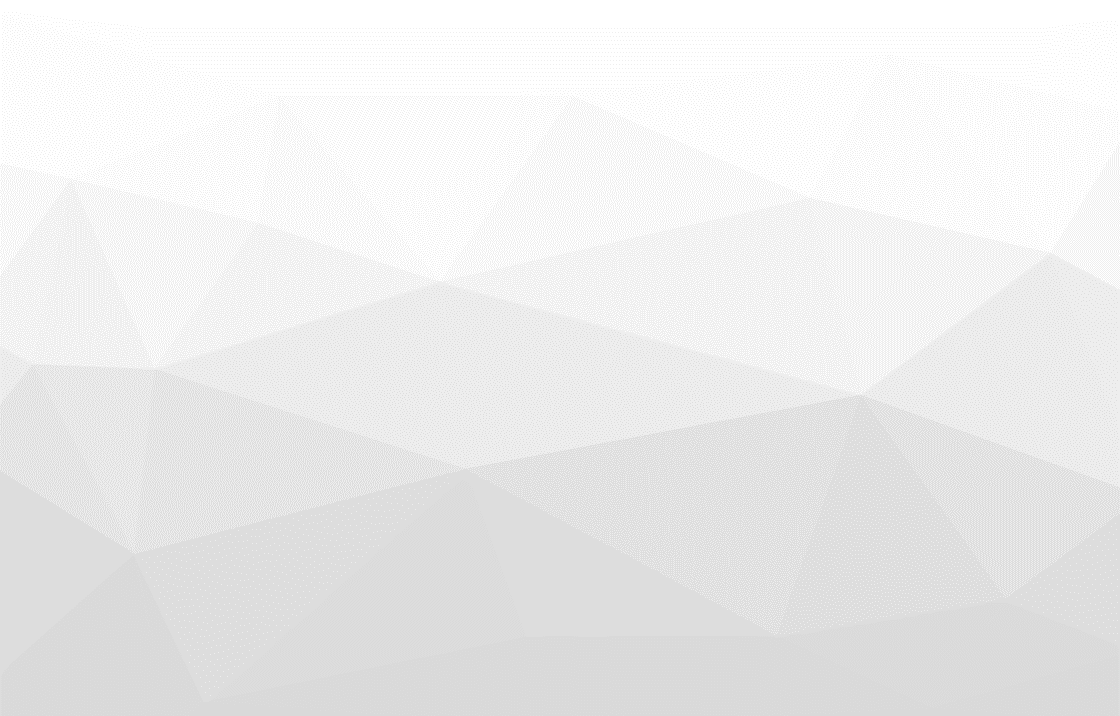
Meet timeline requirements by:

* creating an LEA evaluation timeline calendar for planning purposes.
* scheduling an eligibility meeting at the time of consent.
* utilizing a team approach to distribute tasks for completing the evaluation.
* notifying the LEA special education director of potential noncompliance.
* creating an internal tracking system to monitor initial evaluation compliance.
* contacting parents on a regular schedule.



**Tips and Tricks**

\**School working days are those days in which school is in session (excludes days such as weekends, holidays, vacation days, in-service days, inclement weather days, etc.)*



What if the 45 school working days timeline is exceeded?

If the 45 school working day timeline is exceeded for a child’s initial evaluation, LEAs must provide MA DESE the reason for the delay. Some reasons are considered allowable and will not result in noncompliance, while some reasons are considered not allowable and will result in noncompliance. The table below provides details about the allowable reasons that will result in children being excluded from the Indicator 11 calculation (reported as neither compliant nor noncompliant), per 34 C.F.R. § 300.301(d), and the not allowable reasons that will result in noncompliance.

|  |  |
| --- | --- |
| Allowable Reasons for Delay  (*Excluded from Indicator 11 Calculation*) | Not Allowable Reasons for Delay  (*Reported Noncompliant in Indicator 11 Calculation)* |
| * Parent of a child repeatedly refused or failed to produce the child for the evaluation * Evaluation was completed on time, but meeting was postponed due to parents’ documented request * Parent withdrew or refused consent to evaluate * Documented delays in making contact with parents to schedule the evaluation * Parent canceled the scheduled evaluation * Extended student illness * The child transfers out of the LEA * The child transfers into the LEA after the timeframe for initial evaluations has begun, but prior to an eligibility determination * Mutually agreed upon extension with the parents to extend the evaluation | * Delay due to LEA evaluator reports not received on time * Delay due to insufficient staff availability * Delay due to lack of qualified staff (e.g., school psychologist) * Delay due to the LEA/school having scheduling conflict |



What to expect if your LEA is being monitored and has less than 100% compliance for Indicator 11:

* MA DESE will issue your LEA a notification of noncompliance
* Your LEA will need to create a corrective action plan (CAP) to document 1) correction of individual records with noncompliance and 2) improvement strategies addressing the root cause or source of noncompliance
* Your LEA CAP will be submitted to the MA DESE for approval, with an opportunity to revise the CAP, as needed
* Your LEA will implement the CAP and provide documentation of the completed CAP items to MA DESE by the designated due date
* Your LEA will provide MA DESE a subsequent data set of initial evaluations completed subsequent to monitoring for MA DESE to verify whether CAP improvement strategies resulted in 100% compliance
* If your LEA demonstrates 100% compliance, the CAP is closed; if 100% compliance is not achieved, additional CAP items and data pulls will be required until your LEA demonstrates 100% compliance

**Addressing Noncompliance**