**FAQ**

1. **I was curious if software would be something that would be eligible under this grant?**
   Yes, depending on the type of software. If the software license is being used to teach programming or other DLCS concepts, we would review those grant applications. Please describe the software and how it is being used in your course.

2. **Under sections for Eligibility and Fund Use in the RFP, there is reference to “funds being used by teachers for DLCS courses taught at the school listed in the grant during school hours”. What is the definition of a DLCS course taught at a school?**
   If the teacher is teaching DLCS standards and will be using a student learning device for their classroom, then that will be accepted as teaching DLCS. The teacher does not have to be teaching exclusively DLCS. For example, a Technology Engineering teacher may teach both bridge design and micro:bit programming. The micro:bit programming will meet the DLCS standards portion of the grant and therefore may purchase the micro:bits.

3. **If we have multiple teachers from different schools who meet the definition of teaching a DLCS course and are therefore eligible for this grant, can we submit all teachers in one grant submission or, would we need to prepare separate submissions for each eligible teacher?**
   You may submit all teachers in one grant submission. Part I and Part II documents may be filled out as they are – your total budget amount in Part II may exceed $2000.
   
   Please change **Part III – Required Program Information**: use one Excel file (i.e. Workbook) but copy and paste a new sheet for each teacher and their purchase requirements. Each Excel sheet must have a maximum of $2000 for the purchase requests. However, the total grant request for the district may be over $2000.

4. **Can we send the documents to you in one PDF?**
   Please email the documents (Part I, Part II, and Part III) in their original Word or Excel format to Paula.B.Moore@mass.gov with "CS Student Learning Devices Application" in the subject line.

**Added 2/11/2021:**

5. **Can this grant it be used for accessories in addition to the devices?**
   Yes, you may include accessories in the budget. From the grant: "Funds may also be used for accessories for the devices such as, but not restricted to, alligator clips, LED lights, protective cases, locked storage."

6. **Does the hardcopy of the grant application forms have to be received by DESE by February 19, 2021?**
   Because our offices are closed due to Covid, please send your applications by email as directed in the grant instructions by February 19, 2021 but the time detailed in the instructions. The hardcopy of the application forms should still be mailed but do not need to arrive by February 19, 2021.

7. **Can these funds be used for engineering classes?**
   The purpose of this grant is for devices used in the teaching of the standards detailed in the
Massachusetts Digital Literacy and Computer Science Framework. If the engineering classes are teaching the standards in the DLCS Framework, then your application will be considered.

8. One of our teachers will be moving from one school within our district this year to another next school year. Should we fill out the application with this year's school name and principal's name or information for next year?
   Please include information on both schools and both principals. Please indicate which school and principal is for this year and which is for next year.

Added 2/16/2021

9. In the Part II – Budget spreadsheet, do we have to fill in that entire form, or just part 7 supplies and materials?
   Please fill out the Application Agency and Application Number fields at the top and then you only need to fill in "7 SUPPLIES AND MATERIALS:" The sub-total and total fields will be calculated automatically.

10. Are there specific vendors from which we should get our estimates for the devices?
    You may use cost estimates from whichever vendor you typically use for your purchases.

11. What grades does this grant cover?
    This grant covers devices for any grade K-12 in a Massachusetts public school (including Charter, Regional, Collaborative, etc.) as long as the class is using the device to teach content related to the Massachusetts DLCS Framework.

12. In the DLCS class, multiple curricula and/or multiple devices are used. In part iii, do we list all curriculum and devices in the "Curriculum Used" and "Device Used" columns or do we only list those associated with the funding request?
    You only need to list the curriculum and devices associated with the devices and accessories being requested in the grant application. You do not need to list all the curricula and all the devices.

Added 2/18/2021

13. On the Part I – Signature page, who is the Applicant? Who is an authorized signatory?
    The Applicant is the District name. The Authorized signatory is typically the Superintendent or other administrator who has authorization for signing grant applications for the District. From the form: the person signing asserts "THAT THE APPLICANT AGENCY HAS AUTHORIZED ME, AS ITS REPRESENTATIVE, TO FILE THIS APPLICATION"
    Note: MA Public Charter, Collaborative, and Vocational Schools are eligible for this grant and should use their equivalent for the District Name and Superintendent on the signature page.